## CITY OF MARATHON

## Adopted Budget

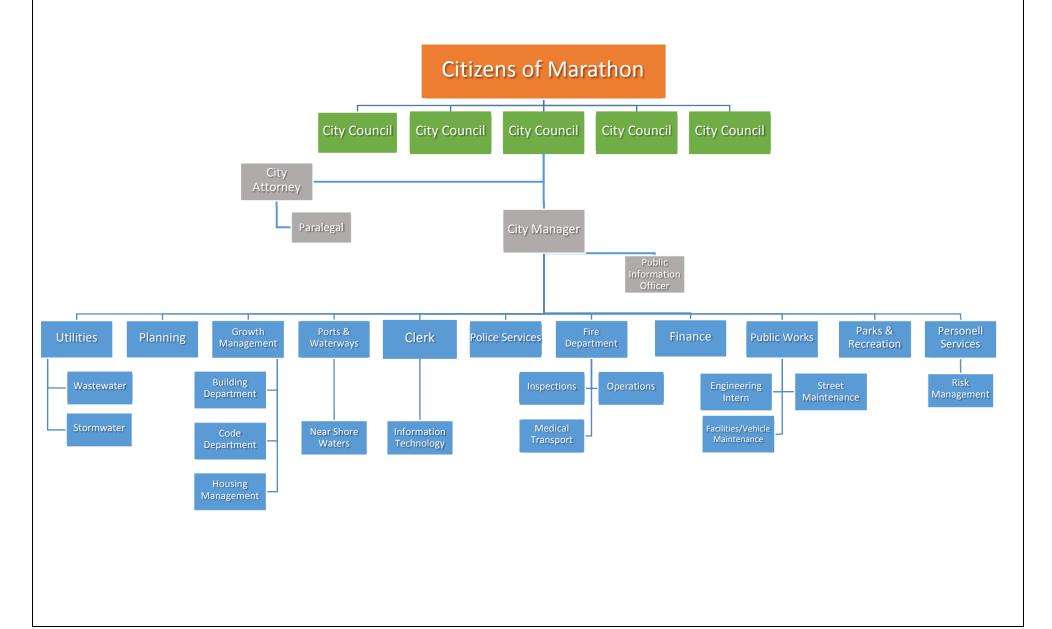


## FISCAL YEAR

October 1, 2019 Through September 30, 2020



## **City of Marathon Organizational Chart 2019-2020**



#### General Fund Revenue Summary Fiscal Year 2019-2020

_Category/Program	Actual	Adopted	Estimated	Adopted	Budget
	Revenue	Budget	Revenue	Budget	Increase/
	FY 18	FY 19	FY 19	FY 20	(Decrease)
<u>General Fund:</u>		FY 19/20 Prelim FY 19/20 Roll	DR 420 Gross Value hinary Millage Rate: Back Millage Rate: der)/Over Rollback:	\$2,704,880,947 2.5900 2.4459 5.89%	
Ad Valorem Taxes (97% collection rate)	5,976,023	6,319,806	6,081,181	6,795,472	475,666
Ad Valorem Taxes - Delinquent	35,751	3,400	3,438	3,400	-
Communications Tax	501,700	<u>515,335</u>	493,171	<u>462,958</u>	(52,377)
Total Taxes	6,513,474	6,838,541	6,577,790	7,261,830	423,289
Local Business Tax (County Occupational Licenses)	50,556	44,000	51,026	52,000	8,000
Building Permit Fees	2,113,856	800,000	1,715,121	1,057,000	257,000
Building Training Fees	19,197	11,200	21,413	16,000	4,800
Dog Friendly Permits	1,000	500	1,000	1,000	500
Taxi Permits	-	1,100	-	-	(1,100)
Vacation Rental Agent Fees	7,750	-	15,975	26,000	26,000
Vacation Rental Permit Fees	344,085	345,000	361,360	345,000	-
FEMA FWS Review & Processing Fees	8,125	4,800	7,029	6,000	1,200
Planning & Zoning Fees	94,275	90,000	83,248	75,000	(15,000)
Commercial & Vacation Rental Fire Inspection Fees	305,343	215,000	220,249	185,000	(30,000)
<b>Total License and Permits</b>	2,944,186	1,511,600	2,476,421	1,763,000	251,400
FEMA & State Reimbursment Marathon Middle School Fire Academy MOU Fire Insurance Premium Tax Sales Tax Revenue - State Revenue Sharing DEO Grant Fuel and Motor Fuel Tax - State Revenue Sharing Mobile Home License Alcoholic Beverage License Half Cent Sales Tax Firefighter Supplemental Comp Tourist Development Council Grant Payment in Lieu of Taxes-Local Units <b>Total Intergovernmental Revenue</b>	- 140,288 270,647 40,000 35 4,188 17,536 1,513,690 7,890 34,352 10,761 2,039,386	11,575,252 - 264,891 - 35 5,410 19,700 1,526,116 6,300 117,420 10,950 13,526,074	4,603,119 - - 260,680 - - 35 4,308 17,500 1,669,022 7,890 117,420 10,761 6,690,735	7,421,223 52,280 - 275,634 - 35 4,300 17,500 1,747,039 7,890 140,000 10,950 9,676,851	(4,154,029) 52,280 - 10,743 - (1,110) (2,200) 220,923 1,590 22,580 - (3,849,223)

#### General Fund Revenue Summary Fiscal Year 2019-2020

Category/Program	Actual Revenue FY 18	Adopted Budget FY 19	Estimated Revenue FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
					(200:0000)
Key Colony Beach Fire/EMS	550,000	550,000	550,000	550,000	-
EMS Services	850,620	650,000	844,295	850,000	200,000
Fire Watch Fees	46,800	-	-	-	-
Mangrove Trimming	-	125,000	-	125,000	-
Start Smart Youth Sports	1,760	2,650	4,740	4,750	2,100
Camp Program Fees	33,840	41,500	37,562	38,000	(3,500)
Miscellaneous Recreation Program Revenue	4,349	6,000	500	500	(5,500)
Miscellaneous Event Fees	-	900	500	500	(400)
Adult Sports Programs	 850	3,400	1,320	1,300	(2,100)
Total Charges for Services	1,488,219	1,379,450	1,438,917	1,570,050	190,600
Traffic Court Fines	65,396	70,000	78,701	80,000	10,000
Code Enforcement Fines	33,475	50,000	42,063	50,000	-
Local Ordinance Parking Fines	1,952	2,450	2,665	2,700	250
Fines - Local Training	5,443	4,550	6,404	6,400	1,850
Total Fines and Forfeits	106,265	127,000	129,833	139,100	12,100
Interest Income	(27,608)	-	(46,524)	20,000	20,000
Rents & Other	12,000	12,000	12,000	12,000	
Insurance Recovery	427,539		860,270	-	-
Fire Department Contributions - Private Source			1,640	-	-
Holiday Decoration Contributions - Private Source	1,113		-	-	
Park Contributions -Private Source	6,000	-	2,242	-	-
Convience Fees - Credit Cards	10,939	-	8,779	8,800	8,800
Miscellaneous Revenue	36,936	25,000	25,806	25,000	-
Total Miscellaneous Revenues	 466,919	37,000	864,213	65,800	28,800
Transfer from Stormwater Utility Fund	60,000	60,000	60,000	60,000	-
Transfer from Capital Infrastructure Fund	285,194	333,334	327,969	337,282	3,948
Transfer from Wastewater Enterprise Fund	250,000	250,000	250,000	250,000	-
Administrative Fee-Marina	50,000	50,000	50,000	50,000	-
Transfer from Impact Fee Fund	, -	50,000	50,000	-	(50,000)
Total Other Sources	645,194	743,334	737,969	697,282	(46,052)
Total General Fund Revenues	\$ 14,203,643	\$ 24,162,999	\$ 18,915,878 \$	21,173,913	\$ (2,989,086)
Unappropriated Surplus (Fund Balance), October 1	3,690,416	2,892,366	(6,577,533)	347,083	(2,545,283)
Reserved Fund Balance, October 1	399,939	399,939	660,425	660,425	260,486
Total Fund Balance, October 1	4,090,355	3,292,305	(5,917,108)	1,007,508	(2,284,797)
Total General Fund Revenues and Fund Balance	\$ 18,293,998	\$ 27,455,304	\$ 12,998,770 \$	22,181,421	\$ (5,273,883)

### General Fund Expenditure Summary Fiscal Year 2019-2020

Category/Program	Ex	Actual penditures FY 18	Adopted Budget FY 19	Estimated Expenditures FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
<u>General Fund:</u>						
Bridge	\$	1,788	\$ -	\$ -	\$ -	\$ -
Building		643,278	868,174	741,986	1,057,431	189,257
City Clerk		233,573	255,154	245,847	294,781	39,627
City Manager		203,478	230,823	221,848	236,594	5,771
Code		329,579	413,652	318,850	356,398	(57,254)
Council		434,655	480,072	477,133	590,242	110,170
Finance		334,766	370,352	360,966	370,275	(77)
Fire/EMS		4,028,998	3,892,471	3,890,581	4,600,749	708,278
General Services		635,056	972,943	837,408	885,323	(87,620)
Information Technology		287,727	361,214	355,864	452,493	91,279
Legal		278,789	369,442	345,134	391,276	21,834
Nearshore Waters Management-Ports		27,482	37,300	41,480	36,900	(400)
Non-Departmental		13,278,669	10,444,767	187,595	-	(10,444,767)
Parks and Recreation		1,159,400	1,478,400	1,340,790	1,517,567	39,167
Planning		541,954	965,839	525,772	993,843	28,004
Police Services		1,523,248	1,797,924	1,797,924	1,886,776	88,852
Public Works		268,665	344,729	302,084	484,884	140,155
Total Expenditures		24,211,106	23,283,256	11,991,262	14,155,532	(9,127,724)
Reserved Fund Balance @ September 30		660,425	399,939	660,425	621,240	221,301
Unreserved Fund Balance @ September 30		(6,577,533)	3,772,109	347,083	7,404,649	3,632,540
Total Fund Balance, Sept 30		(5,917,108)	4,172,048	1,007,508	8,025,889	3,853,841
TOTAL - GENERAL FUND	\$	18,293,998	\$ 27,455,304	\$ 12,998,770	\$ 22,181,421	\$ (5,273,883)

## BUILDING



Fund: Department: Division: Division #:	Build	leral - 001 Iding Iding 0	-	
001-5010-524- 101 Sa	llaries		530,049	
001-5010-524- 102 Sa	laries - Part Time		68,897	_
001-5010-524- 140 So	ocial Security		45,819	_
001-5010-524- 141 Re	etirement Benefits		26,502	
001-5010-524- 142 Gr	roup Health/Dental/Life	Insurance	88,479	_
001-5010-524- 144 W	orkers' Compensation		9,385	_
Το	otal Personnel Costs			769,131
001-5010-524- 304 Of	ffice/Operating Supplies	5	4,000	
001-5010-524- 305 Tr	avel, Conferences & Me	eetings	12,000	
001-5010-524- 306 Me	emberships, Dues & Sub	bscriptions	900	
001-5010-524- 308 Ur	niforms		1,000	
001-5010-524- 311 Pre	ofessional Services-Cont	ntractual	82,800	_
001-5010-524- 316 Sn	nall Tools		6,000	_
001-5010-524- 319 Tr	aining Expense		12,000	
001-5010-524- 332 Ma	aint and Operation - Veh	hicle	4,600	
001-5010-524- 602 Ca	apital Outlay- Computer	HW & SW	165,000	_
Το	otal Materials, Supplies	s, Services		288,300
Το	otal Budget			1,057,431

### **DEPARTMENT DESCRIPTION:**

The Building Department provides public services to Citizens through all of the Community Development sectors in an economical, effective, efficient and personable manner.

# CLERK



Fund:	General - 001
Department:	City Clerk
Division:	City Clerk
Division #:	3014

001-3014-513-	101 Salaries	167,008
001-3014-513-	140 Social Security	12,776
001-3014-513-	141 Retirement Benefits	15,091
001-3014-513-	142 Group Health/Dental/Life Insurance	32,737
001-3014-513-	144 Workers' Compensation	384

#### **Total Personnel Costs**

001-3014-513- 303 Printing of City Materials	50
001-3014-513- 304 Office/Operating Supplies	700
001-3014-513- 305 Travel, Conferences & Meetings	100
001-3014-513- 306 Memberships, Dues & Subscriptions	935
001-3014-513- 311 Professional Services	3,000
001-3014-513- 318 Advertising	20,000
001-3014-513- 319 Training Expense	0
001-3014-513- 341 Election Expense	33,000
001-3014-513- 375 Contingency	4,000
001-3014-513- 383 Ordinance Codification	5,000

**Total Materials, Supplies, Services** 

**Total Budget** 

#### **DEPARTMENT DESCRIPTION:**

The mission of the City Clerk's Office is to serve our public and our staff by providing accurate and current information on City Council and administrative actions; by performing duties required to conform with the Florida Sunshine Law; by preparing and maintaining the legally required minutes of workshops and meetings; by directing an efficient and comprehensive records management program; and by overseeing all municipal elections.

227,996

66,785

294,781

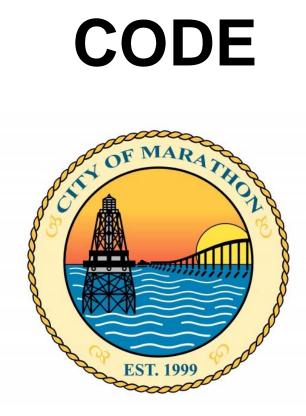
# **CITY MANAGER**



Fund: Department: Division: Division #:	General - 001 City Manager City Manager 2002		
001-2002-512-	101 Salaries	161,812	
001-2002-512-	140 Social Security	12,379	
001-2002-512-	141 Retirement Benefits	24,272	
001-2002-512-	142 Group Health/Dental/Life Insurance	1,399	
001-2002-512-	144 Workers' Compensation	372	
	Total Personnel Costs		200,234
001-2002-512-	302 Communications	1,200	
001-2002-512-	305 Travel, Conferences & Meetings	21,610	
001-2002-512-	306 Memberships, Dues & Subscriptions	2,700	
001-2002-512-	308 Uniforms	250	
001-2002-512-	332 Maint and Operation - Vehicles	600	
001-2002-512-	375 Contingency	10,000	
	Total Materials, Supplies, Services		36,360
	Total Budget		236,594

#### **DEPARTMENT DESCRIPTION:**

The City Manager, as appointed by the City Council, is responsible for the implementation and enforcement of policies and ordinances adopted by the City Council. The City Manager is charged with developing a city government that represents the needs of the community and provides quality, cost effective services to the public. Working closely with Department Directors, the City Manager coordinates the provision of services to residents, works to improve intergovernmental relationships, and asserts a leadership role in the community. The City Manager acts as a conduit for individuals to access the City Council.



Fund: Department: Division: Division #:	General - 001 Code Code 5012		
001-5012-524-	101 Salaries	220,170	
001-5012-524-	102 Salaries - Part time	0	
001-5012-524-	140 Social Security	16,843	
001-5012-524-	141 Retirement Benefits	13,503	
001-5012-524-	142 Group Health/Dental/Life Insurance	42,514	
001-5012-524-	144 Workers' Compensation	4,868	
	Total Personnel Costs		297,898
001-5012-524-	306 Memberships, Dues & Subscriptions	1,300	
001-5012-524-	308 Uniforms	1,200	
001-5012-524-	316 Small Tools and Equipment	1,000	
001-5012-524-	319 Training, Conferences & Related Travel	12,000	
001-5012-524-	331 Maint and Operation - Equipment	3,000	
001-5012-524-	332 Maint and Operation - Vehicles	1,000	
001-5012-524-	385 Board/Committee Expenses	39,000	
	Total Materials, Supplies, Services		58,500
	Total Budget		356,398

#### **DEPARTMENT DESCRIPTION:**

The mission of the Code Compliance Division is to preserve and protect the health and safety of the City's residents and visitors, and the livability of the community by assuring compliance with the City's land use, environmental and minimum housing codes. The City will assure code compliance by encouraging voluntary compliance and by resolving disputes concerning code violations to the mutual benefit of all parties and will pursue all appropriate enforcement options provided by law.





Fund:	General - 001
Department:	Council
Division:	Council
Division #:	1001

001-1001-511- 102 Salaries - Part Time	102,000	
001-1001-511- 140 Social Security	7,803	
001-1001-511- 141 Retirement Benefits	8,788	
001-1001-511- 144 Workers' Compensation	235	
Total Personnel Costs		118,826
001-1001-511- 303 Printing and Binding	850	
001-1001-511- 304 Office/Operating Supplies	800	
001-1001-511- 305 Travel, Conferences & Meetings	31,200	
001-1001-511- 306 Memberships, Dues & Subscriptions	2,500	
001-1001-511- 308 Uniforms - shirts for Council	500	
001-1001-511- 311 Professional Services-Contractual	166,000	
001-1001-511- 319 Training	500	
001-1001-511- 375 Contingency	10,000	
Total Materials, Supplies, Services		212,350
001-1001-511- 805 Grants/Contributions-Local Organizations	50,000	
001-1001-511- 806 Grants/Contributions-Other Govt Agencies	209,066	
Total Grants and Aids		259,066
Total Budget		590,242

#### **DEPARTMENT DESCRIPTION:**

The City Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The City Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life for all residents.





Fund:	General - 001
Department:	Finance
Division:	Finance
Division #:	4013

001-4013-513-	303 Printing/Binding	100
001-4013-513-	304 Office/Operating Supplies	3,400
001-4013-513-	305 Travel, Conferences & Meetings	1,500
001-4013-513-	306 Memberships, Dues & Subscriptions	410
001-4013-513-	311 Professional Services-Contractual	353,000
001-4013-513-	315 Miscellaneous Expense	435
001-4013-513-	318 Advertising	2,000
001-4013-513-	319 Training	1,200
001-4013-513-	331 Maint and Operation - Equipment	5,230
001-4013-513-	395 Postage Expense	1,500

**Total Materials, Supplies, Services** 

**Total Budget** 

370,275

370,275

#### **DEPARTMENT DESCRIPTION:**

The Finance Department, provided on a contract basis, is responsible for ensuring the efficient financial operations of the City as well as establishing internal controls. Additionally, the department coordinates the external audit and oversees the investments, revenues, accounts payable, accounts receivable, purchasing and other accounting functions.

# FIRE & EMS



#### CITY OF MARATHON FISCAL YEAR 2019-2020

Fund: Department: Division: Division #:	General - 001 Public Safety Fire/EMS 7004		
001-7004-522-	101 Salaries	2,313,592	
001-7004-522-	102 Salaries - Part Time	124,364	
001-7004-522-	104 Salaries - Overtime	192,058	
001-7004-522-	106 Holiday Pay	105,347	
001-7004-522-	140 Social Security	209,255	
001-7004-522-	141 Retirement Benefits	321,470	
001-7004-522-	142 Group Health/Dental/Life Insurance	433,463	
001-7004-522-	144 Workers' Compensation	147,785	
	<b>Total Personnel Costs</b>		3,847,334
001-7004-522-	302 Communications	14,710	
001-7004-522-	303 Printing and Binding	1,500	
001-7004-522-	304 Office/Operating Supplies	77,000	
001-7004-522-	305 Travel, Conferences & Meetings	10,000	
001-7004-522-	306 Memberships, Dues & Subscriptions	4,350	
001-7004-522-	308 Uniforms	57,950	
001-7004-522-	311 Professional Services-Contractual	199,005	
001-7004-522-	316 Small Tools and Equipment	53,000	
001-7004-522-	317 Utilities	38,000	
001-7004-522-	319 Training Expense	12,000	
001-7004-522-	329 Maintenance of Buildings	72,400	
001-7004-522-	331 Maint and Operation - Equipment	7,500	
001-7004-522-	332 Maint and Operation - Vehicles	150,000	
001-7004-522-	395 Postage Expense	600	
001-7004-522-	396 Copier Expenses	3,120	
001-7004-522-	Marathon High School Fire Academy	52,280	
	Total Materials, Supplies, Services		753,415

#### **Total Budget**

4,600,749

#### **DEPARTMENT DESCRIPTION:**

To provide the most expedient, expert, and concise emergency service to the public and to place the safety of the employees and the public as our primary concern.

## **GENERAL SERVICES**



Fund:	General - 001
Department:	General Services
Division:	General Services
Division #:	2520

001-2520-519- 10	1 Salaries	203,367
001-2520-519- 10	4 Overtime	1,500
001-2520-519- 14	0 Social Security	15,672
001-2520-519- 14	1 Retirement Benefits	14,028
001-2520-519- 14	2 Group/Health/Life Insurance	33,004
001-2520-519- 14	4 Workmen's Compensation	471
001-2520-519- 14	5 Unemployment Compensation	10,000

#### **Total Personnel Costs**

001-2520-519-	302 Communications	62,225	
001-2520-519-	304 Office/Operating Supplies	26,400	
001-2520-519-	305 Travel, Conferences & Meetings	2,000	
001-2520-519-	306 Memberships Dues & Subscriptions	700	
001-2520-519-	311 Professional Services-Contractual	144,276	
001-2520-519-	316 Small Tools	8,000	
001-2520-519-	317 Utilities	36,000	
001-2520-519-	318 Advertising	2,500	
001-2520-519-	319 Training	10,000	
001-2520-519-	321 Insurance, Bonds, & Property Taxes	276,530	
001-2520-519-	332 Maint and Operation - Vehicles	1,500	
001-2520-519-	395 Postage Expense	15,150	
001-2520-519-	396 Copier Expenses	18,000	
001-2520-519-	604 Capital Outlay - Equipment	4,000	
	Total Materials, Supplies, Services		607,281
	Total Budget		885,323

#### **DEPARTMENT DESCRIPTION:**

Provides for expenses and services related to the overall City operations, including human resources and payroll, grant coordination and administration, City Hall operating expenses including: postage, utilities, copier, janitorial, and vehicle expenses as well as insurance policies for general liability, property/hazard, automobile, flood, windstorm, and public officials liability.

278,042

## INFORMATION TECHNOLOGY



Fund:	General - 001	
Department:	Information Technology Services	
Division:	Information Technology Services	
Division #:	3516	
001-3516-519- 101 Salaries	56,658	
001-3516-519- 140 Social Security	4,334	
001-3516-519- 141 Retirement Benefits	2,833	
001-3516-519- 142 Group Health/Dental	L/Life/Disability 10,869	
001-3516-519- 144 Workers' Compensat	tion 130	
<b>Total Personnel Co</b>	sts	74,824
001-3516-519- 311 Professional Services	s-Contractual 152,898	
001-3516-519- 316 Small Tools and Equ	ipment 15,500	
001-3516-519- 331 Maint and Operation	- Equipment 149,716	
*		
Total Materials, Su	pplies, Services	318,114
001-3516-519- 602 Computer Equipmen	ıt 59,555	
Total Capital		59,555
<b>Total Budget</b>		452,493

#### **DEPARTMENT DESCRIPTION:**

The Information Technology Department provides for all computer maintenance as well as maintenance of the City Web Page.





Fund: Department: Division: Division #:	General - 001 Legal Legal 6003	-	
001-6003-514-	101 Salaries	226,243	
001-6003-514-	140 Social Security	17,308	
001-6003-514-	141 Retirement Benefits	28,313	
001-6003-514-	142 Group Health/Dental/Life Insurance	22,527	
001-6003-514-	144 Workers' Compensation	385	
	Total Personnel Costs		294,776
001-6003-514-	302 Communications - Cell Phone & Data Service	1,000	
001-6003-514-	304 Office/Operating Supplies	1,000	
001-6003-514-	305 Travel, Conferences & Meetings	9,000	
001-6003-514-	306 Memberships, Dues & Subscriptions	5,500	
001-6003-514-	311 Professional Services-Contractual	80,000	
	Total Materials, Supplies, Services		96,500
	Total Budget		391,276

#### **DEPARTMENT DESCRIPTION:**

Provides legal support and advice to the City Council, City Manager, and other departments on all legal issues affecting the City; litigates claims involving the City; prepares and approves ordinances, resolutions, and contracts; and renders legal opinions.

# NEARSHORE WATERS



Fund:	G	eneral - 001	
Department:	Pe	orts Management	
Division:	N	earshore Waters Management	
Division #:	80	010	
001-8010-579-	311 Professional Services-Co	ntractual	28,300
001-8010-579-	317 Utilities		600
001-8010-579-	318 Advertising		5,000
001-8010-579-	329 Maintenance of Buildings	S	500
001-8010-579-	330 Maintenance of Structure	s/Grounds	2,500
	Total Materials, Supplie	es, Services	

36,900

Total Budget

36,900

#### **DEPARTMENT DESCRIPTION:**

To provide adequate recreational and commercial access and use of the City's near-shore waters; protect, preserve and restore the marine resources; continually assess and react to the types and quality of services desired by the community; monitor and develop programs to improve water quality; coordinate water related development and permitting of shore side uses; and to accomplish all near-shore water programs and projects in the most cost effective and efficient manner.

## **PARKS & RECREATION**



Fund: Department: Division: Division #:	General - 001 Parks and Recreation Parks and Recreation 5006	- - -	
001-5006-572- 101 Salaries		378,940	
001-5006-572- 102 Salaries - Part Time		160,670	
001-5006-572- 104 Overtime		5,000	
001-5006-572- 106 Holiday Pay		3,500	
001-5006-572- 140 Social Security		41,930	
001-5006-572- 141 Retirement Benefits		33,454	
001-5006-572- 142 Group Health/Denta	l/Life Insurance	76,440	
001-5006-572- 144 Workers' Compensa		17,493	
Total Personnel Co	sts		717,427
001-5006-572- 302 Communications		1,620	
001-5006-572- 305 Travel, Conferences	& Meetings	2,500	
001-5006-572- 306 Memberships, Dues	-	650	
001-5006-572- 308 Uniforms	-	1,200	
001-5006-572- 311 Professional Service	s-Contractual	532,400	
001-5006-572- 316 Small Tools and Equ	ipment	21,150	
001-5006-572- 317 Utilities		115,320	
001-5006-572- 319 Training		2,500	
001-5006-572- 330 Maintenance of Stru	ctures/Grounds	20,000	
001-5006-572- 332 Maint and Operation	- Vehicles	6,500	
001-5006-572- 345 Summer Camp Activ	vities	18,800	
001-5006-572- 380 Special Events and A	Activities	77,500	
Total Materials, Su	pplies, Services		800,140
Total Budget			1,517,567

#### **DEPARTMENT DESCRIPTION:**

The Parks and Recreation Services are responsible for the recreation and community cultural activities, special events programming, and parks operation and development.





Fund: Department: Division: Division #:	General - 001 Planning Planning 5015		
001-5015-515- 001-5015-515- 001-5015-515- 001-5015-515- 001-5015-515- 001-5015-515-	<ul> <li>101 Salaries</li> <li>102 Salaries - Part time</li> <li>140 Social Security</li> <li>141 Retirement Benefits</li> <li>142 Group Health/Dental/Life Insurance</li> <li>144 Workers' Compensation</li> </ul>	527,373 5,744 40,783 35,297 88,426 11,720	
	<b>Total Personnel Costs</b>		709,343
001-5015-515- 001-5015-515- 001-5015-515- 001-5015-515- 001-5015-515- 001-5015-515-	<ul> <li>303 Printing and Binding</li> <li>304 Office/Operating Supplies</li> <li>305 Travel, Conferences &amp; Meetings</li> <li>306 Memberships, Dues &amp; Subscriptions</li> <li>307 Land Steward Expense</li> <li>311 Professional Services</li> <li>385 Board/Committee Expenses</li> <li>395 Postage Expense</li> </ul>	$     \begin{array}{r}       250 \\       500 \\       9,000 \\       3,400 \\       350 \\       270,000 \\       50 \\       50 \\ $	
	Total Materials, Supplies, Services		284,500
	Total Budget		993,843

#### **DEPARTMENT DESCRIPTION:**

To improve the quality of life of the citizens of the City of Marathon as the City grows, while balancing economic development, the preservation/conservation of natural resources and sound City fiscal policy.





Fund:	General - 001	
Department:	Public Safety	
Division:	Police Services	
Division #:	7007	
001-7007-521 311 Profession	al Services-Contractual	1,886,776
Total Materia	ls, Supplies, Services	1,886,776
		, , ,

**Total Budget** 

1,886,776

### **DEPARTMENT DESCRIPTION:**

The Police Services, provided on a contract basis, are responsible for providing a quality community oriented police department that will enhance the community's security and be responsive to the needs of the residents.

# **PUBLIC WORKS**



Fund:	General - 001
Department:	Public Works
Division:	Public Works
Division #:	5008

001-5008-519- 101 Salaries	237,183
001-5008-519- 102 Salaries - Part time	18,720
001-5008-519- 104 Overtime Wages	6,000
001-5008-519- 140 Social Security	20,036
001-5008-519- 141 Retirement Benefits	15,396
001-5008-519- 142 Group Health/Dental/Life Insurance	47,769
001-5008-519- 144 Workers' Compensation	11,340

#### **Total Personnel Costs**

001-5008-519- 306 Memberships, Dues & Subscriptions	500
001-5008-519- 308 Uniforms	1,100
001-5008-519- 316 Small Tools and Equipment	3,000
001-5008-519- 317 Utilities	3,140
001-5008-519- 319 Training Expense	1,200
001-5008-519- 320 Rents and Leases	500
001-5008-519- 330 Maintenance of Structures & Grounds	110,000
001-5008-519- 332 Maint and Operation - Vehicles	9,000

#### **Total Materials, Supplies, Services**

## 128,440

484,884

356,444

#### Total Budget

### **DEPARTMENT DESCRIPTION:**

The Public Works Division is responsible for the operation and maintenance of roads, public areas and facilities, as well as beautification projects.

## CAPITAL INFRASTRUCTURE



#### Capital Infrastructure Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
Revenues				
Discretionary Sales Surtaxes	2,851,937	3,333,344	3,372,816	39,472
State Land Acquisition Grants	-	500,000	500,000	-
Curry Hammock Park Surcharge	32,471	25,000	34,000	9,000
Key Colony Beach Infrastructure Funds	25,000	25,000	25,000	-
Boater Improvement Fund (BIF) Grant	-	30,000	30,000	-
FEMA & State PA Reimbursements	-	2,146,014	2,203,730	57,716
TDC Grant - Restrooms	60,150	-	-	-
TDC Grant - Sombrero Beach improvements	-	40,000	-	(40,000)
TDC Grant - Coco Plum Beach Renourishment	-	125,000	125,000	-
TDC Grant - Community Park Amphitheater	-	15,000	15,000	-
TDC Grant - Ocean Front Park	-	76,400	60,067	(16,333)
TDC Grant - Community Park Complex	-	534,000	394,975	(139,025)
Highway Beautification Grant	100,000	-	-	-
Private Source Contributions	-	100,000	100,000	-
Interest Income	18,219	12,000	20,000	8,000
Miscellaneous Income	22,005	-	-	-
Transfer from Vehicle Replacement Fund	148,543	155,543	333,000	177,457
Transfer from Impact Fee Fund	4,954	350,000	405,000	55,000
Unappropriated Surplus	1,686,425	1,338,646	1,952,794	614,148
Total Revenues	4,949,704	8,805,947	9,571,382	765,436
Expenses				
Materials, Supplies, & Services	-	-	-	-
Capital Outlay	482,569	5,761,899	6,001,982	240,083
Non-Operating	2,318,087	2,008,603	2,593,137	584,533
Reserve for Future Appropriation	2,149,048	1,035,444	976,264	(59,181)
Total Expenses	4,949,704	8,805,947	9,571,382	765,436

#### Capital Infrastructure Fund Fiscal Year 2019-2020

	Fiscal Tear 2019-2020		
Account Number	Description	Adopted Budget	
Account Number	Description	Duuget	
Revenues			
101-312-600	Discretionary Sales Surtaxes	3,372,816	
101-334-500	State Land Acquisition Grants	500,000	
101-335-700	Curry Hammock Park Surcharge	34,000	
101-337-700	FEMA & State PA Reimbursements	2,203,730	
101-337-710	Marina/Boat Ramp Grants - Local	30,000	
various	TDC grants	595,042	
101-337-101	Key Colony Beach Infrastructure Funds	25,000	
101-361-100	Interest Income	20,000	
101-366-000	Private Source Contributions	100,000	
101-381-440	Transfer from Vehicle & Equipment Replacement Fund	333,000	
101-381-620	Transfer from Impact Fee Fund	405,000	
101-389-900	Unappropriated Surplus	1,952,794	
	Total Revenues		9,571,382
Expenses			
101-6501-572-314.02	Hurrican Irma Recovery	1,744,622	
101-6501-519-601	Vehicles	58,000	
101-6501-522-601	Vehicles - Marathon Fire Rescue	275,000	
101-6501-519-604	Equipment	550,000	
101-6501-522-604	Equipment - Marathon Fire Rescue	154,500	
101-6501-522-612	Buildings & Improvements - Marathon Fire Rescue	322,000	
101-6501-519-612	Buildings & Improvements	375,000	
101-6501-572-614	Parks/Beaches Improvements	1,451,397	
101-6501-515-610	Land Acquisitions	1,071,463	
101-6501-519-806	Grants/Contributions-Other Government Agencies	177,833	
101-6501-519-912	Transfer to Debt Service Fund	779,191	
101-6501-519-913	Transfer to Vehicle Replacement Fund	648,831	
101-6501-519-918	Transfer to General Fund	337,282	
101-6501-519-919	Transfer to Stormwater Utility Fund	650,000	
101-6501-519-992	Reserve for Future Appropriation	976,264	

#### **Total Expenses**

9,571,382

#### **FUND DESCRIPTION:**

This fund is used to account for restricted revenues and expenditures. Revenues received in this fund are derived from the Local Government Infrastructure Surtax levied in Monroe County at a rate of 1% on all taxable purchases. Monies from this fund can only be used to finance, plan, and construct infrastructure and to acquire land for public recreation or conservation/protection of natural resources. Infrastructure means any fixed capital expenditure or fixed capital outlay associated with the construction, reconstruction or improvement of public facilities that have a life expectancy of 5 or more years and any related land acquisition, land improvement, design and engineering costs. The discretionary sale surtaxes can also be used to purchase fire department vehicles, emergency medical service vehicles, or any other vehicles, and the equipment necessary to outfit the vehicles for its official use or equipment that has a life expectancy of at least 5 years.

#### CITY OF MARATHON FISCAL YEAR 2019-2020 EXPENSE DETAIL WORKSHEET

Fund: Capital Infrastructure

**Fund #:** 101

Department # 6501

#	Computation/Explanation		FY19/20 Adopted Budget
314.02	Hurricane Irma Recovery -		
	City Hall	-	
	Sombrero Beach	760,501	
	Beach Renourishment Coco Plum & Sombrero	207,141	
	Buildings & Equipment (includes 406 Hazard Mitigation)	226,661	
	Various Parks (includes 406 Hazard Mitigation)	550,319	
		1,744,622	1,744,622
601	Vehicles		
	Building Department Truck Replacement	34,000	
	Parks & Rec Vehicle	24,000	
	Ambulance Rescue Unit 2 Replacement	275,000	
		333,000	333,000
519.604	Equipment		
	Play Ground Equipment		
	Heavy Duty Vehicle Lift for 104th St. (for large apparatus)	150,000	
	Playground Equipment @ Jesse Hobbs	10,000	
	Playground Equipment @ Community Park	80,000	
	Playground Equipment @ Rotary Park	100,000	
	Sunshades @ Jesse Hobbs	35,000	
	Sunshade @ Skate Park	25,000	
	Bleacher Sunshades @ ball fields @ Community Park	25,000	
	Playground Sunshade @ Community Park	50,000	
	Playground Sunshade @ Rotary Park	75,000	
		550,000	550,000
522.604	Equipment - Marathon Fire Rescue		
	RIT packs	6,000	
	Gas Detectors	6,000	
	E-Draulic tools	25,000	
	Ice Maker	10,000	
	Life Pack	32,000	
	SCBA (self-contained breathing apparatus) Bottles (20)	20,000	
	Portable Radios	18,000	
	Thermal Imaging Camera	7,500	
	Stretchers (replacements)	30,000	
		154,500	154,500
522.612.05	Station Building Capital Improvements		
	Station 14 37,000		
	Station 15 10,000		
500 (10.00	47,000	47,000	
522.612.02	Fire Hydrant Program (\$275,000 from Impact Fees)	275,000	
	33rd St Community Center/Multi Use Facility - Design & Engineering	300,000	

#### CITY OF MARATHON FISCAL YEAR 2019-2020 EXPENSE DETAIL WORKSHEET

Fund: Capital Infrastructure

Fund #: 101

Department # 6501

#	Computation/Explanation		FY19/20 Adopted Budget
612	Buildings & Improvements (continued)		
012	Old Town Master Plan	50,000	
	Grassy Key Recreation & Resources Master Plan	25,000	
	Total Buildings & Improvements	697,000	697,000
614	Parks/Beaches Improvements		
014	Skate Park Ramps & Bowl Refurbishment	50,000	
	Sunset Bay Park - Kayak Launch or other Water Access	50,000	
	Project in Grassy Key (funded by private source contribution)	191,187	
	Quay Boat Ramp Improvements (\$30,000 from BIF)	55,168	
	Quay Improvements (\$130,000 from impact fees)	130,000	
	Coco Plum Beach Restoration Project (\$125,000 from TDC	150,000	
.19	#1659)	250,000	
.17	Community Park - Building/Office/Equipment Storage Improvement	300,000	
	(\$100,000 from private source contribution)	200,000	
	Ocean Front Park Project (TDC grant 100% funding )	60,067	
	Community Park Project (TDC grant 100% funding)	394,975	
	Community Park Amphitheatre Rehabilitation (\$15,000 from TDC #2021)	20,000	
	Total Parks/Beaches Improvements	1,451,397	1,451,397
610	Land Acquisition Purchase of land for conservation/affordable housing/grant		
	match - USE ONLY IF GRANT FUNDING RECEIVED	500,000	
	Installment Sale Payment #2 of 4 Quay	571,463	
		1,071,463	1,071,463
806	Grants/Contributions-Other Government Agencies		
	7 mile Bride Maintenance Contribution (1 of 30)	177,833	177,833
912	Transfer to Debt Service Fund	779,191	779,191
913	Transfer to Vehicle Replacement Fund	648,831	648,831
918	Transfer to General Fund		
	10% of discretionary sales tax proceeds	337,282	337,282
919	Transfer to Stormwater Utility Fund	650,000	650,000
992	Reserve for Future Appropriation	976,264	976,264 9,571,382

# STREET MAINTENANCE



#### Street Maintenance Fund Fiscal Year 2019-2020

	Actual	Adopted Budget	Estimated	Adopted Budget
Category/Program	FY 18	FY 19	FY 19	FY 20
REVENUES				
Local Option Gas Tax	273,733	273,733	273,733	273,733
New Local Gas Tax	177,543	188,425	167,247	182,386
8th Cent Motor Fuel Tax	83,697	82,279	78,140	85,616
Gas Tax ILA with Monroe County	118,734	94,987	94,987	94,987
Traffic Signal Maintenance Agreement	24,602	-	-	-
Traffic Light Agreement	76,966	-	-	-
Interest Income	19,317	5,000	13,244	13,000
FEMA/State Reimbursement	-	805,000	-	2,142,474
Insurance Recovery	-	-	4,580	-
Miscellaneous Revenue			4,375	-
FDOT LAP agreement -Aviation Bike Path	-	2,200,000	-	2,200,000
FDOT LAP agreement - 117th St Bridge	-	800,000	-	800,000
Transfer in from Other Funds (vehicle service)	-	30,000	30,000	20,000
Transfer in from Impact Fees	-	-	-	-
Transfer in from Vehicle Replacement	70,885	57,000	42,838	-
Unappropriated Surplus	1,819,289	1,018,252	1,352,191	1,147,302
Total Revenues	\$ 2,664,766	\$ 5,554,676	<u>\$ 2,061,335</u>	\$ 6,959,498
Expenses				
Personnel Costs	393,424	471,908	439,048	509,749
Materials, Supplies, & Services	113,419	1,158,000	134,718	184,615
Capital Outlay & Hurricane Irma Recovery	780,732	3,511,000	112,267	5,933,889
Transfer to Vehicle Replacement Fund	25,000	28,000	28,000	12,276
Transfer to Future Road Repaying Reserve	-	50,000	50,000	50,000
Committed Funds for Future Road Repaying	150,000	150,000	150,000	200,000
Reserve for Future Appropriation	1,202,191	185,768	1,147,302	68,969
Total Expenses	<u>\$ 2,664,766</u>	<u>\$                                    </u>	\$ 2,061,335	\$ 6,959,498

	Street Maintenance Fund		
	Fiscal Year 2019-2020	Adopted	
		Budget	
Account Number	Description	8	
_			
<u>Revenues</u>		252 522	
102-312-400	Local Option Gas Tax	273,733	
102-312-420	New Local Gas Tax	182,386	
102-335-121	8th Cent Motor Fuel Tax	85,616	
102-335-490	Gas Tax ILA with Monroe County	94,987	
102-361-100	Interest Income	13,000	
NEW	FEMA/State Reimbursement	2,142,474	
NEW	FDOT LAP Reimbursement - Aviation Bike Path	2,200,000	
NEW	FDOT LAP Reimbursement - 117th St. Bridge	800,000	
NEW	Transfer from Other Funds (internal maintenance -City vehicles)	20,000	
102-381-270	Transfer from Vehicle Replacement Fund	0	
102-389-900	Unappropriated Surplus	1,147,302	
	Total Revenues		6,959,498
Expenses			
102-5025-541-101	Salaries	354,566	
102-5025-541-104	Overtime	7,500	
102-5025-541-140	Social Security	27,698	
102-5025-541-141	Retirement Benefits	22,602	
102-5025-541-142	Group Health/Dental/Life Insurance	83,469	
102-5025-541-144	Worker's Compensation	13,914	
102-5025-541-304	Operating Supplies & Small Tools	5,000	
102-5025-541-308	Uniforms	800	
102-5025-541-311	Professional Services-Contractual	5,000	
102-5025-541-314.02	Hurricane Irma Recovery	2,724,889	
102-5025-541-317	Utilities	50,000	
102-5025-541-319	Training	4,000	
102-5025-541-320	Equipment Rental	2,000	
102-5025-541-321.20	General Liability Insurance	4,615	
102-5025-541-330	Maintenance of Structures/Grounds	45,000	
102-5025-541-331	Maintenance/Operations Equipment	35,200	
102-5025-541-332	Maintenance/Operations Vehicles	33,000	
102-5025-541-601	Vehicles	0	
102-5025-541-604	Equipment	5,000	
102-5025-541-612	Building - Facilities Yard	0	
102-5025-541-618	Street/Sidewalk/Bridge Improvements	3,204,000	
102-5025-541-913	Transfer to Vehicle Replacement	12,276	
102-5025-541-914	Transfer to Road Repaying Reserve	50,000	
102-5025-541-992	Committed Funds for Future Road Repaying	200,000	
102-5025-541-992	Reserve for Future Appropriation	68,969	
	······································		

#### **Total Expenses**

6,959,498

#### FUND DESCRIPTION:

This fund is used to account for restricted revenues and expenditures. Revenues received represent a portion of the total State Shared Revenue funds and the entire amount of the Local Option Gas Taxes. Monies from this fund can only be used for road, bike path and pedestrian walkway construction and maintenance.

# VEHICLE REPLACEMENT



## Vehicle Replacement Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
<u>Revenues</u>				
Interest Income	15,313	16,250	15,000	(1,250)
Transfer from Capital Infrastructure Fund	545,316	-	648,831	648,831
Transfer from Street Maintenance Fund	65,558	28,000	12,246	(15,754)
Unappropriated Surplus	1,337,261	1,398,447	1,256,561	(141,886)
Total Revenues =	1,963,448	1,442,697	1,932,638	489,941
Expenses				
Reserve for Replacement of Vehicles	1,385,604	1,230,154	1,599,638	369,484
Transfer to Capital Infrastructure Fund	148,543	155,543	333,000	177,457
Transfer to Marina Fund	16,700	-	-	-
Transfer to Street Maintenance Fund	70,885	57,000	-	(57,000)
Transfer to Wastewater Utility Fund	147,405	-	-	-
Transfer to Stormwater Utility Fund	194,311	-	-	-
Total Expenses	1,963,448	1,442,697	1,932,638	489,941

#### Vehicle Replacement Fund Fiscal Year 2019-2020

		Adopted	
Account Number	Description	Budget	
Revenues			
103-361-100	Interest Income	15,000	
103-381-250	Transfer from Capital Infrastructure Fund	648,831	
103-381-350	Transfer from Street Maintenance Fund	12,246	
103-389-900	Unappropriated Surplus	1,256,561	
	Total Revenues		1,932,638
<u>Expenses</u>			
103-6701-590-915	Transfer to Capital Infrastructure Fund	333,000	
103-6701-590-917	Transfer to Street Maintenance Fund	0	
103-6701-590-995	Reserve-Vehicle Replacement-General Fund	35,709	
103-6701-590-996	Reserve-Vehicle Replacement-Fire	1,335,156	
103-6701-590-999	Reserve-Vehicle Replacement-Street Maintenance	228,773	
	Total Expenses		1,932,638

## **FUND DESCRIPTION:**

This fund has been established to set aside reserves for the replacement of City vehicles.

# **IMPACT FEES**



#### Impact Fees Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
<u>Revenues</u>				
Interest Income	12,044	11,500	12,000	500
Public Safety Impact Fees	85,027	58,000	48,000	(10,000)
Physical Environment Impact Fees	6,169	3,500	3,500	-
Transportation Impact Fees	154,010	92,000	95,000	3,000
Culture/Recreation Impact Fees	66,553	44,000	26,000	(18,000)
Conservation/Other Impact Fees	64,210	42,000	37,000	(5,000)
Miscellaneous Revenue	257	-	-	-
Unappropriated Surplus	928,273	1,273,913	1,481,191	207,278
Total Revenues	1,316,543	1,524,913	1,702,691	177,778
Expenses				
Transfer to Capital Infrastructure Fund	4,954	350,000	405,000	55,000
Transfer to Street Maintenance Fund	-	-	-	-
Transfer to General Fund	-	50,000	-	(50,000)
Reserve for Future Appropriation	1,311,589	1,124,913	1,297,691	172,778
Total Expenses	1,316,543	1,524,913	1,702,691	177,778

# Impact Fees Fund Fiscal Year 2019-2020

	Description	Adopted Budget	
104-361-100	Interest Income	12,000	
104-324-110/120	Public Safety Impact Fees	48,000	
104-324-210/220	Physical Environment Impact Fees	3,500	
104-324-310/320	Transportation Impact Fees	95,000	
104-324-610/620	Culture/Recreation Impact Fees	26,000	
104-324-710/720	Conservation/Other Impact Fees	37,000	
104-389-900	Unappropriated Surplus	1,481,191	
	Total Revenues		1,702,691
104-5030-519-920	Transfer to General Fund	0	
104-5030-519-915	Transfer to Capital Infrastructure Fund	405,000	
104-5030-519-990	Reserve-Public Safety Impact Fees	47,827	
104-5030-519-991	Reserve-Physical Environmental Impact Fees	59,805	
104-5030-519-994	Reserve-Library Impact Fees	0	
104-5030-519-995	Reserve-Other Impact Fees	422,586	
104-5030-519-996	Reserve-Industrial Safety Impact Fees	3,855	
104-5030-519-997	Reserve-Transportation Impact Fees	731,608	
104-5030-519-999	Reserve-Culture/Recreation Impact Fees	32,010	
	Total Non Operating Expenses		1,702,691
	Total Expenses		1,702,691

### **FUND DESCRIPTION:**

The Impact Fees Fund was established to set aside funds for future transportation, parks, or public safety projects. Revenue for this fund is received from the assessment of impact fees during the building permit process.

# **RESTORATION FUND**



### Restoration Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
D				
Revenues Mitigation Dass	5 096			
Mitigation Fees BPAS Conservation Land Fees	5,986	-	-	-
Interest Income	41,585 1,260	- 800	- 1,600	800
Unappropriated Surplus	93,361	94,178	175,467	81,289
Total Revenues =	142,192	94,978	177,067	82,089
Expenses				
Personnel Costs	-	-	-	-
Materials, Supplies, & Services	-	50,000	50,000	-
Reserve for Future Appropriation	142,192	44,978	127,067	82,089
Total Expenses	142,192	94,978	177,067	82,089

# Restoration Fund Fiscal Year 2019-2020

Account Number Revenues & Other S	Description	Adopted Budget
<u>Revenues &amp; Other</u>	<u>sources</u>	
106-361-100	Interest Income	1,600
106-389-900	Unappropriated Surplus	175,467
	<b>Total Revenues &amp; Other Sources</b>	177,067
Expenses & Other S	Sources	
106-0000-539-300	Restoration Project	50,000
106-0000-539-992	Reserve for Future Appropriation	127,067
	Total Expenses & Other Sources	177,067

#### **FUND DESCRIPTION:**

Revenues and fees deposited in this fund shall be used for restoration and management activities of public resource protection and conservation lands, as specifically detailed by resolution of City Council.

# **AFFORDABLE HOUSING**



### Affordable Housing Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
<b>Revenues &amp; Fund Balances</b>				
Affordable Housing Fee In Lieu	120,000	-	-	-
Buildng Permit Fee Assistance Program	78,000	-	-	-
Interest Income	9,184	9,000	9,700	700
Fund Balance	1,098,955	892,981	1,592,941	699,960
Total Revenues & Beginning Fund Balances	1,306,139	901,981	1,602,641	700,660
Expenditures & Fund Balances				
Homebuyer Assistance Program	133,900	115,000	115,000	-
Buildng Permit Fee Assistance Program	-	35,000	35,000	-
Fund Balance - Non Spendable	250,000	450,000	630,000	180,000
Fund Balance - Spendable				
(i.e. Reserve for future appropriation)	922,239	301,981	822,641	520,660
Total Expenditures & Ending Fund Balances	1,306,139	901,981	1,602,641	700,660

# Affordable Housing Fund Fiscal Year 2019-2020

Account Number	Description	Adopted Budget	
<u>Revenues</u>			
105-361-100	Interest Revenue	9,700	
105-331-900	Unappropriated Surplus	1,592,941	
	Total Revenues		1,602,641
Expenses			
105-5015-554-311-01	Home buyer Assistance Program	115,000	
105-5015-554-311-02	Building Permit Fee Assistance Program	35,000	
105-389-992	Fund Balance - Non Spendable	630,000	
105-389-992	Reserve for Future Appropriation	822,641	
	Total Expenses		1,602,641

# **DEBT SERVICE**



### Debt Service Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
Revenues				
Transfer from Capital Infrastructure Fund	915,894	847,436	779,191	(68,245)
Transfer from General Fund	28,480	9,964,767	-	(9,964,767)
Total Revenues	944,374	10,812,203	779,191	(10,033,012)
Expenses				
Debt Service - TD bank bond	915,894	847,436	779,191	(68,245)
Debt Service - First State Bank - Line of Credit	28,480	9,964,767	-	(9,964,767)
Total Expenses	944,374	10,812,203	779,191	(10,033,012)

# Debt Service Fund Fiscal Year 2019-2020

		Adopted Budget	
Account Number	Description		
<u>Revenues</u>			
210-381-250	Transfer from Capital Infrastructure Fund	779,191	
210-381-xxx	Transfer from General Fund	0	
	Total Revenues		779,191
Expenses			
210-6190-517-702	Debt Service - TD Bank Bond	779,191	
210-6190-517-731	Debt Service - First State Line of Credit <b>Total Expenses</b>	0	779,191

#### **FUND DESCRIPTION:**

The Debt Service Fund is used to account for the payment of principal, interest and expenditures on long term debt other than debt payable from the operations of the Proprietary Funds.

# COMMUNITY DEVELOPMENT BLOCK GRANT



### CDBG Fund Fiscal Year 2019 - 2020

Category/Program	Actual FY 18	Adopted Budget FY 19	Adopted Budget FY 20	Budget Increase/ (Decrease)
Revenues				
CDBG - Lateral Connection Grant Revenue	-	700,000	700,000	-
Interest Income	-	-	-	-
Fund Balance	-	-	-	-
Total Revenues	-	700,000	700,000	
<u>Expenditures</u>				
Personnel Costs	-	-	-	-
Materials, Supplies, & Services	-	700,000	700,000	-
Fund Balance	-	-	-	
Total Expenditures	-	700,000	700,000	-

# Community Development Block Grant Fiscal Year 2019-2020

Account Number	Description	Adopted Budget FY 20	
<u>Revenues</u>			
115-331-911	CDBG - Housing Rehab Grant Revenue Total Revenues	700,000	700,000
<b>Expenditures</b>			
115-6250-519-801	Administrative Grant	105,000	
115-6250-591-803	Housing Rehab Grant Expenditures	595,000	
	Total Expenditures		700,000





#### Marina Enterprise Fund Fiscal Year 2019 - 2020 Budgeted Revenues, Expenditures and Changes in Cash Position

	Actual FY18	Adopted Budget FY19	Estimated FY19	Adopted Budget FY20
Unrestricted Net Position, Beginning	1,310,457	1,382,264	1,443,053	1,136,581
<b>Operating Revenues</b>				
Seawall	24,799	25,000	18,861	19,000
Dinghy	51,013	65,000	80,058	75,000
Moorings	616,110	610,000	609,031	610,000
Parking	6,058	5,000	8,424	8,000
Storage Units	23,692	23,000	21,736	21,000
Pump Outs	4,410	5,000	7,095	7,000
Marina Sales	17,024	19,050	10,101	10,000
Miscellaneous Revenue	5,046	16,050	18,372	18,000
Laundry Machines	35,982	35,000	41,081	40,000
Total Operating Revenues	784,134	803,100	814,759	808,000
Operating Expenditures				
Personnel Costs	437,194	499,863	484,507	533,128
Materials, Supplies, & Services	230,233	298,428	263,473	292,543
Total Operating Expenditures	667,427	798,291	747,980	825,671
Non Operating Revenues (Expenses)				
Interest Income	14,848	14,500	15,989	16,000
CVA Grant - Operations & Maintenance for Vessel Pump-out	39,896	51,075	39,604	39,600
CVA Grant - Pump-out Boat	77,579	-	-	-
Private Source Contribution - Irma	133	-	-	-
FEMA & State of Florida Irma Reimbursement	-	1,312,500	-	706,158
Insurance Recovery	111,667	-	59,307	-
Capital Outlay	(194,934)	(1,507,400)	(438,151)	(359,931)
Total Non Operating Revenue (Expense)	49,189	(129,325)	(323,251)	401,827
Income (loss) Before Transfers and Capital Contributions	165,896	(124,516)	(256,472)	384,156
<u> </u>				
Transfer (to)/from Vehicle Replacement Fund	16,700	-	-	-
Transfer to General Fund	(50,000)	(50,000)	(50,000)	(59,113)
Total Change in Cash Position	132,596	(174,516)	(306,472)	325,043
Unrestricted Net Position, Ending	1,443,053	1,207,748	1,136,581	1,461,624

## **Budget Worksheet** Fiscal Year 2019 - 2020

Fund:	Marina - 410
Department:	Ports Management
Division:	Marina
Division #:	8011

	<b>OPERATING EXPENDITURES</b>		
410-8011-575-	101 Salaries	325,703	
410-8011-575-	102 Salaries - Part Time	54,250	
410-8011-575-	104 Salaries-Overtime	3,000	
410-8011-575-	106 Holiday Pay	3,682	
410-8011-575	140 Social Security	29,578	
410-8011-575	141 Retirement Benefits	23,393	
410-8011-575-	142 Group Health/Dental/Life Insurance	75,887	
410-8011-575-	144 Workers' Compensation	16,135	
410-8011-575-	145 Unemployment Compensation	1,500	
	Total Personnel Costs		533,128
410-8011-575-	302 Communications	11,950	
410-8011-575-	304 Office/Operating Supplies	16,650	
410-8011-575-	306 Memberships, Dues & Subscriptions	3,250	
410-8011-575-	308 Uniforms	800	
410-8011-575-	311 Professional Services-Contractual	52,748	
410-8011-575-	316 Small Tools and Equipment	1,400	
410-8011-575-	317 Utilities	68,000	
410-8011-575-	318 Advertising	3,400	
410-8011-575-	321 Insurance, Bonds, & Property Taxes	45,310	
410-8011-575-	329 Maintenance of Buildings	22,500	
410-8011-575-	330 Maintenance of Structures/Grounds	5,235	
410-8011-575-	331 Maint and Operation - Equipment	45,755	
410-8011-575-	332 Maint and Operation - Vehicles	1,000	
410-8011-575-	375 Contingency	10,000	
410-8011-575-	380 Special Events & Activities	1,350	
410-8011-575-	395 Postage Expense	75	
410-8011-575-	396 Copier Expenses	3,120	
	Total Materials, Supplies, Services		292,543
410-8011-575-	600 Capital Outlay - Infrastructure	0	
410-8011-575-	601 Capital Outlay - Equipment	2,000	
410-8011-575-	602 Capital Outlay - Computer Equipment Total Capital Outlay	1,400	3,400
			-,
	314-02 Hurricane Irma Recovery	356,531	
410-8011-575-	918 Transfer to General Fund	59,113	
	Total Non-Operating		415,644
	Total Budget		1,244,715

### **DEPARTMENT DESCRIPTION:**

To provide a safe and effective anchorage and mooring program for the City.

# STORMWATER



#### Stormwater Utility Enterprise Fund Fiscal Year 2019 - 2020 Budgeted Revenues, Expenditures and Changes in Cash Position

	Actual FY18	Adopted Budget FY19	Estimated FY19	Adopted Budget FY20
Cash & Cash Equivalents, Beginning	2,433,911	2,263,504	1,943,109	261,351
<b>Operating Expenditures</b>				
Personnel Costs	92,006	91,874	112,234	93,011
Materials, Supplies, & Services	193,006	236,130	80,972	118,480
<b>Total Operating Expenditures</b>	285,012	328,004	193,206	211,491
Non Operating Revenues (Expenses)				
Interest Income	30,233	33,000	21,160	21,000
Assessments: Non Ad Valorem	1,047,215	1,015,000	1,015,898	1,015,000
Grant Revenue Stewardship projects	318,390	1,908,503	556,610	955,958
Grant Revenue Stewardship used for match	219,203	1,726,125	1,773,172	260,000
Monroe County ILA Reimbursment USDA/NRCS	723,370	5,553,850	2,548,854	2,735,376
FEMA & State of Florida Irma Reimbursement	-	262,500	-	4,348,399
Insurance Recovery	61,492	-	-	-
Capital Outlay & Hurricane Irma Recovery Projects	(997,593)	(9,508,478)	(6,665,041)	(7,405,557)
Debt Service & fees	(2,392,412)	(1,532,890)	(1,329,204)	(1,360,161)
Total Non Operating Revenue (Expenses)	(990,101)	(542,390)	(2,078,551)	570,015
Transfers and Capital Contributions				
Transfer in from Capital Infrastructure	650,000	650,000	650,000	650,000
Transfer out to General Fund	(60,000)	(60,000)	(60,000)	(70,041)
Transfer (out to)/in from Vehicle Replacement Fund	194,311	-	-	-
Total Transfers and Capital Contributions	784,311	590,000	590,000	579,959
Total Change in Cash Position	(490,802)	(280,394)	(1,681,757)	938,483
<u>Cash &amp; Cash Equivalents, Ending</u>	1,943,109	1,983,110	261,351	1,199,834

# Budget Worksheet Fiscal Year 2019 - 2020

		OPERATING EXPENDITUR	ES	
430-6910-538	101	Salaries	68,974	
430-6910-538	140	Social Security	5,277	
430-6910-538	141	Retirement Benefits- City Contribution	3,727	
430-6910-538	142	Group Health/ Dental/ Life/ AD&D	13,109	
430-6910-538	144	Worker's Compensation	1,925	
		Total Personnel	-	93,01
430-6910-538	304	Operating Supplies	500	
430-6910-538		Memberships & Dues	600	
430-6910-538		Uniforms	200	
430-6910-538		Professional Services-Contractual	82,000	
430-6910-538		Hurricane Irma Recovery	6,429,599	
430-6910-538		Small Tools & Equipment	1,000	
430-6910-538		Utilities	3,600	
430-6910-538		Training	1,000	
430-6910-538		Insurance	1,200	
430-6910-538		Maintenance of Structures/Grounds	6,000	
430-6910-538		Maintenance and Operation - Equipment	2,200	
430-6910-538		Maintenance and Operation - Vehicles	20,000	
430-6910-538		Communications	180	
		Total Materials, Supplies, Services		6,548,07
		Total Operating Expenditures	-	6,641,09
		INVESTMENT IN CAPITAL AS	SSETS	
430-6910-538	619	Stormwater Improvements	975,958	
		Total Capital		975,95
		TRANSFERS AND DEBT SER	VICE	
430-6910-538	720	Debt Service	1,360,161	

Fund #: Department #:

Fund:

Stormwater Utility 430 6910

**Total Budget** 

1,430,202

9,047,250

#### CITY OF MARATHON FISCAL YEAR 2019-2020 EXPENSE DETAIL WORKSHEET

Fund:	Stormwater Utility
Fund #:	430
<b>Department #:</b>	6910

#	Computation/Explanation	FY19/20 Adopted Budget					
332	Maintenance and Operation - Vehicles						
	Full size Truck Fuel, maintenance, insurance\$ 1,000						
	Vac Truck, Fuel/Service/Insurance (85% SW/ 15% WW total \$26,500)15,000						
	Vactron Trailer, fuel/service/insurance 2,500						
	Bobcat fuel and maintenance (70% WW / 20% SW / 10% PW)         1,500						
	\$ 20,000	20,000					
411	Communications	180					
	TOTAL OPERATING	6,641,090					
	INVESTMENT IN CAPITAL ASSETS						
619	Stormwater Improvements -general Design and permitting for Stormwater, Canal & Culvert Restoration Construction of Stormwater, Canal & Culvert Restoration	20,000 123,750 832,208					
	TOTAL INVESTMENT IN CAPITAL ASSETS	975,958					
	TRANSFERS AND DEBT SERVICE						
720	Debt Service - SRF	1,360,161					
918	Transfer to General Fund	70,041					
	TOTAL TRANSFERS AND DEBT SERVICE	1,430,202					
TOTAL OVERALL							

# WASTEWATER



#### Wastewater Utility Enterprise Fund Fiscal Year 2019-2020 Budgeted Revenues, Expenditures and Changes in Cash Position

	Actual FY18	Adopted Budget FY19	Estimated FY19	Adopted Budget FY20
Unrestricted Cash & Cash Equivalents, Beginning	2,973,366	2,924,341	7,350,562	10,094,572
Operating Revenues				
Charges for services	6,060,472	6,518,806	6,723,181	6,790,412
Total Operating Revenues	6,060,472	6,518,806	6,723,181	6,790,412
<b>Operating Expenditures</b>				
Personnel Costs	1,562,609	1,560,898	1,544,565	1,650,492
Materials, Supplies, & Services	2,607,824	3,786,732	3,516,347	3,647,933
Total Operating Expenditures	4,170,433	5,347,630	5,060,913	5,298,425
Non Operating Revenues (Expenses)				
Interest Income	42,253	38,000	121,758	92,000
Assessments: Non Ad Valorem & SDC	3,999,032	3,454,000	3,903,675	3,850,000
Grant Revenues	7,951,581	4,156,280	6,282,873	1,050,000
FEMA & State of Florida Irma Reimbursement	-	5,997,250	425,366	3,326,969
Hurricane Irma Recovery Expenses	(883,831)	(4,923,635)	(873,996)	(2,346,358)
Miscellaneous Income	49,150	-	93	-
Capital Outlay	(5,718,894)	(5,680,500)	(4,749,071)	(2,103,000)
Insurance Proceeds	411,533	-	544,814	-
Debt Service	(2,918,757)	(3,987,611)	(3,987,611)	(3,956,652)
Total Non Operating Revenue (Expense)	2,932,067	(946,216)	1,667,901	(87,041)
Transfers and Capital Contributions				
Transfer out to General Fund	(250,000)	(250,000)	(250,000)	(291,091)
Transfer in from Vehicle Replacement Fund	147,405	(200,000)	(200,000)	()
Transfer out to Repair & Replacement Fund (5% gross op rev)	(342,315)	(325,940)	(336,159)	(339,521)
Total Transfers and Capital Contributions	(444,910)	(575,940)	(586,159)	(630,612)
Total Change in Cash Position	4,377,196	(350,980)	2,744,010	774,335
Unrestricted Cash & Cash Equivalents, Ending	7,350,562	2,573,361	10,094,572	10,868,906

#### Budget Worksheet Fiscal Year 2019 - 2020

Fund:	-	vater Utility		
Fund #: Department #	450			
Department #	0920			
		<b>OPERATING EXPENDITURES</b>		
450-6920-535	101	Salaries	1,114,367	
450-6920-535		Overtime	125,000	
450-6920-535		Social Security	94,812	
450-6920-535		Retirement Benefits- City Contribution	65,283	
450-6920-535	142	Group Health/Dental/Life Insurance	214,457	
450-6920-535	144	Worker's Compensation	36,572	
		Total Personnel	_	1,650,492
450-6920-535	303	Community Outreach/Printings	2,000	
450-6920-535	304	Office Operating Supplies	12,000	
450-6920-535	305	Travel, Conference & Meetings	12,500	
450-6920-535	306	Memberships, Dues and Subscriptions	2,540	
450-6920-535	308	Uniforms	6,000	
450-6920-535	311	Professional Services-Contractual	485,000	
450-6920-535	313	Sludge Hauling	80,000	
450-6920-535		Dewatering O&M Contract	350,000	
450-6920-535		Advertising	5,000	
450-6920-535		Training	14,650	
450-6920-535		Maintenance and Operation - Software & Licenses	46,100	
450-6920-535		Maintenance and Operation - Vehicles	43,500	
450-6920-535 450-6920-535		Postage Copier	4,500	
450-6920-535		Communications	50,200	
450-6920-535		Utilities	552,700	
450-6920-535		Solid Waste Dumpster	42,000	
450-6920-535		Rents & Leases	47,500	
450-6920-535		General Liability Insurance	16,293	
450-6920-535		Property & Windstorm Insurance	54,642	
450-6920-535		Flood	79,266	
450-6920-535	457	Fuel Tank Insurance	1,625	
450-6920-535	458	Vehicle Insurance	2,942	
450-6920-535	461	Repair & Maintenance - Equipment	729,350	
450-6920-535	462	Repair & Maintenance - Buildings	150,425	
450-6920-535	463	Repair & Maintenance - Collection System	267,425	
450-6920-535	521	Fuel	26,000	
450-6920-535		Chemicals	382,000	
450-6920-535		Operating Supplies	80,000	
450-6920-535	991	Operational Contingency Total Materials, Supplies, Services	100,000	3,647,933
		rour muchans, Suppres, or ness	-	3,017,735
		Total Operating Expenditures	-	5,298,425
		INVESTMENT IN CAPITAL ASSETS		
450-6920-535	601	Equipment: Vehicles	40,000	
450-6920-535		Computer Hardware & Software	270,000	
450-6920-535		Equipment	168,000	
450-6920-535		Wastewater Improvements	1,625,000	
100 0720 000	017	Total Capital		2,103,000
		NON OPERATING EXPENDITURES		]
450 (000 505	214.02		2246.259	
		Hurricane Irma Recovery	2,346,358	
450-6920-535		Debt Service	3,956,652	
450-6920-535 450-6920-535		Transfer to General Fund Transfer to Repair & Replacement Fund	<u>291,091</u> 339,521	
-50-0720-333	717	Total Transfers and Debt Service	337,321	6,933,622
			-	
		Total Budget	_	14,335,047