



CITY OF MARATHON  
**PUBLIC WORKS**

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MEMORANDUM

DATE: March 12, 2024

TO: Honorable Mayor and City Councilmembers

FROM: Carlos A. Solis, P.E. Director of Public Works & Engineering  
Paul Davis, Director of Parks & Recreation

THROUGH: George Garrett, City Manager

SUBJECT: Landscaping Services

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The City is currently under contract with Brightview Landscaping to provide landscaping and janitorial services for Community Park, Sombrero Beach, and several restrooms throughout the City. There are three options for the City to consider, as described in more detail below, and staff is requesting direction from the Council.

**Option 1 Renewal of the Existing Contract**

The original contract was issued in May 2018, and the first of two Three-Year extensions was issued in May 2021. The contract allows for a second three-year extension. The contract allows for a CPI cost increase, at the Council's discretion, and the first extension did not provide for a CPI increase. We have reached out to Brightview to confirm their willingness to extend the contract, and they have confirmed, and request a price increase of 3% of the original contract amount. The 3% is by far a lower amount of the CPI increase since the initial contract was executed.

The services under the contract include mowing of all turf and grass area at the facilities, and maintenance and trimming of all trees, shrubs and other landscape components, emptying of trash receptacles, and opening cleaning and restocking of restrooms at all public beaches, boat ramps and parks. During the course of the contract the contractor has performed these services at a mostly satisfactory level, but there have been some shortfalls. More particularly the opening, closing, cleaning and restocking of the restrooms at the park and beach locations. The Parks and Rec office received numerous calls about the restrooms at the beach not being cleaned or lacking toilet paper and paper towels. We've also received complaints about the restrooms and the park (particularly Oceanfront) gates not being opened to the public. With regards to landscaping, the performance has at times been inconsistent, though in the last few months, they have made a better effort to improve service.

### **Option 2 Issue a New RFP**

For option 2, the City will issue a new RFP, and receive proposals from all interested firms. As with the previous RFP, the submitting firms will be ranked based on a combination of their qualifications and information submitted and their pricing for the work. It is anticipated that new pricing will likely be higher than the existing contract, even considering the 3% increase requested by the current contractor.

### **Option 3 Bring the Services In-House**

A third option to consider is providing the referenced services In-House. The landscape portion of the work would be performed by the Public Works Department, and the maintenance and janitorial services provided by the Parks & Rec Department. Both departments would need to add additional staff and equipment to cover the increased workload, however, our estimate of the internal cost, inclusive of benefits and all other expenses, would be less than the current contract. can be accomplished within the range of the contract amount. The bigger benefit to the City would be better control of the work.