

**CALL TO ORDER** – A Special Call Meeting of the City Council of Marathon, Florida was held on April 14, 2026, in the Marathon Council Chambers, 9805 Overseas Hwy., Marathon, Florida, Mayor Lynny Del Gaizo called the meeting to order at 5:30 pm.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL - There were present:**

Councilmember Landry

Councilmember Matlock

Councilmember Still

Vice Mayor Struyf

Mayor Del Gaizo, comprising a quorum.

Also, in attendance were:

City Attorney, Steve Williams

City Clerk, Diane Clavier

Deputy City Manager, Brian Bradley

Planning Director, Brian Shea

Building Official, Gerard Roussin

HR Director, Evie Engelmeyer

Grants Coordinator, Maria Covelli

Code Director, Ted Lozier

Fire Rescue Chief Muro

MCSO Capt. Derek Paul

MCSO Sherriff Rick Ramsay

**Approval Of Agenda and Consent Agenda**

Williams added Item 5K, Leadership Monroe Request for use of Tiki and to Serve alcohol as well as an advisement of the Report IT software as item 6M. Landry removed item 6B, Grants update from the consent agenda and Matlock removed item 6J, Fire Rescue Report from the consent agenda

**MOTION:** Landry moved to approve the agenda as amended

**SECOND:** Still

With no objection from the members of the Council, Mayor DelGaizo declared the agenda approved as amended.

### **City Council Items**

**\*A.** Approval of Minutes

**\*B.** Approval of the 46<sup>th</sup> Annual 7-Mile Bridge Run on April 10, 2027

**C.** Refund of Unspent Funds from Monroe County Sheriff's Office – Sherriff Rick Ramsay presented the Council with a check for a little over \$22,000.

**D.** National Volunteer Week Proclamation – the proclamation was presented to Andrew Sharf for all of his efforts over the years to raise money for those in need.

**E.** Florida Mosquito Control Awareness Week Proclamation – the proclamation was accepted by Andrea Leal and Mosquito Control Commissioner Phil Goodman

**F.** Recognition of Sgt. Buxton for Her Successful Life Saving Efforts - the Council, Chief Muro, Key Colony Beach Mayor Foster all congratulated Sgt. Buxton for her quick actions to save a life.

**G.** City Manager Job Description Discussion (Matlock) - The council conducted extensive discussion on the city manager's job description and search process, with Williams leading the discussion about qualifications and advertising the position statewide. The Council also discussed a timetable for when applicants could apply and decided that the position would be open until filled. Williams commented that he and the HR director would whittle the applications down to a manageable number of applicants.

**H.** Construction on Sundays Discussion (Struyf) Struyf asked that Chad Neller address the Council of his concerns. Neller asked for a potential ordinance to limit contracted construction work on Sundays because of noise issues, and unlicensed construction. Neller commented that he would not apply the rule to emergency work and homeowners. Still commented that some companies need to work on Sundays. Landry suggested code enforcement on Sundays. Shea informed everyone of Senate Bill 180, we cannot pass a more restrictive ordinance. Williams informed everyone he would get with Code to address working on some weekends and would like to enter into an ILA with the County to bring back the contractors examining board for the City of Marathon. Williams reminded everyone that during an emergency, it is a felony for unlicensed work and all other times a misdemeanor. Williams informed the Council that code would be out some Saturdays and Sundays. Landry suggested an on-call cell phone. Williams also informed everyone we cannot take anonymous complaints, we can turn people into DBPR, but it is better to deal with the Code Department.

**Citizens' comments:**

Daniel Lonergan – spoke regarding the six-week timeline for occupational review.

Diane Scott – spoke regarding after the fact permits have been reported to code and building.

Samuel Spencer – spoke regarding the asphalt on the golf course, there was no testing done and no berm around the material.

Mike Millard – spoke regarding his recent HOA meeting and the residents had voiced concerns over boat noise and waste disposal.

The Clerk asked the Council for consideration of taking resolution 2026-40 out of order as there was a speaker.

**G. Resolution 2026-40, Waiving The City's Purchasing Policies And Approving The Purchase Of Fireworks From Firepower Displays Unlimited, LLC For The City's July 4<sup>th</sup> Event, In An Amount Not To Exceed \$36,250.00; Authorizing The City Manager To Enter Into An Agreement In Connection Therewith, Expending Budgeted Funds; And Providing For An Effective Date**

Randy Mearns informed everyone he had no financial interest in the fireworks, but due to tariffs, the amount has crept up above the City Manager's authority to approve. Matlock commented that people donate to Rotary under the impression it is for the fireworks fund. Still commented that Rotary donations go back to the community in the form of scholarships. Matlock commented that we pay for four staff members to attend Rotary meetings, costing \$390 each per quarter. The Council agreed that Park and Recreation Director should attend and one other, only pay for two dues.

**MOTION:** Matlock moved to approve Resolution 2026-40

**SECOND:** Still

With no objection from the members of the Council, Mayor DelGaizo declared the Resolution approved by unanimous consent.

**I.** Request for Approval of alcohol to be served June 13<sup>th</sup> at Oceanfront Park for Hot Havana Nights event – The Council gave a head nod to approve.

**J.** May Workshop Discussion (Del Gaizo) The Mayor explained she would be attending a capping ceremony for her mentor and asked that we cancel the workshop. The Council agreed.

**City Manager Report**

\* **A.** MCSO Marathon Substation Report

**B. Grants Update** - Landry commented that he just wanted to highlight grants / public works / engineering departments and commented on the great job they are doing. Williams informed everyone that for every new project, two others have to come to completion first.

\* **C. Public Works Report**

\* **D. Park and Recreation Report**

\* **E. Engineering Report**

\* **F. Marina Report**

\* **G. Code Report**

\* **H. Wastewater Utilities Report**

\* **I. Building Report**

**J. Marathon Fire Rescue Report** – Landry asked for an update on the false fire alarms – Chief explained that there is an ordinance on the books, it is a gap we are addressing and tracking. We are going to utilize the ordinance and start enforcing it.

\* **K. Florida Commerce ACSC Administration Permit Contact Line (Informational)**

**L. Sign Code Discussion** – Williams explained we have sign code issues in the community and certain properties have more signs that permitted and would like the Council direction to apply uniformly no matter who you are, we would notice the sign sweep. Struyf asked that we enforce what is in our code fairly and even handedly.

**Report It Software Discussion** – Engelmeyer explained the system allows anonymous reporting of illegal activities or safety concerns, reports go directly to HR director and legal counsel. The system is designed to protect employees from retaliation; the cost was minimal and did not require council approval. Engelmeyer informed everyone that the system is maintained as confidentially as possible under applicable rules.

### **Ordinances for Final Public Hearing and Enactment:**

**A. Ordinance 2026-01** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 6 “Buildings And Building Regulations”, Article 2 “Building Code”, Sec. 6-54 “Application Procedure For Permits Under Allocation System” Of The Code Of Ordinances; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; And Providing For An Effective Date.

The clerk informed the Council there were no speakers.

Shea informed the Council there were no changes since the first reading.

**MOTION:** Landry moved to approve Ordinance 2026-01

**SECOND:** Struyf

### **Vote of the Motion:**

Yes: Landry, Struyf, Still, Matlock, Del Gaizo

No: None

Absent: None

Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**Ordinance 2026-09** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 6 “Comprehensive Plan Amendment”, Amending Figure 102.22.1 “Comprehensive Plan Amendment Review Process”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**J. Ordinance 2026-10** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 7 “Land Development Text Amendment”, Amending Figure 102.28.1 “Land Development Regulation Text Amendment Process”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**K. Ordinance 2026-11** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 8 “Development Agreement”, Amending Section 102.32 “Procedure For Consideration And Approval”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**L. Ordinance 2026-12** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 11 “Rezoning”, Amending Figure 102.62.1 “Rezoning Review Process”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**M. Ordinance 2026-13** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 13 “Conditional Use”, Amending Figure 102.80.1 “Conditional Use Permit Review Process; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An

Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**N. Ordinance 2026-14** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 17 “Appeals”, Amending Figure 102.98.1 “Appeals Review Process”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**O. Ordinance 2026-15** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 18 “Beneficial Use Determinations”, Section 102.104 “Final Determination By Council”, Amending Figure 102.104.1 “Beneficial Use Determinations Process”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**P. Ordinance 2026-16** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 102 “Development Application Review Procedures”, Article 19 “Vested Rights Determinations”, Amending Section 102.110 “Final Determination”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**Q. Ordinance 2026-17** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 103 “Zoning Districts”, Article 3 “Use And Intensity Tables”, Tables 103.15.1 “Uses By Zoning District” And 103.15.2 “Density, Intensity And Dimensions For Zoning Districts”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**R. Ordinance 2026-18** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 107 “General Development Standards”, Article 2 “Transfer of Building Rights”, Section 107.17 “General Provisions”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The

State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**S. Ordinance 2026-19** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 107 “General Development Standards”, Article 12 “Floodplain Management”, Section 107.101 “Permits”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

**T. Ordinance 2026-20** An Ordinance Of The City Council Of The City Of Marathon, Florida, Amending Chapter 110 “Definitions”, Article 3 “Defined Terms”; Providing For The Repeal Of All Code Provisions And Ordinances Inconsistent With This Ordinance; Providing For Severability; Providing For Inclusion In The Code; Providing For The Transmittal Of This Ordinance To The State Department Of Commerce; And Providing For An Effective Date Upon The Approval Of This Ordinance By The Department Of Commerce In Accordance With State Law.

Shea explained the purpose of the amendments is to remove references to DCA and DEO in the flow charts and code sections to reflect the change to the State Land Planning Agency. In addition to adding the definitions of a tiki and of a chickee.

The Clerk informed Council there were no changes since the first reading of the ordinances. The Clerk also informed the Mayor there were no speakers.

**MOTION:** Matlock moved to approve Ordinance 2026-09

**SECOND:** Landry

**Vote of the Motion:**

Yes: Matlock, Landry, Still, Struyf, Del Gaizo

No: None

Absent: None

Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-10

**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo

No: None

Absent: None

Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-11  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-12  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-13  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-14  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-15  
**SECOND:** Still

**Vote of the Motion:**

City of Marathon  
City Council Action Minutes  
April 14, 2026 5:30 pm City Council Meeting Minutes

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-16  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-17  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-18  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-19  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo  
No: None  
Absent: None  
Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**MOTION:** Matlock moved to approve Ordinance 2026-20  
**SECOND:** Still

**Vote of the Motion:**

Yes: Matlock, Still, Landry, Struyf, Del Gaizo

No: None

Absent: None

Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**Resolutions For Adoption**

**\*A. Resolution 2026-34** Awarding The Contract For The Area 3 SBR Walkway Rehabilitation to Reynolds Construction, LLC In An Amount Not To Exceed \$118,306.12; Authorizing The City Manager To Enter Into Agreements In Connection Therewith, Appropriating And Expending Budgeted Funds; And Providing For An Effective Date

**\*B. Resolution 2026-35**, Approving Grant Agreement ID#26SRP10 Between The City And The State of Florida Department of Environmental Protection (FDEP) For City of Marathon Sombrero Boulevard Drainage Improvements in the amount of \$2,511,775.00; Appropriating Funds; And Providing For An Effective Date

**\*C. Resolution 2026-36**, Approving Grant Agreement ID# 3520 Between The City And The Monroe County Tourist Development Council for Sombrero Beach Renourishment Phase I; Appropriating Funds; And Providing For An Effective Date.

**\*D. Resolution 2026-37**, Requesting to Close A Grant Agreement With The Florida Department Of Environmental Protection For the City of Marathon LPA0273 and Reallocate Those Funds Toward LPA0724; Authorizing The Interim City Manager To Execute The Documents On Behalf Of The City; And Providing For An Effective Date

**E. Resolution 2026-38**, Declaring The Intention Of The City To Consider Adoption Of An Ordinance Amending The City's Land Development Regulations Relating To Plats; Providing That From The Date Of Adoption Of This Resolution And During The Pendency Of Consideration Of Such Ordinance By The City, The City Will Process Plats Administratively So Long As They Conform To Florida Statute 177.091; Granting The Planning Department Administrative Authority Pursuant to Florida Statute 177.071; Providing For Severability; And Providing For An Effective Date.

Shea explained that SB 784: Platting was signed into law and became effective 7/1/2025. HB 927: Local Land Planning and Development is ordered enrolled and awaits signature before becoming law effective 7/1/2026. Both pertain to the processing and administrative approval of plats. Approval of this resolution designates the Planning Department as the administrative authority. Staff will then begin coordinated reviews to amend any of the existing Land

Development Regulations that will need to be updated based upon the above bill and law. Matlock commented we really do not have a choice. Shea commented that the Council would still see the conditional use. Williams commented that Tallahassee is taking away local authority, under the statute the public will not get a chance to hear it, and there is now a seven day turn around time imposed. The lobbyist did not make us aware; it has not been in the newspaper. Shea informed everyone we have four applicants in varying stages. Council asked that the lobbyist ask for a carve out for critical state of concern area.

**MOTION:** Still moved to approve Resolution 2026-38 reluctantly

**SECOND:** Matlock

**Vote of the Motion:**

Yes: Still, Matlock, Landry, Struyf, Del Gaizo

No: None

Absent: None

Abstain: None

**Vote on the Motion:** 5 Yes, 0 No, 0 Absent, 0 Abstain

**\*F. Resolution 2026-39,** Approving The General Consulting Contract To Weiler Engineering Corporation; Approving An Increase In Contract Amount Of \$250,000; Authorizing The City Manager To Execute The Change Order And Expend Budgeted Funds On Behalf Of The City; And Providing For An Effective Date.

**Council Comments:**

Matlock reminded everyone the left lane is for passing and explained how to zipper merge into traffic.

Still thanked Engelmeyer and Williams for working on the job description and reminded everyone of the district baseball game on Wednesday and the Friday home games. Still commented on the Seven Mile Bridge run, thanking everyone involved and thanked HR for the Report it program. Still commented that the Hurricane Hunter plane was here and there are 48 days until hurricane season begins. Still wished Landry a happy birthday.

Landry thanked the staff and commented the Seven Mile Bridge Run is a big undertaking.

Struyf thanked the staff, the jobs do not go unnoticed.

Del Gaizo thanked the staff and commented that Alex Richart waddled in a penguin suit to raise money for cancer in the Seven Mile Bridge run.

**ADJOURNMENT**

With no further business to come before the Council, Mayor Del Gaizo adjourned the meeting at 8:06 pm with unanimous consent.

City of Marathon  
City Council Action Minutes  
April 14, 2026 5:30 pm City Council Meeting Minutes

I certify the above represents an accurate summary of the City Council meeting of April 14, 2026.

\_\_\_\_\_  
Diane Clavier, City Clerk

\_\_\_\_\_  
Date

DRAFT

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

|                                                         |                                                                                                                                                                                                               |
|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LAST NAME—FIRST NAME—MIDDLE NAME<br>Del Gaizo Jody Lynn | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br>City of Marathon City Council                                                                                                                  |
| MAILING ADDRESS<br>84 Tingler Lane                      | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:<br><input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |
| CITY<br>Marathon                                        | COUNTY<br>Monroe                                                                                                                                                                                              |
| DATE ON WHICH VOTE OCCURRED<br>April 14, 2026           | NAME OF POLITICAL SUBDIVISION:<br>City Council                                                                                                                                                                |
|                                                         | MY POSITION IS:<br><input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE                                                                                                           |

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Mayor Del Gaizo, hereby disclose that on April 14, 20 26 :

(a) A measure came or will come before my agency which (check one or more)


- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_ , by whom I am retained; or
- inured to the special gain or loss of Leadership Monroe Graduation Class XXXIII , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Waiving the fee for use of a tiki hut for Leadership Monroe County Graduation Class of which I am a student of.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

4/16/2026  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.