

CITY COUNCIL AGENDA STATEMENT



Meeting Date: September 8, 2026

To: Honorable Mayor and Members of City Council

From: Brian Shea, Planning Director

Through: Steve Williams, Interim City Manager

Item: **Resolution 2026-77**, Approving The Ranking And Allocations Of The Market Rate And Affordable Residential Building Permit Allocation System (RBPAS) For Period 2, Year 2026 (July 14, 2026 To January 13, 2027); And Providing For An Effective Date.

RECOMMENDATION

Based on the result of all BPAS applications, Planning Staff recommends that the City Council **APPROVE** the award of two (2) Market Rate General and zero (0) Market Rate Owner Occupied BPAS allocations as shown in "Attachment A" and zero (0) Affordable BPAS allocations "Attachment B".

I. BACKGROUND

AND

JUSTIFICATION

This evaluation report has been prepared pursuant to Chapter 107 Article 1 of the City of Marathon Land Development Regulations (the "Code"). The residential dwelling unit allocation rankings attached to this report correspond to Period 2, Year 2026, as defined by the Residential Building Permit Allocation System (RBPAS). This period includes July 14, 2026, To January 13, 2027.

Monroe County adopted the Rate of Growth Ordinance (016-1992), commonly referred to as ROGO, on July 13, 1992, to implement portions of its Comprehensive Plan. The ROGO established a building permit allocation system for residential construction, for the purpose of directing and limiting growth and enabling the safe and timely evacuation of the Keys in the event of a hurricane.

The City adopted new Land Development Regulations by Ordinance 2007-03 which replaced the Rate of Growth Ordinance with the Residential Building Permit Allocation System (RBPAS).

In this, its thirty first year, the BPAS allocation system may issue up to 30 awards for residential construction within the boundaries of the City, pursuant to the agreement between the City, the Department of Economic Opportunity (DEO) and Monroe County. Of the 30 allocation awards, 80% (24) are assigned to market-rate residential units and 20% (6) are assigned to affordable housing. Applications for permits are evaluated, scored, and ranked according to criteria outlined in Chapter 107 Article 1 of the City of Marathon Land Development Regulations twice a year.

To provide some remedy for the decline in building permits being issued, the City adopted Ordinance 2009-09 that called for a temporary procedure to be implemented to RBPAS. This allowed the Planning Department to create a new list from the applicants that are able and willing to move forward with an awarded allocation and pick up building permits. Temporary Procedures have sunset, however, to maintain the efficiency of permitting, a similar process is followed. Rather than bringing a new list back to Council each time an owner responds to defer, the owners are asked before the list is created.

In June of 2009 City Council adopted Ordinance 2009-18, creating a “TBR Affordable Pool”. Additionally, in November of 2010, the City Council adopted Ordinance 2010-12, which would allow up to 50% of the annual allocations to be distributed to the “Administrative Relief Pool” at the City Council’s discretion and by the criteria set forth in the Ordinance.

Resolution 2022-22 amends the available allocation awards as set by Council. This resolution amends the previous Resolution 2010-18 that revised the annual allocations available.

Based upon the aforementioned MOU commercial square footage is also given out through the BPAS process. 500,000 square feet were set to be given out over the 10-year period. This amounts to 25,000 square feet every six months. New commercial development is rare, with the majority falling under commercial redevelopment. Therefore, applications for commercial BPAS are few and far between. Any commercial square footage not awarded rolls over into the next period.

Resolution 2026-17 amended the allocations based upon the Florida legislature amending the hurricane evacuation times from 24 hours to 24.5 hours. Section 22, Chapter 2025-190, Laws of Florida provides:

“The permit allocations must be distributed to counties and municipalities based on the number of vacant buildable lots within each jurisdiction. The permit allocations must be distributed over a period of at least 10 years but may not exceed 900 total permit allocations. All permits must be issued to vacant, buildable parcels, of which only one may be awarded for any individual parcel, and the distribution of which must prioritize allocations for owner-occupied residences, affordable housing, and workforce housing.”

The Administration Commission allocated 135 units for the City of Marathon, one third of which were made available January 1, 2026. The Administration Commission directed the Department of Commerce to work collaboratively with the County and municipalities to prioritize amendments to local comprehensive plans to accept the unit. The City of Marathon already has provisions in place for this under Policy 1-3.5.4 Residential Building Permit Allocation System (RBPAS). Specifically there is language that states the City must “maintain an up-to-date hurricane evacuation plan and meet the required 24 hour hurricane evacuation time **or other applicable state standard for hurricane evacuation.**”

II. ALLOCATION AWARDS AVAILABLE

The following allocation awards are available this period:

<u>Category</u>	<u>Even Year BPAS / Period</u>
(Market Rate)	
(a) Owner-occupied Pool	2 / period 1 3 / period 2
(b) General Pool	2 / period
(Affordable)	1 / period 1*
(c) General Affordable Pool	1 / period 2
(d) Community Workforce Pool	1 / period 2
(e) TBR Affordable Pool	
(*To be granted to highest scoring eligible allocation within the 3 pools)	
(Administrative Relief)	
(e) Administrative Relief Pool	0 / period

Category**Odd Year BPAS / Period**

(Market Rate)

- | | | |
|-----|---------------------|------------|
| (a) | Owner-occupied Pool | 3 / period |
| (b) | General Pool | 3 / period |

(Affordable)

- | | | |
|-----|--------------------------|---------------|
| | | 1 / period 1* |
| (c) | General Affordable Pool | 1 / period 2 |
| (d) | Community Workforce Pool | 1 / period 2 |
| (e) | TBR Affordable Pool | |

(*To be granted to highest scoring eligible allocation within the 3 pools)

(Administrative Relief)

- | | | |
|-----|----------------------------|------------|
| (e) | Administrative Relief Pool | 0 / period |
|-----|----------------------------|------------|

On January 1, 2011, the Florida Cabinet (sitting as the Administration Commission) passed Rule 28-18.400 F.A.C., which changes the roll-over procedure for building permit allocations for the City of Marathon. Per the rule:

“The number of allocations issued annually for residential development under the Residential Building Permit Allocation System (BPAS) shall not exceed a total annual unit cap of 30, plus any available unused BPAS allocations from a previous year. Unused BPAS allocations may be retained and made available only for affordable housing and Administrative Relief from BPAS year to BPAS year. Unused market rate allocations shall be available for Administrative Relief. Any unused affordable allocations will roll over to affordable housing. This BPAS allocation represents the total number of allocations for development that may be issued during a year. A BPAS year means the twelve-month period beginning on July 13. Policy 1-3.5.18 supersedes Policy 1-3.5.2 of the City of Marathon Comprehensive Plan.”

The above language has also been made part of the City of Marathon Comprehensive Plan, Policy 1-3.5.1.

III. EVALUATION AND RANKING

Staff’s evaluation of the BPAS applications was performed according to the provisions of the Building Permit Allocation System; positive points were granted in compliance with the evaluation criteria contained in Section 107.09 of the City Land Development Regulations. Each allocation application was ranked based on the total number of points scored. RBPAS applications with identical scores were further ranked based on the date and time they applied for RBPAS.

The final Rankings and proposed allocations are presented in the RBPAS Allocation Resolution.

Administrative relief may be provided through the above-mentioned code section. In making a determination in review of an application for administrative relief, the City Council may:

- (a) Offer to purchase the property at its fair market value as its preferred action if the property is considered environmentally sensitive; or
- (b) Grant the applicant an allocation award for all or a number of dwelling units requested in the next succeeding allocation period or extended pro rata over several succeeding quarterly allocation periods as the preferred action for buildable properties not meeting any of the criteria in subsection (f)(1) of this section; or
- (c) Suggest or provide such other relief as may be necessary and appropriate.

IV. ANALYSIS AND RECOMMENDATION

The market rate applications for consideration for an allocation this Period are shown on Attachment “A”. The ranking of the applications is shown on both attachments.

See Attachment A of the Resolution: Ranking of Market Rate RBPAS.

The affordable applications for consideration for an allocation this Period are shown on Attachment “B”. The ranking of the applications is shown on both attachments.

See Attachment B of the Resolution: Ranking of Affordable RBPAS.

Based on the result of the BPAS System, Planning Staff recommends that the City Council **APPROVE** the award of two (2) Market Rate General and zero (0) Market Rate Owner Occupied BPAS allocations as shown in “Attachment A” and zero (0) Affordable BPAS allocations as shown in “Attachment B”.

**CITY OF MARATHON, FLORIDA
RESOLUTION 2026-77**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARATHON, APPROVING THE RANKING AND ALLOCATIONS OF THE MARKET RATE AND AFFORDABLE RESIDENTIAL BUILDING PERMIT ALLOCATION SYSTEM (RBPAS) FOR PERIOD 2, YEAR 2026 (JULY 14, 2026 TO JANUARY 13, 2027); AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Marathon City Council (the “City”) reviewed the market rate and affordable residential dwelling unit application rankings for Period 2, Year 2026 in compliance with the RBPAS Procedures promulgated in Section 107.07 of the Land Development Regulations (the “LDRs”);

WHEREAS, the City conducted a properly advertised public hearing (the “Public Hearing”) regarding the proposed residential BPAS rankings, Period 2, Year 2026 pursuant to Chapter 107 Article 1 of the LDRs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and incorporated herein.

Section 2. Based upon the evidence and testimony presented by City Staff and members of the public, the City Council hereby finds:

Residential Building Permit Allocation (RBPAS)

(1) The Public Hearing was properly advertised and held, as required by law, and the Applicants and all interested parties concerned in the matter were given an opportunity to be heard; and

(2) Based upon the RBPAS Rankings shown in the staff recommendation, attached as “Attachment A” for the Market Rate RBPAS pools and “Attachment B” for the Affordable pools, the City Council awards two (2) Market Rate Residential, zero (0) Affordable Residential allocation; and

(3) The remaining RBPAS Applicants will retain their relative positions in the RBPAS ranking list and will be marked as deferred in accordance with Section 107.07 of the LDRs.

Section 3. Based upon the above Findings of Fact, the City Council does hereby make the following Conclusions of Law:

1. The RBPAS applications for Period 1, Year 34 of RBPAS have been processed in accordance with Chapter 107 Article 1 of the LDRs.
2. In rendering its decision, as reflected in this Resolution, the City Council has:
 - (a) Accorded procedural due process;
 - (b) Observed the essential requirements of the law; and
 - (c) Supported its decision by substantial competent evidence of record.
3. The attached RBPAS allocations are awarded. Applicants requesting transfer of building rights as part of the provision of affordable allocations shall be required to meet the criteria established in Chapter 107,17 C, prior to the receipt of affordable allocations from the City completion of transfer of market rate residential units to other locations.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THIS 8th DAY OF SEPTEMBER 2026.

THE CITY OF MARATHON, FLORIDA

Lynny Del Gaizo, Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Diane Clavier, City Clerk

(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE CITY OF MARATHON, FLORIDA ONLY:

Steven T. Williams, City Attorney

Attachment A:
Ranking of BPAS Applications for Year 2026 Period 2
July 14, 2026 to January 13, 2027

RANK	ROGO/BPAS NUMBER	NAME	BPAS SCORE	DATE ENTERED	TIME ENTERED	RE NUMBER
		MARKET RATE	YR 2026	PERIOD 2		
Market Rate General Pool						
1	BPAS-21-64	Ferreiro, John	73	7/8/2021	2:59 PM	00328950-000000
2	BPAS-22-17	KANTHETY SANTOSH	73	6/7/2022	10:06 AM	00360440-000000
3	BPAS-21-3	Hole, Cheri	72	4/23/2018	11:22 AM	00331061-000500
4	BPAS-04-81	MAM Rev Living Trust	71	9/7/2004	10:30 AM	00331061-002000
5	BPAS-21-96	Perona, Bernard P.	71	11/28/2005	11:17AM	00320990-000100
6	BPAS-18-39	Epifano, Robert	71	8/3/2018	12:00 PM	00105240-001000
7	BPAS-21-30	GEM Homes LLC	71	12/2/2020	10:00 AM	00101340-000000
8	BPAS-21-85	GEM Homes LLC	71	12/2/2020	10:00 AM	00101340-000000
9	BPAS-21-86	GEM Homes LLC	71	12/2/2020	10:00 AM	00101340-000000
10	BPAS-21-87	GEM Homes LLC	71	12/2/2020	10:00 AM	00101340-000000
11	BPAS-21-88	GEM Homes LLC	71	12/2/2020	10:00 AM	00101340-000000
12	BPAS-18-44	Firstco Marine LLC	69	12/28/2018	9:55 AM	00347480-000200
13	BPAS-06-16	Held, Michael & Robin	68	2/14/2006	12:00 PM	00105240-001900
14	BPAS-18-27	4 Avenue D LLC	68	1/16/2018	8:30 AM	00363840-000000
15	BPAS-21-99	4 Avenue D LLC	68	1/16/2018	8:31 AM	00363840-000000
16	BPAS-19-31	The Royal Company	68	7/12/2019	4:57 PM	00104441-000200
17	BPAS-20-27	Corrie, Brent	68	7/6/2020	1:26 PM	00100650-000100
18	BPAS-22-22	Cruz, Mildred	68	12/26/2023	4:21 PM	00356740-000000
19	BPAS-04-34	Felling, Michael	67	8/4/2004	3:02 PM	00376160-000000
20	BPAS-18-35	Epifano, Pamela	67	7/13/2018	4:56 PM	00105240-000500
21	BPAS-18-42	Fisher, Aaron	67	12/12/2018	1:30 PM	00354260-000000
22	BPAS-19-21	JC Construction	67	1/10/2019	2:02 PM	00349970-000000
23	BPAS-19-30	Guerra, Roger	67	7/15/2019	2:23 PM	00104441-000300
24	BPAS-21-70	Cruz, Albert & Annie	67	7/1/2021	2:28 PM	00341930-000000
25	BPAS-22-16	Igor Miskeli Trust	66	3/23/2022	6:46 PM	00355820-000000
26	BPAS-22-21	Kennedy, James & Margaret	66	6/7/2022	1:45 PM	00326080-000100
27	BPAS-21-38	Adkins, Michael	65	7/16/2020	12:46 PM	00373830-000100
28	BPAS-22-5	Reichert, Timothy	65	1/12/2022	9:10 AM	00333641-009800
29	BPAS-20-28	Carfora, Vincent & Sarah	64	7/6/2020	4:22 PM	00333641-009300
30	BPAS-21-100	4 Avenue D LLC	63	1/16/2018	8:32 AM	00363840-000000
31	BPAS-23-10	Palma, Alexander	63	11/16/2023	9:21 AM	00356690-000000
32	BPAS-06-11	Moreau, Guy	62	1/19/2006	3:00 PM	00329300-000000
33	BPAS-25-7	Rodriguez, Omar & Alejandro	62	1/6/2026	3:21 PM	00104920-000000
34	BPAS-04-96	Gulfstream Blvd Inc	61	12/21/2004	2:21 PM	00328900-000000
35	BPAS-05-47	A & P Construction Lot 1 LLC	59	10/5/2005	12:30 PM	00339910-000000
36	BPAS-26-2	Harrington, Stephen and Holli	58	5/15/2026	9:19 AM	00354310-000000
37	BPAS-07-20	11th Street Storage LLC	57	3/9/2007	4:40 PM	00319870-000000
38	BPAS-21-101	11th Street Storage LLC	57	3/9/2007	4:40 PM	00319870-000000
39	BPAS-07-21	Hetuin, Jean Michael	57	3/9/2007	4:41 PM	00319880-000000
40	BPAS-21-102	Hetuin, Jean Michael	57	3/9/2007	4:41 PM	00319880-000000
41	BPAS-08-3	Overseas Land & Sea LLC	56	6/3/2008	1:55 PM	00100750-001200
42	BPAS-05-38	K TEK TRS QOZ LLC	55	7/13/2005	3:22 PM	00358230-000106
43	BPAS-22-23	Trujillo, Osvaldo	55	9/6/2022	1:20 PM	00322060-000000
44	BPAS-04-63	Tolton, Frank Rev Trust	54	8/16/2004	8:00 AM	00355418-001800
45	BPAS-25-5	Southest Monroe County Trust	53	4/17/2025	10:18 AM	00334120-000000
46	BPAS-08-9	Fossum, Jesse & Tiffany	51	3/7/2008	3:50 PM	00345790-000000
47	BPAS-05-25	Rodriguez, Ramon	50	5/19/2005	4:00 PM	00345570-000000
48	BPAS-18-28	Vitale, John	46	1/16/2018	8:34 AM	00356720-000000
49	BPAS-19-25	Phelps, David	44	3/22/2019	3:31 PM	00355370-000101
50	BPAS-21-112	Ogden, Clifton	44	11/30/2021	11:05AM	00354430-000000
51	BPAS-21-104	Waite, Peggy	29	10/20/2021	10:19AM	00375000-000000
52	BPAS-21-105	Waite, Peggy	24	10/20/2021	3:17 PM	00375000-000000
Market Rate Owner Occupied Pool						
RANK	ROGO/BPAS NUMBER	NAME	BPAS SCORE	DATE ENTERED	TIME ENTERED	RE NUMBER
		Awards	Available	Recommended	Remaining	Rolls to Admin Relief
		General	2	2	0	0
		Owner Occupied	3	0	0	3

		AFFORDABLE	YR 2026	PERIOD 2		
Affordable General Pool						
RANK	ROGO/BPAS NUMBER	NAME	BPAS SCORE	DATE ENTERED	TIME ENTERED	RE NUMBER
2	BPAS-21-83	GEM Homes	69	12/2/2020	5:07 AM	00101340-000000
3	BPAS-21-84	GEM Homes	69	12/2/2020	5:08 AM	00101340-000000
4	BPAS-24-2	Joanne Marie GK LLC	64	1/11/2024	3:10 PM	00376310-000000
6	BPAS-25-2	Alicia Diaz	63	11/19/2024	12:00 PM	00319780-000000
7	BPAS-25-3	Alicia Diaz	63	11/19/2024	12:00 PM	00319780-000000
8	BPAS-25-4	Alicia Diaz	63	11/19/2024	12:00 PM	00319780-000000
9	BPAS-21-89	QOF, Inc	44	7/21/2020	9:05 AM	00350630-000000
10	BPAS-21-90	QOF, Inc	44	7/21/2020	9:05 AM	00350630-000000
11	BPAS-21-91	QOF, Inc	44	7/21/2020	9:05 AM	00350630-000000
Community Workforce Housing						
RANK	ROGO/BPAS NUMBER	NAME	BPAS SCORE	DATE ENTERED	TIME ENTERED	RE NUMBER
1	BPAS-21-111	Grassy Key Resort Group LLC	29	11/25/2021	3:35 PM	00371010-000000
2	BPAS-22-9	Grassy Key Resort Group LLC	29	11/25/2021	10:28 AM	00371010-000000
3	BPAS-22-10	Grassy Key Resort Group LLC	29	11/25/2021	10:31 AM	00371010-000000
4	BPAS-22-11	Grassy Key Resort Group LLC	29	11/25/2021	10:36 AM	00371010-000000
5	BPAS-22-12	Grassy Key Resort Group LLC	29	11/25/2021	10:38 AM	00371010-000000
6	BPAS-22-13	Grassy Key Resort Group LLC	29	11/25/2021	10:41 AM	00371010-000000
7	BPAS-22-14	Grassy Key Resort Group LLC	29	11/25/2021	10:43 AM	00371010-000000
8	BPAS-22-15	Grassy Key Resort Group LLC	29	11/25/2021	10:46 AM	00371010-000000
9	BPAS-23-2	GRASSY KEY MARINA INVESTMENT PATRNNERS LLC	27	1/9/2023	9:46 AM	00375960-000000
10	BPAS-23-3	GRASSY KEY MARINA INVESTMENT PATRNNERS LLC	27	1/9/2023	9:48 AM	00375960-000000
11	BPAS-23-4	GRASSY KEY MARINA INVESTMENT PATRNNERS LLC	27	1/9/2023	9:49 AM	00375960-000000
12	BPAS-23-5	GRASSY KEY MARINA INVESTMENT PATRNNERS LLC	27	1/9/2023	9:50 AM	00375960-000000
TBR Affordable Pool						
RANK	ROGO/BPAS NUMBER	NAME	BPAS SCORE	DATE ENTERED	TIME ENTERED	RE NUMBER
1	BPAS-21-44	Andrew George	44	3/18/2021	10:20 AM	00341720-000000
2	BPAS-21-46	Florida Keys Homes LLC	44	3/18/2021	11:10 AM	00102830-000401
3	BPAS-21-61	Rice, David and Mary	44	6/28/2021	1:11 PM	00341860-000000
4	BPAS-21-74	Rice, David and Mary	44	6/28/2021	1:11 PM	00341860-000000
5	BPAS-21-110	Ahearn, Justin and O'Neill Cara	33	11/10/2021	10:05 AM	00344270-000000

RANK	ROGO/BPAS NUMBER	NAME	BPAS SCORE	DATE ENTERED	TIME ENTERED	RE NUMBER
6	BPAS-21-47	Florida Keys Oz Homes Inc	29	3/30/2021	1:11 PM	00350490-000000
7	BPAS-21-48	Florida Keys Oz Homes Inc	29	3/30/2021	1:11 PM	00350490-000000
8	BPAS-21-49	Florida Keys Oz Homes Inc	29	3/20/2021	1:11 PM	00350490-000000
9	BPAS-21-54	Matlock, Richard and Delema	29	4/20/2021	9:00 AM	00338880-000000
10	BPAS-21-55	Matlock, Richard and Delema	29	4/20/2021	9:00 AM	00333880-000000
11	BPAS-21-56	Moldanado, Omar & Nicole	29	6/1/2021	7:56 AM	00320460-000000
12	BPAS-21-57	Moldanado, Omar & Nicole	29	6/1/2021	7:56 AM	00320460-000000
13	BPAS-21-58	Moldanado, Omar & Nicole	29	6/1/2021	7:56 AM	00320460-000000
14	BPAS-21-59	Moldanado, Omar & Nicole	29	6/1/2021	7:56 AM	00320460-000000
15	BPAS-21-115	Reinfandt, Brian and Young, Davina	28	12/10/2021	12:37PM	00333530-000000
20	BPAS-21-116	Reinfandt, Brian and Young, Davina	28	12/10/2021	12:38PM	00333530-000000
21	BPAS-24-5	10820 1st Ave LLC	28	7/30/2024	9:55AM	00333790-000000
22	BPAS-24-6	10820 1st Ave LLC	28	7/30/2024	9:55AM	00333790-000000
		<i>Awards</i>	<i>Available</i>	<i>Recommended</i>	<i>Remaining</i>	
		General	1	0	1	
		Workforce	1	0	1	
		TBR	0	0	0	