

COUNCIL AGENDA STATEMENT

Meeting Date: May 12, 2020
To: Honorable Mayor and Council Members
From: Dan Saus, Utility Director
Through: Charles Lindsey, City Manager



Agenda Item: **Resolution 2020-29** Authorizing A “Sole-Source” Purchase Pursuant To The City’s Purchasing Policies And Procedures And Approving The Purchase of eight Kaeser Compressor complete exterior housings, In An Amount Not To Exceed \$52,826.04; Authorizing The City Manager To Enter Into Agreements In Connection Therewith, Appropriating And Expending Budgeted Funds; And Providing For An Effective Date

BACKGROUND & JUSTIFICATION:

Hurricane Irma caused considerable damage to the existing compressor cabinets that are located on an elevated platform outdoors at Service Area 5 wastewater treatment facility. The compressors have been repaired or replaced and we now are ready for the purchase of new exterior housings. This is part of existing FEMA PW 11000 and must be completed prior to September 10, 2021.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	_____	_____
2. Other –Sewer Mandate	_____	_____

FISCAL NOTE:

A portion of this purchase will be reimbursed by FEMA and the State of Florida. The FY20 adopted Wastewater budget includes appropriations of \$613,088 for Hurricane Irma Repairs.

RECOMMENDATION:

Approve Resolution

**CITY OF MARATHON, FLORIDA
RESOLUTION 2020-29**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING A “SOLE-SOURCE” PURCHASE PURSUANT TO THE CITY’S PURCHASING POLICIES AND PROCEDURES AND APPROVING THE PURCHASE OF EIGHT KAESER COMPRESSOR COMPLETE EXTERIOR HOUSINGS, IN AN AMOUNT NOT TO EXCEED \$52,826.04; AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS IN CONNECTION THEREWITH, APPROPRIATING AND EXPENDING BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Resolution 2008-134, the City Council of the City of Marathon adopted purchasing policies and procedures after determining that it was fiscally prudent and in the best interests of the City’s residents for the City to adopt policies and procedures for City employees and officials regarding the purchasing and acquisition of contractual services, equipment, goods, professional services and other similar types of services; and

WHEREAS, the City may waive competitive bidding in the event that “only one vendor possesses the unique and singularly available capability to meet the requirements of a particular procurement; and

WHEREAS, the City wishes to approve purchase of eight Kaeser compressor complete exterior housings, in an amount not to exceed \$52,826.04

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. The City’s purchasing policies and procedures are hereby waived and the City Council hereby authorizes the City Manager to execute any agreements in connection, in substantially the same form and format as attached hereto as Exhibit “A” and expend budgeted funds on behalf of the City.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA THIS 12th DAY OF MAY, 2020.

THE CITY OF MARATHON, FLORIDA

Steve Cook, Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

City Attorney

PURCHASE ORDER REQUISITION

VENDOR NO. _____

DATE April 23, 2020 DATE NEEDED ASAP

VENDOR Air Compressor Works, Inc SHIP TO: City of Marathon Utilities

ADDRESS 1 1956 West 9th St. 10335 Overseas Hwy.

ADDRESS 2 Riviera Beach, FL 33404 Marathon, FL 33050

AMOUNT OF PURCHASE \$52,826.04

ACCOUNT NUMBER 450-6920-535-314.05

DESCRIPTION OF REQUISITION:

8- Hurricane Damaged Blower Enclosures. Area 5- Air Compressor Works is the Sole Source provider for Kaeser Compressor. These enclosures are a FEMA reimbursement.

APPROVAL SIGNATURES

DEPARTMENT HEAD:  _____

CITY MANAGER: _____

FINANCIAL APPROVAL _____

Purchase order #

Date Processed:



**AIR
COMPRESSOR
WORKS, Inc.**

QUOTATION
S017568
QUOTE DATE 04/13/2020 SLSM JM ACCT # 00-0196011

SOLD TO
City of Marathon
9805 Overseas Highway
Marathon, FL 33050

SHIP TO
City of Marathon
9805 overseas Highway
Marathon, FL 33050

Tel (305) 743-0033
Fax: email w PO

Confirm to: Verlie Davis

CUSTOMER PO	NEEDED BY	SHIP VIA	FOB	TERMS	WRITTEN BY
		BESTWAY		Net 30 Days	0

ITEM NUMBER	DESCRIPTION	UNIT	Qty	Unit Price	Extended
FB 440 C					
888097.1	Back Plate, Bottom	EA	2.000	1,138.12	2,276.24
888101.0	Back Plate, Top	EA	2.000	697.55	1,395.10
888105E0	Removable Panel, Left	EA	2.000	820.94	1,641.88
888110.0	Side Wall, Bottom-Right	EA	2.000	800.38	1,600.76
888111.2	Cover	EA	2.000	1,198.37	2,396.74
888116.0	Side Wall, Top Left	EA	2.000	741.63	1,483.26
888120.0	Side Wall, Top Right	EA	2.000	873.78	1,747.56
888124.0	Side Wall, Bottom Left	EA	2.000	731.33	1,462.66
888139.2	Right Flap	EA	2.000	1,167.51	2,335.02
888149.2	Left Flap	EA	2.000	1,581.05	3,162.10
888108E0	Front Panel	EA	2.000	977.64	1,955.28
DB 166 C					
831951E1	Top Panel	EA	2.000	1,204.21	2,408.42
831543E00010	Side Panel, Left	EA	2.000	1,010.95	2,021.90
831547E0	Side Panel, Right	EA	2.000	1,010.95	2,021.90
831957E00100	Rear Panel	EA	2.000	1,077.69	2,155.38
831960E0	Front Panel	EA	2.000	1,799.98	3,599.96
CB 131 C					
832669.1	Back Panel	EA	4.000	1,229.65	4,918.60
832673.1	Cover	EA	4.000	561.28	2,245.12
831547E0	Side Panel, Right	EA	4.000	1,010.95	4,043.80
831543E00010	Side Panel, Left	EA	4.000	1,010.95	4,043.80
833428E0	Front Panel	EA	4.000	977.64	3,910.56

*****QUOTE IS VALID FOR 30 DAYS*****

Shipping is additional. **

Panels would be made-to-order, with a minimum lead time of 6-8 Weeks

Quote is valid for 30 days

50% down payment required at time of order, balance due NET30 days after delivery with prior credit approval, otherwise COD.

Quick and easy financing is available, with affordable monthly payments. Ask your Territory Manager about available options.

I hereby decline Preventative Maintenance coverage on the equipment quoted

Net Order:	52,826.04
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00

Signature Printed Name

1956 West 9th Street, Riviera Beach, FL 33404
Toll Free (800) 345-4364 Fax (561) 844-8247
Mechanical Contractors – License #CMC1249580

Date: _____
Purchase Order # _____
Signed TERMS & CONDITIONS page must be returned with this signed acceptance.
Signed quote must be submitted to salesteam@acwus.com

Order Total	52,826.04
Deposit	0.00
Order Balance:	52,826.04

1956 West 9th Street, Riviera Beach, FL 33404
Toll Free (800) 345-4364 Fax (561) 844-8247
Mechanical Contractors – License #CMC1249580

Terms & Conditions

- Payment**
Initial _____ Payment is due according to the terms of your invoice. Delinquent accounts will be subject to credit hold, revoked terms, and/or 1.5% finance charge. Standard terms are Net 10. Capital equipment terms are Net 30. 50% deposit required on all purchases over \$5,000.00 for clients with approved terms prior to order submission. Payment in full prior to order submission for non-term customers. A convenience fee of 3% will be included on credit card charges exceeding \$3,000.00 and delinquent payments
- Cancelation / Return**
Initial _____ Orders may be cancelled within 30 days of purchase. Cancelled orders are subject to a 25% restocking fee plus any additional freight charges. Refunds will not be given to cancelled orders of non-stock items. Merchandise must be returned in its original packaging and in resalable condition.
Conditions of Return
- Customer agrees to bear the cost(s) of returning the goods to our specified address.
 - We are not responsible for any physical loss or damage of the goods during return transit
 - A copy of invoice is required.
- Installation Date**
Initial _____ Installation date is subject to availability of ACW Installation technicians and helpers. Please indicate the day and date you would like your equipment installed or delivered. ACW will make every effort to meet your request. (Please see Permits)
Requested Installation/Delivery Date & Time:
- Installation**
Initial _____ Customer verifies that installation will not begin before date requested above, Air Compressor Works will make every effort to begin work on requested date. If Air Compressor Works Inc. is unable to complete work due to customer constraints within 30 days of requested date that 50% of the remaining balance will be billed, if work is not completed within 60 days of requested install date the remainder of the balance for the order will be billed. Storage charges may be billed at 1% of equipment sales price beginning at 30 days after the proposed installation date if equipment remains at Air Compressor Works.
- Start-up**
Initial _____ Customer acknowledges that if the electrical connection is not provided upon completion of installation, that there may be a delay up to 5 working days to get the equipment started-up. It is required that a certified technician start-up the equipment to activate the warranty.
- Warranty**
Initial _____ Standard Warranty _____ and/or Optional Extended Warranty _____ have been reviewed and acknowledged by the customer.
- Electrical Service**
Initial _____ Customer is responsible for all site electrical improvements to facilitate equipment installation, including all breakers, wiring, disconnects, and other equipment as required. Customer will be billed for additional hours if electrical improvements are not complete at date/time of installation and ACW technician has to return to job site for electrical service and startup of compressor.
- Lifting Equipment**
Initial _____ Customer is responsible for cost of lifting equipment, e.g. scissor lift, fork lift, cranes, hoists, etc. if required for installation. Please indicate with your initials your preference of who will order lifting equipment. If Customer orders lifting equipment, Customer will be billed additional hours if equipment is not on site when ACW technicians arrive to perform installation.
Customer will order and have on site for installation
ACW will order and have on site for installation
- Permits**
Initial _____ Permit(s) may be required for installation of quoted equipment. Customer is responsible for all associated permit costs and for providing sealed architectural drawings where applicable. Please indicate your preference for permit procurement with your initials.
Please Note: Jobs will not be scheduled for installation or installed without proper permits in hand.
Customer will procure permits _____ ACW will procure permits _____
If ACW procures permits, the following fees will apply:
Mechanical Permit Fee: \$400.00 *(actual permit cost is additional)

1956 West 9th Street, Riviera Beach, FL 33404
Toll Free (800) 345-4364 Fax (561) 844-8247
Mechanical Contractors – License #CMC1249580

Kaeser Compressors, Inc.

511 Sigma Drive Fredericksburg, VA 22408 USA

Phone 540-898-5500 Fax 540-898-5520

us.kaeser.com



Built for a lifetime.

April 21, 2020

Ms. Amanda Riley
Asset Management Coordinator
City of Marathon Utilities
10335 Overseas Hwy.
Marathon, FL 33050

Dear Ms. Riley,

This is to certify that Air Compressor Works, Inc., located at 1956 West 9th Street Riviera Beach, Florida is currently Kaeser Compressors, Inc. Authorized Distributor and Sole Source Provider for Kaeser's Sigma product line and Omega industrial product line (sales and service) in Marathon, Florida.

Best Regards,

A handwritten signature in black ink that reads "Toni Onorato". The signature is written in a cursive, flowing style.

Toni Onorato
F & HR Administrator