

COUNCIL AGENDA STATEMENT



Meeting Date: May 9, 2023
To: Honorable Mayor & Members of the City Council
From: Daniel Saus, Utilities Director
Through: George Garrett, City Manager

Agenda Item: **Resolution 2023-46**, Approving a Request for Qualifications for General Contracting Services to enter into a Continuing Service Agreements for various work and project disciplines. Authorizing The City Manager To Execute The Contract; And Provide For An Effective Date.

BACKGROUND & JUSTIFICATION:

On January 30, 2023 and March 27, 2023, the City of Marathon issued a Request for Qualifications for General Contracting Services for firms to enter into a continuing services agreement. March 6, 2023 and April 13, 2023 proposals from Contracting firms were accepted and subsequently, evaluated by City staff, qualifying the General Contracting Firms for continuing services contracts. A copy of the Contract is attached hereto as Exhibit "1."

The purpose of this RFQ is for the City to have under contract various tradesmen to complete assorted projects for the City in a timely fashion. These continuing services contracts provide the City a list of qualified contractors to use for these various projects, providing for an efficient procurement cycle and project completion.

When the City identifies a project to be funded, it will prepare a scope of work to be performed. The City will request the firms review the documents, then prepare and submit competitive bids for the scope of work defined in accordance with the requirements of the contract documents. A work order will be prepared for each project pursuant to this continuing services agreement. Work orders in excess of \$35,000 will require City Council approval.

CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	_____	_____
2. Other – 2010 Sewer Mandate	_____	_____
3. Not applicable	_____	_____

FISCAL NOTE:

Approved By Finance Director: N/A

RECOMMENDATION:

Approval of Resolution

**CITY OF MARATHON, FLORIDA
RESOLUTION 2023-46**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING THE CITY TO ENTER INTO CONTINUING SERVICE AGREEMENTS WITH 3RD GENERATION PLUMBING; KEYS CONTRACTING SERVICES, INC; NEARSHORE ELECTRIC INC.; AFFORDABLE ASPHALT; MARATHON ELECTRIC AND SIGN; REYNOLDS CONSTRUCTION; DISCOUNT ROCK AND SAND INC AND ASAP INC, FOR GENERAL TRADE SERVICES ON AN AS NEEDED BASIS

WHEREAS, the City published a Request For Qualifications (RFQ-2023-01) for the purpose to have under contract various tradesmen for assorted projects within the City on January 30, 2023 and March 27, 2023. The respondents: 3rd Generation Plumbing; Keys Contracting Services, Inc.; Nearshore Electric Inc.; Affordable Asphalt; Marathon Electric and Sign; Reynolds Construction; and Discount Rock and Sand Inc., all met the requirements of the RFQ; and

WHEREAS, by entering into these various continuing service agreements for general trade services it will save time and speed the process while still following policies and procedures of the City's procurement policy; and

WHEREAS, the City's adopted Purchasing Policies and Procedures allow the City Council to waive, by majority vote, the procurement procedures requiring competitive bidding if they are determined impractical and are not otherwise required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, that:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. Council authorizes the City Manager to negotiate and enter into Continuing Service Agreements with : 3rd Generation Plumbing; Keys Contracting Services, Inc.; Nearshore Electric Inc.; Affordable Asphalt; Marathon Electric and Sign; Reynolds Construction; and Discount Rock and Sand Inc. for General Trade Services in substantially the form attached as Exhibit "1".

Section 3. The City Council hereby waives the requirement for the City to obtain competitive bids from vendors other than those referenced in Section 2 for the types of work to be performed under these continuing services agreements, unless such competitive bids are otherwise required by law.

Section 4. Jobs contracted under the authority of this resolution may not exceed the City of Marathon purchasing policy limits. Work orders in excess of \$35,000 will require City Council approval.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 9TH DAY OF MAY, 2023.

THE CITY OF MARATHON, FLORIDA

Luis Gonzalez, Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:

Steve Williams, City Attorney

Exhibit A – Contract