

COUNCIL AGENDA STATEMENT

Meeting Date: September 8, 2020
To: Honorable Mayor and Council Members
From: Dan Saus, Utility Director
Through: Charles Lindsey, City Manager



Agenda Item: **Resolution 2020-66** Authorizing A “Sole-Source” Purchase Pursuant To The City’s Purchasing Policies And Procedures And Approving The Purchase of various Airvac (now the Aqseptance Group) vacuum collection system replacement components and equipment for use in connecting new homes and properties throughout the City, In An Amount Not To Exceed \$48,337.00; Authorizing The City Manager To Enter Into Agreements In Connection Therewith, Appropriating And Expending Budgeted Funds; And Providing For An Effective Date

BACKGROUND & JUSTIFICATION:

The City continues to connect new homes and other properties to the system as construction progresses throughout the city. With the increase in construction in the last year we require the purchase of more vacuum pits and all related appurtenances in order to meet the demand.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	_____	_____
2. Other –Sewer Mandate	_____	_____

FISCAL NOTE:

The adopted FY20 Wastewater Utility Budget includes appropriations of \$250,000 for new service connections.

RECOMMENDATION:

Approve Resolution

Sponsored by: Lindsey

**CITY OF MARATHON, FLORIDA
RESOLUTION 2020-66**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING A “SOLE SOURCE” PURCHASE PURSUANT TO THE CITY’S PURCHASING POLICIES AND PROCEDURES AND APPROVING THE PURCHASE OF VARIOUS AIRVAC VACUUM SYSTEM COMPONENTS (NOW THE AQSEPTANCE GROUP), IN AN AMOUNT NOT TO EXCEED \$48,337.00; AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS IN CONNECTION THEREWITH, APPROPRIATING AND EXPENDING BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Ordinance 2015-04, the City adopted purchasing policies and procedures (the “Purchasing Policies and Procedures”) after determining that it was fiscally prudent and in the City’s best interest to adopt policies and procedures for City employees and officials regarding the acquisition and purchase of contractual services, equipment, goods, and other similar types of services; and

WHEREAS, the Purchasing Policies and Procedures allow the City Council to enter into contracts for materials, supplies, equipment, public improvements or services without competitive bidding by utilizing existing contract terms and prices entered into by other local, state or federal governmental authorities that followed a competitive bidding procedure leading to the award of the contract in question; and

WHEREAS, the City desires to take advantage of the Sole Source purchasing procedure, to purchase various Airvac (now the Aqseptance Group) vacuum system components in an amount not to exceed \$48,337.00, to provide needed vacuum pit and appurtenances for new connections.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The City Council hereby authorizes the City Manager to enter into an agreement and expend budgeted funds on behalf of the City for the purchase of various Airvac vacuum system components in an amount not to exceed \$48,337.00 as described in Exhibit “A”.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 8th DAY OF SEPTEMBER 2020

THE CITY OF MARATHON, FLORIDA

Mayor Steve Cook

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:

City Attorney

**AMENDMENT II TO PROFESSIONAL SERVICES AGREEMENT
FOR
THE PROVISION OF INFORMATION TECHNOLOGY SERVICES**

This Amendment to the Professional Services Agreement for the Provision of Information Technology Services (the "Amendment") made and entered into this 8th day of September, 2020 between the City of Marathon, Florida, a municipal corporation organized and existing under the laws of the State of Florida, with its address at 9805 Overseas Highway, Marathon, Florida, 33050 (hereinafter referred to as "City") and EssentialNet Solutions Inc., a Florida corporation, with its address at 7145 Turner Road, Suite 102, Rockledge, Florida 32955 (hereinafter referred to as "Consultant").

WITNESSETH:

WHEREAS, since October 1, 2001, Consultant has had a Professional Services Agreement (the "Agreement") with the City for the Provision of Information Technology Services; and

WHEREAS, the City and Consultant desire to amend the Agreement to extend the term and compensation as set forth herein.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth in this Amendment and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby amend the Agreement to read as follows:

Section 1. Scope of Services/Deliverables

1.1 The Consultant shall furnish the following items:

- 1.1.1** Managed Services for all City IT equipment including Servers, Desktops, Laptops, Switches, Routers, and Printers at all locations.
- 1.1.2** 24 Man-Hours onsite support per quarter
- 1.1.3** Remote Backup Monthly Service
- 1.1.4** Spam Filtering Monthly Service
- 1.1.5** Email Bagging Monthly Service
- 1.1.6** Unlimited Remote Support via Telephone and Remote Access Software
- ~~**1.1.7** Supervision of City IT employees~~
- ~~**1.1.8** Management of IT requisitions, purchase and vendor agreements~~
- 1.1.9** Management of all IT Related Projects
- 1.1.10** Budget and Resource IT Planning

Section 2. Amendment to Section 2.1 of the Agreement

2.1 This Agreement shall remain in effect through September 30, ~~2020~~ 2021, unless terminated in accordance with Paragraph 8. Any renewal shall be in writing and executed by both parties.

Section 3. Compensation and Payment

3.1 The consultant shall receive a monthly fee not to exceed ~~\$11,053~~ \$9,253 per month for the above mentioned services, invoiced on a monthly basis, plus other incidental subscription services which may be added or removed during the term. There will be an additional one time charge for Office 365, budgeted in the amount of \$24,000 which will be payable to Consultant.

IN WITNESS WHEREOF, City and Consultant have set their hands and seals, as of the day and year first above written.

Attest:

City of Marathon, Florida

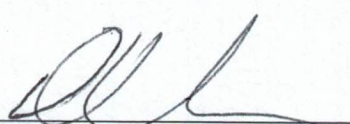
Diane Clavier
City Clerk

Chuck Lindsey
City Manager

Approved As To Form And Legality For The Use
And Reliance Of The City Of Marathon, Florida Only:

City Attorney

EssentialNet Solutions, Inc.



David Soper
CEO