

## COUNCIL AGENDA STATEMENT

Meeting Date: December 9, 2025

To: Honorable Mayor and Council Members

From: Dan Saus, Utility Director

Through: George Garrett, City Manager



Agenda Item: **Resolution 2025-119**, Authorizing A “Sole-Source” Purchase Pursuant To The City’s Purchasing Policies And Procedures And Approving The Purchase from Airvac vacuum collection system vacuum pits and packages, In An Amount Not To Exceed \$144,580.80; Authorizing The City Manager To Enter Into Agreements In Connection Therewith, Appropriating And Expending Budgeted Funds; And Providing For An Effective Date

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### BACKGROUND & JUSTIFICATION:

The city’s vacuum system continues to age, and we have the ability to purchase spare vacuum pits and packages for our vacuum system. Due to the frequent replacement of aged parts and components, it is more cost-effective to purchase a larger quantity at once. This helps reduce overall freight costs, as multiple smaller orders tend to be more expensive and increase shipping costs. We expect this order to last the rest of this fiscal year.

### CONSISTENCY CHECKLIST:

	Yes	No
1. Comprehensive Plan	_____	_____
2. Other –Sewer Mandate	_____	_____

### FISCAL NOTE:

The adopted FY26 Wastewater Utility Budget includes appropriations of \$250,000 for vacuum pit and other system replacements.

### RECOMMENDATION:

Approve Resolution

Sponsored by: Garrett

**CITY OF MARATHON, FLORIDA  
RESOLUTION 2025-119**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, AUTHORIZING A “SOLE-SOURCE” PURCHASE PURSUANT TO THE CITY’S PURCHASING POLICIES AND PROCEDURES AND APPROVING THE PURCHASE FROM AIRVAC VACUUM COLLECTION SYSTEM VACUUM PITS AND PACKAGES, IN AN AMOUNT NOT TO EXCEED \$144,580.80; AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENTS IN CONNECTION THEREWITH, APPROPRIATING AND EXPENDING BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, pursuant to Ordinance 2015-04, the City adopted purchasing policies and procedures (the “Purchasing Policies and Procedures”) after determining that it was fiscally prudent and in the City’s best interest to adopt policies and procedures for City employees and officials regarding the acquisition and purchase of contractual services, equipment, goods, and other similar types of services; and

**WHEREAS**, the Purchasing Policies and Procedures allow the City Council to enter into contracts for materials, supplies, equipment, public improvements or services without competitive bidding by utilizing existing contract terms and prices entered into by other local, state or federal governmental authorities that followed a competitive bidding procedure leading to the award of the contract in question; and

**WHEREAS**, the City desires to take advantage of the Sole Source purchasing procedure, to purchase various Airvac vacuum pits and packages in an amount not to exceed \$144,580.80.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:**

**Section 1.** The above recitals are true and correct and incorporated herein.

**Section 2.** The City Council hereby authorizes the City Manager to enter into an agreement and expend budgeted funds on behalf of the City for the purchase of Airvac vacuum pits and packages in an amount not to exceed \$144,580.80

**Section 3.** This resolution shall take effect immediately upon its adoption.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 9<sup>th</sup> DAY OF DECEMBER, 2025.**

**THE CITY OF MARATHON, FLORIDA**

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**Mayor Del Gaizo**

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

**ATTEST:**

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Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE  
AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:**

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Steve Williams, City Attorney

Airvac, Inc.  
4217 N. Old US Highway 31  
Rochester, IN 46975  
Tel# 574.223.3980  
Tax ID#:35-2749561



**Sold-to address**

City of Marathon, Florida  
9805 Overseas Highway  
Marathon FL 33050

**Ship-to address**

City of Marathon  
10335 Overseas Hwy.  
Marathon FL 33050

**Quotation**

**Number/Date** 20156459 / 11/04/2025  
**Reference no./Date**  
**Sold-To** 10000670  
**Validity period** 11/04/2025 to 12/04/2025  
**Sales person name** Southeast  
**Entered by** Becky Murphy

**We deliver according to the following conditions:**

Currency USD

**Terms of payment:** Within 30 days without deduction

**Terms of delivery:** CIP Marathon, FL

US13MAR06P03

**Freight is not included in quote.**  
**A handling fee will apply if shipping collect.**

Item	Material Description	Qty	UoM	Price	Value
000010	VP4830WTA 1 PC PIT PACK, 6.5'	24.000	EA	2,765.00 USD	66,360.00
000020	VP4830WTB VALVE/BREATHER - 1PC 6.5' PIT	24.000	EA	2,091.00 USD	50,184.00
000030	VPFLEXHOSE 3"VALVE PIT FLEX HOSE	24.000	EA	184.00 USD	4,416.00
000040	PVC3CAP 3" SCH 40 PVC-DWV PLASTIC CAP	24.000	EA	23.00 USD	552.00
000050	GROM4B GROMMET, 4" WITH .55 GAP	48.000	EA	13.60 USD	652.80
000060	CICLID-SEAL-US CAST IRON LID W/SEAL, USF	24.000	EA	347.00 USD	8,328.00
000070	CICFRAME-US CAST IRON COVER (FRAME ONLY) USF	24.000	EA	220.00 USD	5,280.00
000080	GROM6B GROMMET, 6" WITH .55 GAP	24.000	EA	27.20 USD	652.80

Item	Material Description	Qty	UoM	Price	Value
000090	AT1000-1 6" AIR TERM, SANDSTONE, W/DOOR	24.000	EA	339.80 USD	8,155.20
Items total					144,580.80
Tax Jur Code Level 1		0.000	%	144,580.80	0.00
Final amount					144,580.80

Airvac, Inc., on behalf of its designated affiliates and subsidiaries (such term shall include any subsidiary, division or affiliate of Airvac, Inc. as designated [hereinafter Airvac]) will furnish requested equipment, materials or service (hereinafter Goods) to buyer. Such provision shall be governed by Airvac's terms and conditions published at: [www.airvac.com/en/terms-and-conditions](http://www.airvac.com/en/terms-and-conditions) and/or that are forwarded with the order request [hereinafter Terms]. These Terms shall control and govern all transactions between Buyer and Airvac, whether under subsequent verbal and/or written requests, unless subject to an express, duly executed agreement which is not a pre-printed form) for the particular subject matter effective either upon buyer signing the Terms or order confirmation or quote, or upon Airvac shipping the Goods or otherwise commencing performance, whichever occurs first. The Terms, together with the specifications, drawings and other requirements specified, constitutes the entire agreement between the parties, and all prior negotiations or proposals related thereto are superseded and of no effect. Any written confirmation by buyer containing additional or different terms from the Terms shall be of no effect, unless Airvac expressly agrees, in writing, to such additional or different terms.

**Vacuum Technology  
Systems**

October 23, 2024

**To: City of Marathon**

**RE: AIRVAC SOLE SOURCE AGREEMENT 2025**

**Airvac, Inc.**  
4217 N. Old U.S. Highway 31  
Rochester, IN 46975

Phone +1 800 AIRVAC9  
[info@airvac.com](mailto:info@airvac.com)  
[www.airvac.com](http://www.airvac.com)

Dear Madam or Sir,

This letter acknowledges products manufactured and distributed by Airvac, Inc. are proprietary and sole sourced. Thus, these products are manufactured, sold, and distributed exclusively by Airvac, Inc.

As a matter of importance, the Airvac design uses a unique two-phase, plug less vacuum sewerage transport system and certain of its components are protected by various United States patents. The patented Airvac system(s) and product(s) may not be used or sold without authorization by Airvac, Inc. The purchase of products from Airvac, Inc. and their use in accordance with Airvac specifications is an authorized use.

The use of non-Airvac replacement parts have shown to create reliability and dependability problems, as such, it is not recommended. By doing so, all product and other system related warranties will be void.

If you desire additional information, do not hesitate to contact us at anytime or visit our website at [www.airvac.com](http://www.airvac.com). Thank you for your interest in Airvac and our product(s).

Respectfully,



**Clint Hawn**  
CEO

**Airvac, Inc.**  
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Rochester, IN 46975  
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[www.airvac.com](http://www.airvac.com)