

CALL TO ORDER - A Special Call Meeting of the City Council of Marathon, Florida was held on May 27, 2025, in the Marathon Council Chambers, 9805 Overseas Hwy., Marathon, Florida, Mayor Landry called the meeting to order at 5:30 pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL - There were present:

Councilmember Del Gaizo

Councilmember Matlock

Councilmember Still

Vice Mayor Smith

Mayor Landry, comprising a quorum.

Also, in attendance were:

City Manager, George Garrett

City Clerk, Diane Clavier

City Attorney, Steve Williams

Finance Director, Jennifer Johnson

Deputy City Manager, Brian Bradley

Planning Director, Brian Shea

Park and Recreation Director, Scott Williamson

Deputy Utilities Director, Libby Soldano

Senior Planner, Dan Gulizio

Public Information Officer, Carlos Garcia

Fire Rescue Chief Muro

MCSO Lt. Elmore

Approval Of Agenda and Consent Agenda

Smith added a discussion of convenience fees for temporary use permits. The clerk added Resolution 2025-61.

MOTION: Smith moved to approve the agenda as amended.

SECOND: Matlock

With no objection from the members of the Council, Mayor Landry declared the agenda approved by unanimous consent.

Hurricane or Other Storm Event Workshop

A. Meteorologist Jon Rizzo, National Weather Service – Rizzo provided a PowerPoint presentation on the 2025 hurricane season outlook which is anticipated to be 60 percent above normal season probability. Rizzo reported that the first named storm, Andrea, will not be a threat to the Florida Keys. Rizzo explained the cone contains the probable path of the storm center but does not show the size of the storm. Rizzo also went over hurricane impact from 2017 to 2024 with 25 hurricane landfalls and 20 tropical storm landfalls, there were around 670 direct fatalities and 560 indirect fatalities, and the storms were responsible for 28-billion-dollar weather related disasters with over \$807 billion in damages (more than \$100 billion per year). Rizzo informed everyone that the nation's strongest hurricanes (150+ mph) in the last 100 years were all tropical storms 3 days before landfall and the average time to become a hurricane is 50 hours before landfall. Rizzo spoke of the progress in forecasting rapid intensification. Rizzo explained that starting in 2017, potential tropical cyclone advisories gave NHC the ability to issue tropical storm and/or hurricane watches for systems that are not yet a tropical cyclone but have the potential to bring tropical storm or hurricane conditions to land areas within the next 48 hours. They are only issued when watches/warnings needed for land areas (within 48 hours of impact). This has been used numerous times, giving an average of 21 hours of additional lead time on watch/warnings for those systems. Rizzo informed everyone of expanded criteria starting this year when there is high confidence in before significant wind/surge impacts advisories will be given up to 72 hours. Rizzo also went over rip currents, the third highest cause of direct US fatalities from tropical cyclones, many also occurring from hurricanes that are well offshore. Rizzo advised of other risks such as heat risk impacts after a storm due to power loss and fatality trends such as storm surge and wind. Rizzo also stressed preparedness before a storm and to not ride out the storm if asked to evacuate. Rizzo informed everyone of websites to get alerts or additional information such as www.monroecountyem.com

B. Cory Schwisow, Monroe County Emergency Mgmt. Director – Schwisow provided a PowerPoint presentation regarding preparedness, and explained the executive advisory group, executive decisions and protective actions that may be taken, the reasons to evacuate, who should evacuate when, where shelters were, how re-entry for residents would work, where to get the stickers (tax collector) for re-entry and the Monroe County Information hotline 1-800-955-5404 as well as planning information at <https://www.floridadisaster.org/planprepare/hurricane-supply-checklist/> Schwisow also described the new Monroe County Operations Center.

C. Chief James Muro, Marathon Fire Rescue Chief – gave an overview of mandates, the tandem EOC with the County, and our obligations under FS252 and our CEMP (Comprehensive Emergency Management Plan) Chief explained staff has had exercises and planning, and we are ready.

D. Brian Shea, Marathon Planning Director – explained the paperwork redundancy and asked the Council to take the FEMA courses he sent to the Council so they can assist if called upon.

E. Lt. Ben Elmore, Monroe County Sheriff's Office Marathon District – Lt. Elmore explained he was also the Director of Communication for the MCSO, and they have a plan for the County and districts. Lt. Elmore explained the reporting plans, protection of vehicles and equipment and during an event, the officers would go on twelve-hour shifts and will also be at the County EOC and will have multiple redundancies for the 911 system.

City Council Items

*** Approval of Minutes**

Discussion Of Convenience Fees For Temporary Use Permits (Smith) – Smith commented that he would like a couple of improvements to the temporary use resolution, and it is not clear on the website what the penalties are. Still recused herself as she sits on the Rotary Board of Directors.

Brian Tewes – explained it was an oversight; however, they did do a permit for a liquor license. Tewes commented it was a mistake and asked for the fines to be waived. Tewes also gave an overview of what Rotary does for the community and what the Independence Day festivities bring to the community.

Landry commented he would like to waive the fees. Matlock asked Williams if the City was able to waive the fees. Williams explained that a waiver is not addressed in the Resolution 2024-49, but we could get this done in a special call meeting before July the 4th. Williams suggested the waivers come to Council, there is a 30-day deadline, so we need to make a provision. Landry commented the City staff need to be more proactive, so this does not happen again. Williams explained the goal was not punishment, staff needs 30 days because we need to coordinate with MCSO for traffic control, Marathon Fire Rescue, Marathon Garbage Service, Porta Potties, etc. Landry questioned if it is easier to review those that happen every year. Matlock suggested a \$500 a week fine. Smith commented that we do not have it documented on the application process the fines until you log in and would like to give them a mulligan. Smith commented he would like to see an efficient study and document our files. Williams commented that he would remove his hold on the permit and bring a Resolution forward on Friday.

Resolutions for Adoption

***A. Resolution 2025-59,** Authorizing The Issuance Of A Revolving Line Of Credit Note, Series 2025a And A Taxable Revolving Line Of Credit Note, Series 2025b In An Aggregate Principal Amount Not To Exceed \$10,000,000 To Finance The Project; Authorizing And Delegating To The Mayor The Sale Of The Notes To The Lender Pursuant To The Terms And Conditions Of A Revolving Credit Agreement With The Lender; Approving The Execution And Delivery Of Said Revolving Credit Agreement; Providing Certain Other Matters In Connection With The Issuance Of The Notes; And Providing An Effective Date.

***B. Resolution 2025-60,** Approving A First Amendment To The Contract Between The City And The Monroe County Sheriff's Office For Local Police Services In An Amount Not To Exceed \$3,136,794.00 For FY 2025-2026; Authorizing The City Manager And City Attorney To Finalize

The Terms And Conditions Of The Contract; Authorizing The Mayor To Execute The Contract And Expend Budgeted Funds On Behalf Of The City; And Providing For An Effective Date.

C. **Resolution 2025-61**, Relating To The Florida Department Of Environmental Protection (FDEP) State Revolving Fund (SRF), Adoption Of The Wastewater Facility Plan For The Implementation Of Wastewater Deep Well, Transmission Lines And Pumping Stations Improvements, And Providing For An Effective Date.

Johnson explained that this Resolution was a requirement of the loan, it is due by June 30th. Smith commented that he was not pleased about receiving a 400 plus page document the day before the meeting and asked staff to do better. Landry stated that the Council has seen the information before, it is just in a different format. Matlock questioned if he could recuse himself as he has not read the document yet. It was suggested that this Resolution be added to the special call meeting agenda.

MOTION: Smith moved to table the Resolution until Friday at 11:00 am.

SECOND: Still

With no objection from the members of the Council, Mayor Landry declared the motion approved by unanimous consent.

DelGaizo commented that we are Marathon Strong, and life is the most important thing, do not stay if asked to leave, there may be no water or electricity, you need to leave for storms if instructed to do so. Williams commented that the public needs to be aware that the City Council has no control over re-entry. The County has full control. Landry asked if you have a neighbor or friend new to town to educate them.

ADJOURNMENT

With no further business to come before the Council, Mayor Landry adjourned the meeting at 7:11 pm with unanimous consent.

I certify the above represents an accurate summary of the Special Call City Council meeting of June 24, 2025.

Diane Clavier, City Clerk

Date

CALL TO ORDER - A Special Call Meeting of the City Council of Marathon, Florida was held on May 27, 2025, in the Marathon Council Chambers, 9805 Overseas Hwy., Marathon, Florida, Mayor Landry called the meeting to order at 11:00 am.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ROLL CALL - There were present:

Councilmember Del Gaizo

Councilmember Matlock

Councilmember Still

Vice Mayor Smith

Mayor Landry, comprising a quorum.

Also, in attendance were:

City Manager, George Garrett

City Clerk, Diane Clavier

City Attorney, Steve Williams

Deputy City Manager, Brian Bradley

Deputy Utilities Director, Libby Soldano

City Engineer, Carlos Solis

Approval Of Agenda

MOTION: Smith moved to approve the agenda

SECOND: Matlock

With no objection from the members of the Council, Mayor Landry declared the agenda approved by unanimous consent.

Resolutions for Adoption

A. Resolution 2025-61, Relating To The Florida Department Of Environmental Protection (FDEP) State Revolving Fund (SRF), Adoption Of The Wastewater Facility Plan For The Implementation Of Wastewater Deep Well, Transmission Lines And Pumping Stations Improvements, And Providing For An Effective Date.

Landry explained that when the Council receives these items with a short lead time for such a large document and have two days to read it, it is not enough time, and he was not focusing this on City staff as they did not receive it in a timely manner. Garrett commented he spoke with the Utility Director, Dan Saus, and in this case, Dan explained he did not follow up. Garrett commented that Saus was usually two weeks ahead. Landry commented that deadlines are particularly important. Smith commented he was glad he had the extra time to read the document.

MOTION: Smith moved to approve Resolution 2025-61

SECOND: Still

Vote of the Motion:

Yes: Smith, Still, Matlock, DelGaizo, Landry
No: None
Absent: None
Abstain: None

Vote on the Motion: 5 Yes, 0 No, 0 Absent, 0 Abstain

B. Resolution 2025-62, Establishing Temporary Use Permit Fees; And Providing For An Effective Date.

Williams explained that the previous penalty is now \$500 in five day increments and the Council can waive fees. Williams informed everyone the website has also been updated as requested. Landry questioned at what point to we not accept the untimely permit. Shea commented that it depends on the event, staff will try our best to approve the permit. Landry commenteed that this could be something our PIO could assist us with.

MOTION: Smith moved to approve Resolution 2025-62

SECOND: Matlock

Vote of the Motion:

Yes: Smith, Matlock, Still, DelGaizo, Landry
No: None
Absent: None
Abstain: None

Vote on the Motion: 5 Yes, 0 No, 0 Absent, 0 Abstain

Request for Reduction or Waiver of Fees/Fines for Rotary Club of Marathon July 4th Event

Still abstained from voting due to her board position on the Rotary Club of Marathon Board.

City of Marathon
City Council Action Minutes
June 27, 11:00 am City Council Special Call Meeting Minutes

MOTION: Smith moved to waive all convenience Fees for the Rotary Club July 4th Event Permit.

SECOND: DelGaizo

Vote of the Motion:

Yes: Smith, DelGaizo, Matlock, Landry

No: None

Absent: None

Abstain: Still

Vote on the Motion: 4 Yes, 0 No, 0 Absent, 1 Abstain

ADJOURNMENT

With no further business to come before the Council, Mayor Landry adjourned the meeting at 11:12 am with unanimous consent.

I certify the above represents an accurate summary of the Special Call City Council meeting of June 27, 2025.

Diane Clavier, City Clerk

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Still Robyn		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Marathon City Council	
MAILING ADDRESS 7725 Wahoo Drive		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY Marathon	COUNTY Monroe	NAME OF POLITICAL SUBDIVISION: City of Marathon	
DATE ON WHICH VOTE OCCURRED June 27, 2025		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Robyn Still, hereby disclose that on June 27, 20 25 :

(a) A measure came or will come before my agency which (check one or more)

☐ inured to my special private gain or loss;

☒ inured to the special gain or loss of my business associate, Rotary Club of Marathon ;

☐ inured to the special gain or loss of my relative, _____ ;

☐ inured to the special gain or loss of _____, by
whom I am retained; or

☐ inured to the special gain or loss of _____, which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Request for Reduction or Waiver of Fees/Fines for Rotary Club of Marathon July 4th Event. I sit on the Rotary Board of Directors.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

06-27-2025

Date Filed

Robyn Still
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.