

CITY OF MARATHON

Memorandum



Meeting Date: December 10, 2019

To: Honorable Mayor Cook and City Council Members

Through: Chuck Lindsey, City Manager

From: Douglas Lewis, Growth Management Director

Subject: Growth Management Report
September and October, 2019

Code Compliance Department

The Code Department sent 8 notices for Hearing before the Special Magistrate scheduled on September 18, 2019. Prior to the meetings, a total of 5 cases were withdrawn after coming into compliance.

The Code Department sent 8 notices for Hearing before the Special Magistrate scheduled on October 16, 2019. Prior to the meetings, a total of 2 cases were withdrawn after coming into compliance.

The remaining cases went before the Special Magistrate and the rulings are as follows;

Respondents were found in non-compliance: 2
Respondents were present and admitted to the violation: 2
Respondents were not present and found in violation: 2
Continued to the next meeting by the Special Magistrate: 3

The December 18, 2019 Hearing was cancelled due to conflicts with the holidays. The next Code Hearing before the Special Magistrate is January 16, 2020 at 2:00 PM at Marathon City Hall Council chambers, 9805 Overseas Highway, Marathon FL. The Hearing days have been changed to the 3rd Thursday of the month for the 2020 calendar year.

Staff Changes

The Code Department has recently hired a second Code Compliance Officer, Tim Unger. Tim comes to us from Galveston, Texas and has many years of enforcement experience with federal agencies.

Updates to Code Sections

Staff is recommending revisions to existing code sections within Chapter 22 regarding property conditions (see attached) to better address and resolve ongoing issues involving debris and noxious material.

Staff expects an increase in citizen complaints as our seasonal residents return, along with an increase in holiday renters.

<u>Code Cases:</u>	<u>September 2019</u>	<u>October 2019</u>
Cases opened:	28	14
Cases closed:	14	26
Total open cases:	235*	

(* Approximately 50% of these cases remain open due to fines/fees or have complied by applying for building permits and the permits remain active)

Total payments received in September and October: \$24,545.00.

Code Department staff responded to 93 complaints either by telephone, email, online or in person. A total of 43 new cases were opened. The remaining were either quickly resolved, unfounded, civil in nature, or subsequent complaints on an existing code case.

Case Type	September	October
Abandoned boat	2	0
Building Code	5	1
Environmental	0	0
Nuisance	1	0
Multiple violations	0	1
Property Standards	1	5
Right of way	0	2
Sewer/Utility	12	0
Unsafe	0	3
Vacation Rental	6	1
Zoning	1	1
Total	28	14

September and October Case Actions

Notice of Violation: 12

Courtesy Notices (written or verbal): 5

Citations: 3

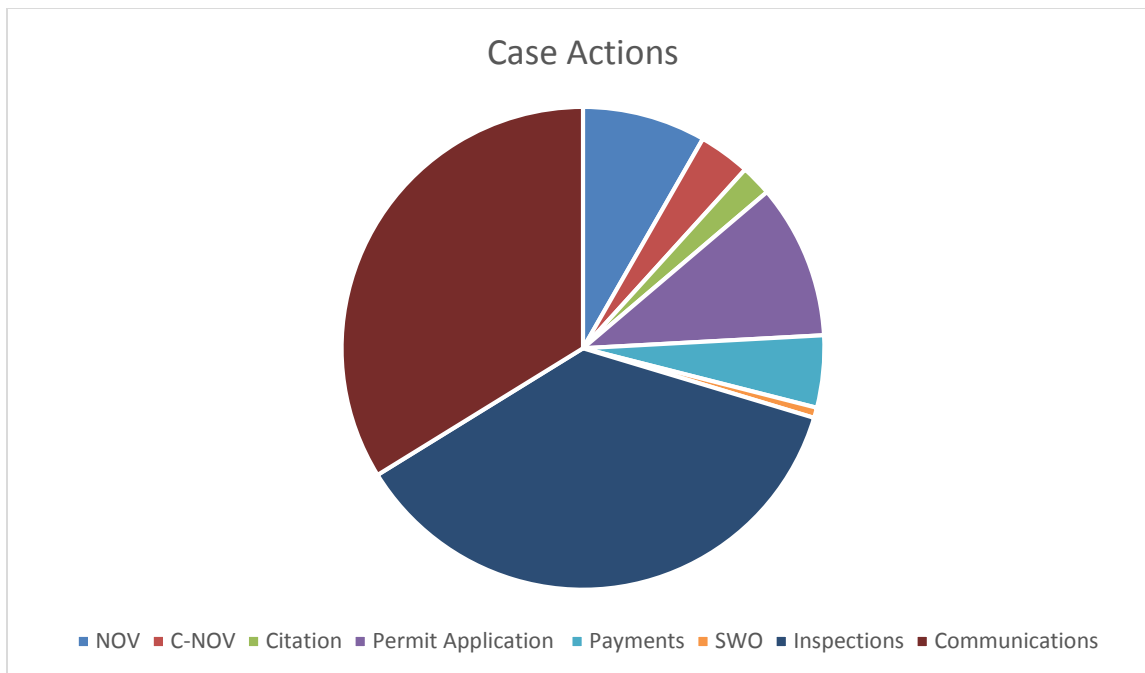
Building permit applications received on code cases: 15

Payments (administrative fees and citations): 7

Stop work orders: 1

Initial/re-inspections: 53

Communication in person, via telephone or email regarding open cases: 49



Building Department Report – September and October 2019

Staff Changes

The Building Department would like to welcome Daniel Walsh, Sr as our new Building Official along with building inspectors Daniel Walsh, Jr. and Kim Watkins, of MT Causley. The Building Department continues to make adjustments as necessary to better serve the community.

View Point Software Update

Staff continues to work with the software implementation team to integrate our existing data into the new system. There are weekly staff meetings in addition to weekly calls with the View Point team to facilitate the transition to bringing the new software online. The bulk of the data needing to be transferred to the new software has been uploaded to Viewpoint.

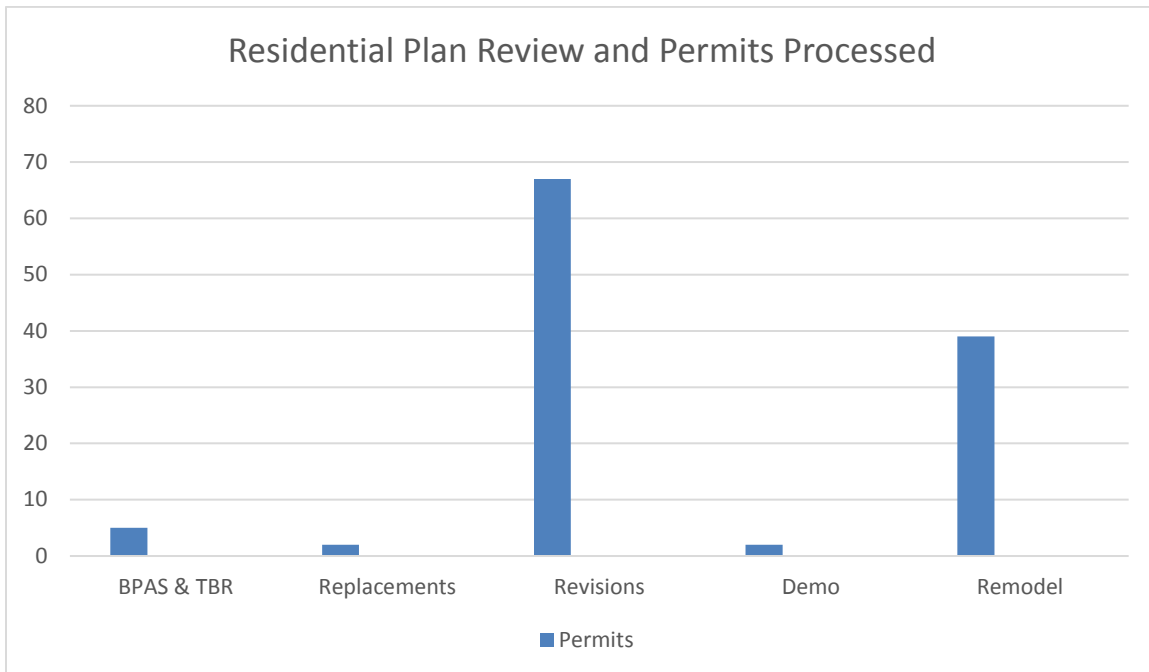
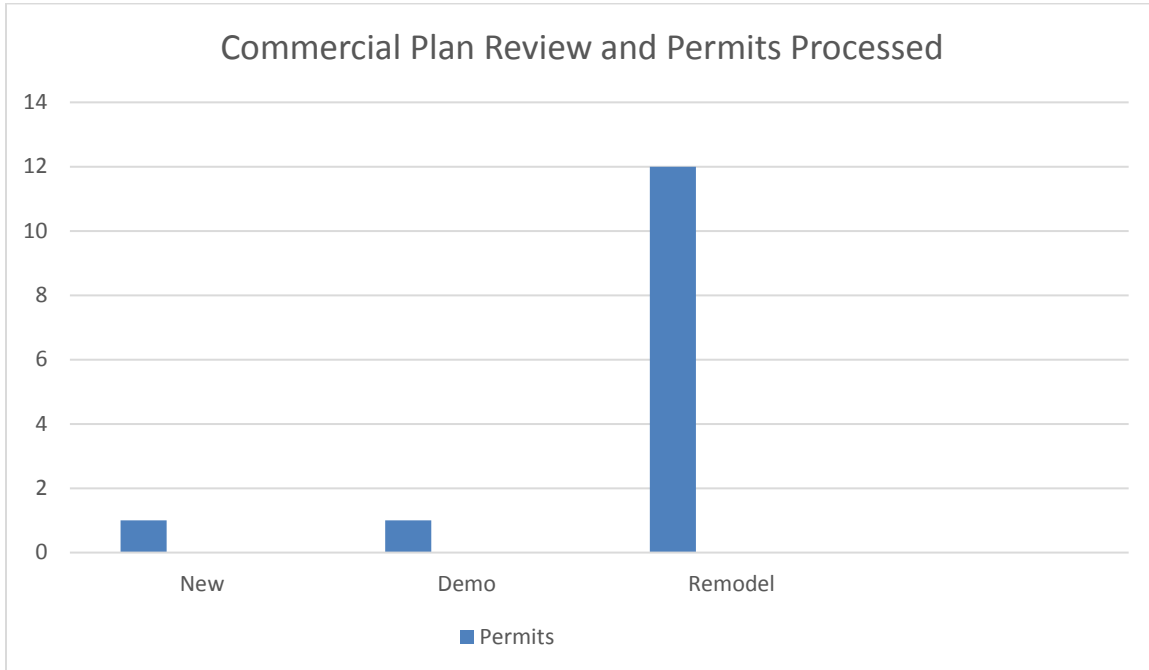
Cargo lift Update

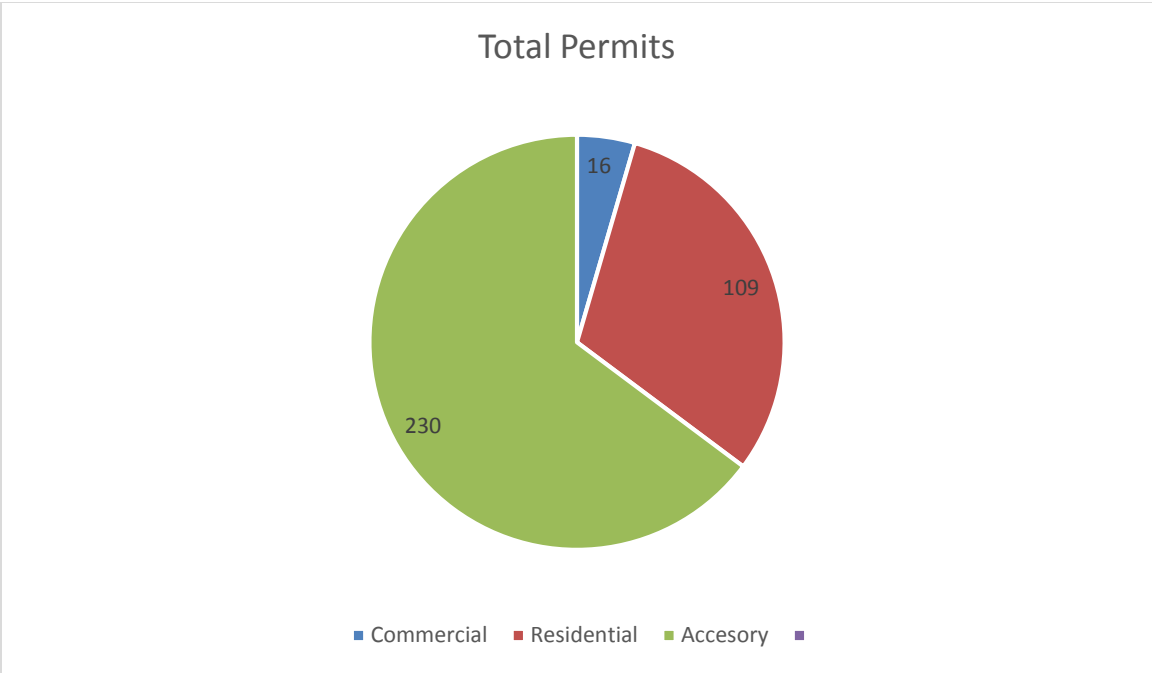
The new building official and I are reviewing criteria that the City can implement to allow non personnel lifts and dumbwaiters to be installed within the City of Marathon while minimizing the public safety risks associated with un-regulated lifts.

September 2019

Permit Totals

Permit Intake	355
Permits Issued	329
Permits Picked Up	506





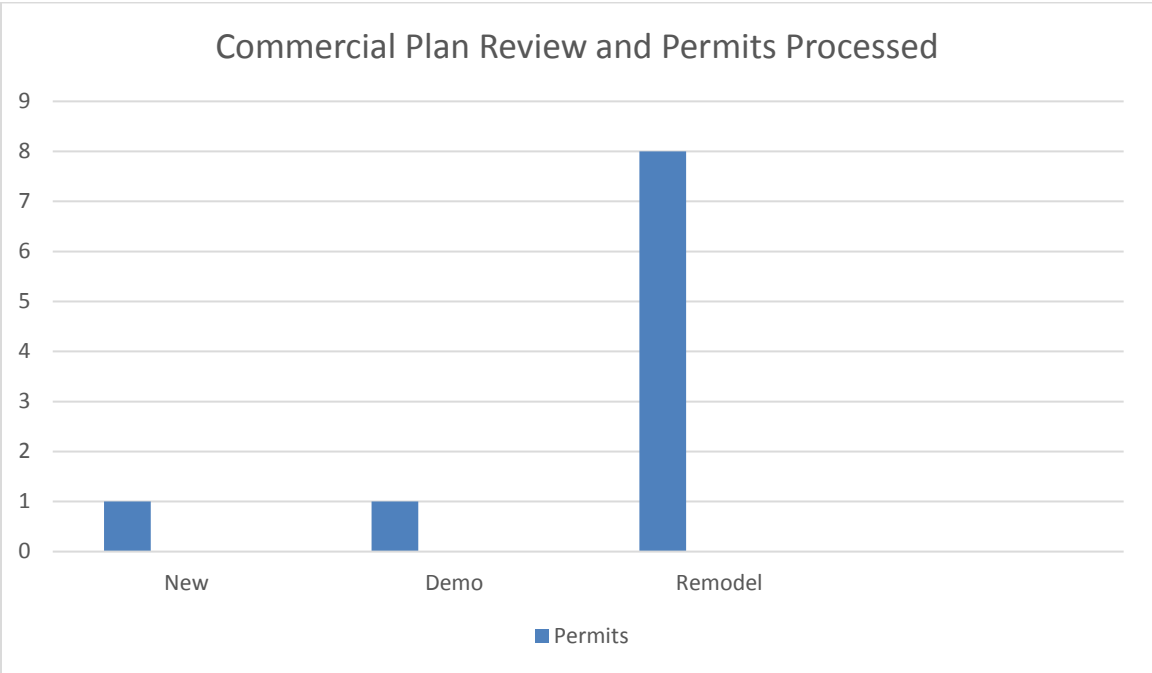
Total Inspections: 909

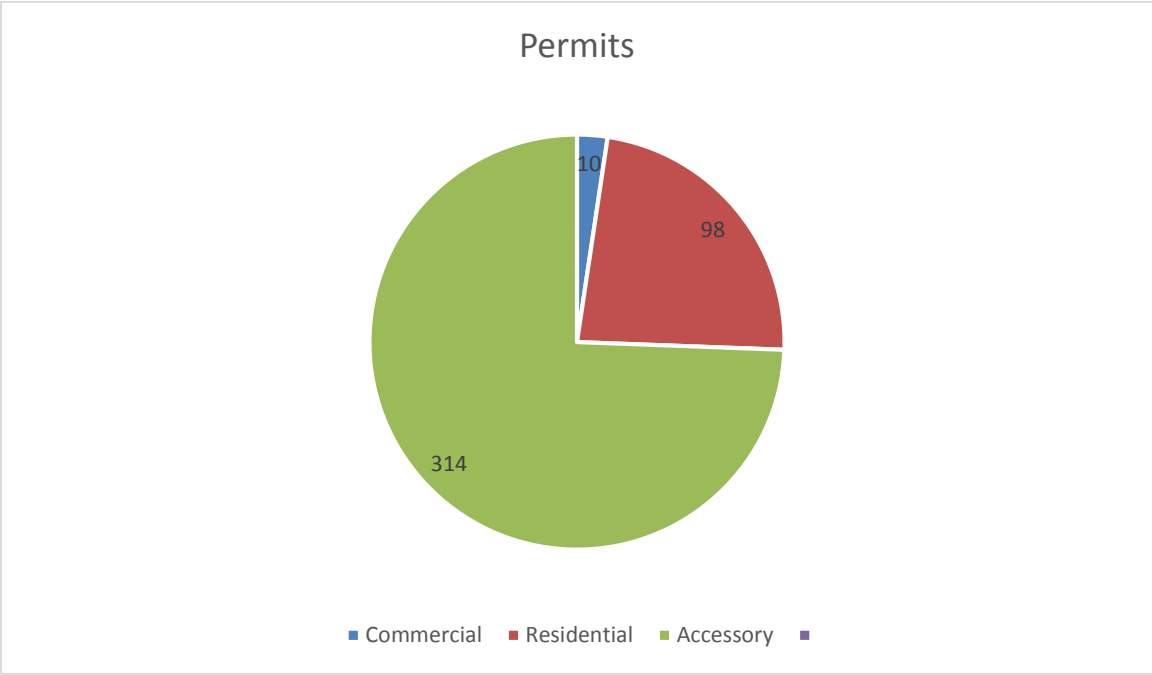
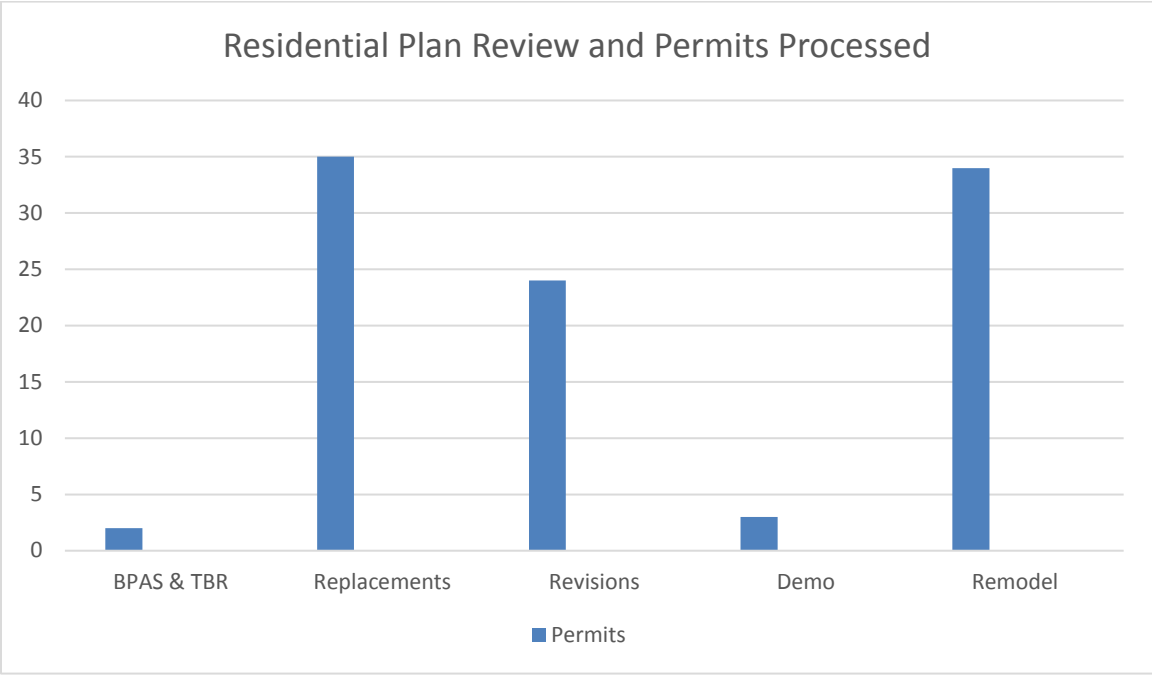
Total Revenue for Building for September: \$414,409.73

October 2019

Permit Totals

Permit Intake	428
Permits Issued	509
Permits Picked Up	361





Total Inspections: 895

Total Building Revenue for October, 2019: \$154,902.89