



COUNCIL AGENDA STATEMENT

Meeting Date: December 10, 2019

To: Honorable Mayor and Members of the City Council

From: Anthony Paul Davis, Park and Recreation Director
Chief John Johnson, Fire Chief

Through: Chuck Lindsey, City Manager

Agenda Item: **Resolution 2019-118**, Creating A Fire Department And Park Event Fee Schedule For City Owned Property To Recover Costs Incurred By The City; And Providing For An Effective Date

BACKGROUND & JUSTIFICATION:

City staff has strived to identify opportunities to improve efficiency and offset the increased costs of operating and maintaining the City’s grounds and facilities. The City frequently allows and encourages use of the City’s properties for events that will benefit our residents and visitors, however, many times the staff costs are not reimbursed fully. This new special event fee schedule categorizes the different types of events as well as recovers costs from the impact and staff time of these events.

CONSISTENCY CHECKLIST:

| | Yes | No |
|-------------------------|-------|-------|
| 1. Comprehensive Plan | _____ | _____ |
| 2. Other –Sewer Mandate | _____ | _____ |

FISCAL NOTE:

APPROVED BY FINANCE DIRECTOR:

RECOMMENDATION: ___ Approval of Resolution

Sponsored by: Lindsey

**CITY OF MARATHON, FLORIDA
RESOLUTION 2019-118**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, CREATING A FIRE DEPARTMENT AND PARK EVENT FEE SCHEDULE FOR CITY OWNED PROPERTY TO RECOVER COSTS INCURRED BY THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City frequently allows organizations to use City property for festivals and other events that require the use of City staff; and

WHEREAS, the City needs to recover costs to maintain the grounds and facilities after these events as well as operational costs; and

WHEREAS, the City desires to include estimated direct costs associated with the review and processing of applications for permits issued by the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The Fee Schedule attached hereto as Exhibit "A" is hereby approved. All Fee Schedules or parts of Fee Schedules in conflict with the provisions of this Resolution are hereby repealed.

Section 3. This resolution shall take effect immediately upon adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 10th DAY OF DECEMBER 2019.

THE CITY OF MARATHON, FLORIDA

Mayor Steven Cook

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

David Migut, City Attorney

MARATHON FIRE-RESCUE SERVICES DEPARTMENT

Note: A non-refundable convenience fee of up to 2.0% of the transaction amount may be imposed upon the person making a payment using a credit or debit card via one of the City's electronic payment channels. The purpose of the convenience fee is to recover the costs of accepting credit or debit card payments.

Fire apparatus hourly fees for special events, fireworks displays, bonfires:

| | |
|---|--------|
| (a) Aerial Ladder | 300.00 |
| (b) Engines | 200.00 |
| (c) Rescue vehicles (ALS unit) | 200.00 |
| (d) QRV ALS unit | 150.00 |
| (e) QRV Fire unit | 150.00 |
| (f) Personnel cost for manning units per person | 50.00 |

Assembly occupancy plan review and permits:

| | |
|--|-------|
| (a) Review of occupant load change proposal | 85.00 |
| (b) Expositions/exhibits (ten or more booths) | 85.00 |
| (c) Special amusement (temporary haunted house) | 85.00 |
| (d) Carnivals and circuses | 85.00 |
| (e) Temporary Seating Inspection (amphitheaters) | 85.00 |
| (f) Canopy | 85.00 |

SPECIAL EVENTS FEES AND DEPOSITS

Amphitheatre and Field Rental Fee Schedule

PREVIOUS - CATEGORY DEFINITIONS / EXAMPLES

- **Category I** – City sponsored, co-sponsored or city supported activity where the City plans, conducts and controls or offers some degree of activity participation, i.e. facility, leadership, funds labor etc. This includes all youth sponsored activities and school or community related activities.
 - Additionally, any non-profit group/organization or community function that separates community activities from “for-profit” activities of private enterprise, provide direct positive benefits to the residents of the City of Marathon.
 - Example: non-profit organizations that provides a community function where income to the organization benefits community programs, where a voluntary donation may be received. This would also include all community civic clubs such as Lions, Rotary, etc.
- **Category II** – activities including private parties such as wedding receptions, retirement banquet, class reunions and other private parties of this nature.
- **Category III** – commercial venues and for-profit events.
 - Rental includes the use of the amphitheater, dressing room concession/warming kitchen.

FEES

- **Category I**
 - \$0 fee
 - \$200 – other charges cleaning/damage/key deposit
- **Category II**
 - \$100 per hour
 - \$200 - other charges cleaning/damage/key deposit
- **Category III**
 - \$1500 – daily fee from 8:00 a.m. to 11:00 p.m.
 - \$700 – set up days
 - \$250 – Vendors
 - \$1500 - other charges cleaning/damage/key deposit

REVISED – SPECIAL EVENTS - CATEGORY DEFINITIONS / EXAMPLES

- **CATEGORY 1 (no fees)**
 - City sponsored, co-sponsored or city supported activity where the City plans, conducts and controls or offers some degree of activity participation, i.e. facility, leadership, funds labor etc. This includes all youth sponsored activities and school or community related activities.
 - Fees: **None**
- **CATEGORY 2**
 - Any non-profit group/organization.
 - Community function that separates community activities from “for-profit” activities of private enterprise, provide direct positive benefits to the residents of the City of Marathon.

- Example: non-profit organizations that provides a community function where income to the organization benefits community programs, where a voluntary donation may be received. This would also include all community civic clubs such as Lions, Rotary, etc.
- **FEES**
 - Application Fee: \$100 (non-refundable)
 - Key Deposit: \$50 (refundable)
 - Damage Deposit: \$1000 (refundable upon Park Director's approval)
 - Set-up Fee: \$250 per day
 - Daily Rental:
 - \$100 per hour (both athletic fields and amphitheater)
 - \$75 per hour (Large athletic field and amphitheater)
 - \$50 per hour (small athletic field and amphitheater)
 - \$25 per hour (amphitheater only)
 - Clean Up/Breakdown Fee: \$250 (refundable)
- **CATEGORY 3**
 - Commercial venues and for-profit events.
 - **FEES**
 - Application Fee: \$100 (non-refundable)
 - Key Deposit: \$50 (refundable)
 - Damage Deposit: \$1000 (refundable upon Park Director's approval)
 - Set-up Fee: \$500 per day
 - Daily Rental:
 - \$150 per hour (both athletic fields and amphitheater)
 - \$100 per hour (Large athletic field and amphitheater)
 - \$75 per hour (small athletic field and amphitheater)
 - \$50 per hour (amphitheater only)
 - Clean Up/Breakdown Fee: \$250 (refundable)

PARK AND BEACH PAVILION AND FACILITIES RENTAL FEE SCHEDULE

SOMBRERO BEACH PAVILIONS:

- 1 - (2 picnic tables, electricity, 1 grill) – residents \$10 per hour, non-residents \$15 per hour
- 2 - (2 picnic tables, 1 grill) – residents \$10 per hour, non-residents \$15 per hour
- 3 - (1 picnic table, 1 grill) – residents \$5 per hour, non-residents \$10 per hour
- 4 - (2 picnic tables, electricity, 1 grill) - residents \$10 per hour, non-residents \$15 per hour
- 5 - (1 picnic table, 1 grill) – residents \$5 per hour, non-residents \$10 per hour
- 6 - (1 picnic table, 1 grill) – residents \$5 per hour, non-residents \$10 per hour
- 7 - (1 picnic table, 1 grill) – residents \$5 per hour, non-residents \$10 per hour
- 8 - (2 picnic tables, electricity, 1 grill) - residents \$10 per hour, non-residents \$15 per hour
- 9 - (1 picnic table, 1 grill) – residents \$5 per hour, non-residents \$10 per hour
- 10 - (4 picnic tables, electricity, 1 grill) – residents \$15 per hour, non-residents - \$20 per hour
- 11 - (1 picnic table, 1 grill) – residents \$5 per hour, non-residents \$10 per hour
- 12 - (2 picnic tables, electricity, 1 grill) - residents \$10 per hour, non-residents \$15 per hour

ROTARY PARK

- Main Pavilion (grill) – residents \$10 per hour, non-residents - \$15 per hour
Small Tiki Hut – residents \$5 per hour, non-residents \$10 per hour

COMMUNITY PARK - PAVILIONS / BASEBALL/SOFTBALL FIELDS

- Pavilion 1 (8 picnic tables and electricity) – residents \$15 per hour, non-resident - \$20 per hour
Pavilion 2 (4 picnic tables and electricity) – residents \$10 per hour, non-resident - \$15 per hour
Pavilion 3 (2 picnic tables and electricity) – residents \$5 per hour, non-residents - \$10 hour
Pavilion 4 (2 picnic tables and electricity) - \$5 per hour residents, non-residents - \$10 per hour
Baseball/Softball Field (1) – residents - \$25 per hour, non-resident - \$35 per hour
Baseball/Softball Fields (2) – resident - \$40 per hour, non-resident - \$50 per hour
Amphitheater – residents \$10 per hour, non-residents \$15 per hour