

City of Marathon



Adopted Budget

**Fiscal Year
2013-2014**

**General Fund
Revenue Summary
Fiscal Year 2013-2014**

Category/Program	Actual Revenue FY 12	Adopted Budget FY 13	Actual Revenue FY13 YTD	Estimated Revenue FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>General Fund:</u>			FY 13 DR 420 Gross Value		\$1,786,498,022	
			FY 13/14 Preliminary Millage Rate:		2.2969	
			FY 13/14 Roll Back Millage Rate:		2.1809	
			Percentage (Under)/Over Rollback:		5.32%	
Ad Valorem Taxes (96% collection rate)	3,499,483	3,714,113	3,748,791	3,751,791	3,939,271	225,158
Ad Valorem Taxes - Delinquent	37,168	17,192	7,179	7,179	7,179	(10,013)
Communications Tax	571,793	585,250	383,155	567,155	539,058	(46,192)
Total Taxes	4,108,444	4,316,555	4,139,125	4,326,125	4,485,508	168,953
Local Business Tax (County Occupational Licenses)	40,235	45,000	9,567	40,000	40,000	(5,000)
Building Permit Fees	464,571	670,000	320,989	633,280	670,000	-
Building Training Fees	1,069	-	-	1,085	1,500	1,500
Vacation Rental Permit Fees	130,588	130,000	92,650	130,000	130,000	-
FEMA Inspection Fees	2,025	2,200	1,125	2,000	2,000	(200)
FEMA FWS Review & Processing Fees	-	98,400	4,725	6,725	6,725	(91,675)
Planning & Zoning Fees	45,795	63,975	43,059	46,000	46,000	(17,975)
Commercial Fire Inspection Fees	4,408	2,238	5,902	6,000	6,000	3,762
Total License and Permits	688,691	1,011,813	478,017	865,090	902,225	(109,588)
FEMA Grant-Federal	-	-	16,207	221,863	-	-
FEMA Grant-State	-	-	2,701	2,701	-	-
Fire Insurance Premium Tax	193,154	150,000	-	-	-	(150,000)
Sales Tax Revenue	226,870	212,444	172,256	229,556	229,680	17,236
Fuel and Motor Fuel Tax	113	-	42	110	110	110
Mobile Home License	3,775	3,500	3,584	3,800	3,800	300
Alcoholic Beverage License	12,199	17,500	9,165	12,200	12,200	(5,300)
Half Cent Sales Tax	1,218,172	1,307,681	746,759	1,321,759	1,351,415	43,734
Firefighter Supplemental Comp	5,560	2,380	3,160	5,500	5,500	3,120
Tourist Development Council Grant	74,280	90,500	80,079	90,500	90,500	-
Payment in Lieu of Taxes-Local Units	11,422	11,422	11,422	11,422	11,422	-
Total Intergovernmental Revenue	1,748,996	1,810,427	1,045,375	1,899,411	1,719,627	(90,800)
Key Colony Beach Fire/EMS	500,000	500,000	375,000	500,000	500,000	-
EMS Services	420,624	425,000	331,486	451,487	450,000	25,000
Start Smart Youth Sports	1,960	1,480	960	2,000	2,000	520
Summer Camp Fees	25,386	23,400	800	25,500	25,500	2,100
Miscellaneous Recreation Program Revenue	8,540	8,000	5,230	8,500	8,500	500

**General Fund
Revenue Summary
Fiscal Year 2013-2014**

Category/Program	Actual Revenue FY 12	Adopted Budget FY 13	Actual Revenue FY13 YTD	Estimated Revenue FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
Miscellaneous Event Fees	-	-	6,045	6,045	6,000	6,000
Adult Sports Programs	1,796	699	2,727	2,800	2,800	2,101
Total Charges for Services	958,306	958,579	722,248	996,332	994,800	36,221
County Court Fines	400	-	-	400	400	400
Traffic Court Fines	56,508	52,049	32,807	56,500	56,500	4,451
Code Enforcement Fines	9,050	12,075	67,535	167,535	50,000	37,925
Local Ordinance Parking Fines	11,158	12,705	9,408	11,000	11,000	(1,705)
Fines - Local Training	4,843	4,371	2,512	4,800	4,800	429
Total Fines and Forfeits	81,959	81,200	112,262	240,235	122,700	41,500
Interest Income	19,137	15,000	7,576	11,364	10,000	(5,000)
Rents & Other	6,000	6,000	2,500	2,500	-	(6,000)
Insurance Recovery	18,404	-	716	716	-	-
Miscellaneous Revenue	52,104	50,249	27,247	40,871	41,000	(9,249)
Total Miscellaneous Revenues	95,645	71,249	38,039	55,451	51,000	(20,249)
Transfer from Stormwater Utility Fund	50,000	50,000	25,000	50,000	50,000	-
Transfer from Capital Infrastructure Fund	210,484	231,559	-	231,559	246,686	15,127
Transfer from Wastewater Enterprise Fund	200,000	200,000	100,000	200,000	200,000	-
Transfer from Vehicle Replacement Fund	-	139,238	69,619	139,238	-	(139,238)
Administrative Fee-Marina	50,000	50,000	25,000	50,000	50,000	-
Total Other Sources	510,484	670,797	219,619	670,797	546,686	(124,111)
Unappropriated Surplus (Fund Balance), October 1	2,474,737	1,737,139	-	2,396,537	2,513,431	776,292
Reserved Fund Balance, October 1	164,980	164,980	-	131,146	127,946	(37,034)
Total Fund Balance, October 1	2,639,717	1,902,119	-	2,527,683	2,641,377	739,258
Total General Fund Revenues	\$ 10,832,242	\$ 10,822,739	\$ 6,754,685	\$ 11,581,124	\$ 11,463,923	\$ 641,184

**General Fund
Expenditure Summary
Fiscal Year 2013-2014**

Category/Program	Actual Expenditures FY 12	Adopted Budget FY 13	Actual Expenditures FY13 YTD	Estimated Expenditures FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>General Fund:</u>						
Bridge	\$ 3,572	\$ 3,784	\$ 2,369	\$ 3,559	\$ 3,550	\$ (234)
Building	411,397	442,021	270,849	411,018	452,667	10,646
City Clerk	159,265	165,878	114,109	168,583	183,019	17,141
City Manager	222,704	229,237	157,974	228,845	231,333	2,096
Code	219,259	216,525	140,790	214,101	215,780	(745)
Community Services	237,747	225,008	128,014	193,630	220,286	(4,722)
Council	489,902	545,331	368,551	599,378	586,970	41,639
Finance	372,323	384,063	250,077	373,605	384,063	-
Fire/EMS	2,723,036	2,647,100	1,605,119	2,611,350	2,709,373	62,273
General Services	461,535	524,120	302,889	515,796	579,765	55,645
Information Technology	96,255	118,295	66,416	115,325	130,203	11,908
Legal	403,133	395,000	174,699	395,000	395,000	-
Nearshore Waters Management-Ports	29,002	40,060	24,471	34,642	20,830	(19,230)
Non-Departmental	-	-	22,418	299,590	-	-
Parks and Recreation	896,693	985,215	553,903	913,576	977,544	(7,671)
Planning	214,676	234,890	153,717	231,258	242,830	7,940
Police Services	1,261,236	1,463,929	983,409	1,381,929	1,545,723	81,794
Public Works	102,824	275,350	156,048	248,562	247,474	(27,876)
Total Expenditures	8,304,559	8,895,806	5,475,822	8,939,747	9,126,410	230,604
Reserved Fund Balance @ September 30	131,146	164,980		127,946	127,946	(37,034)
Unreserved Fund Balance @ September 30	2,396,537	1,761,953		2,513,431	2,209,567	447,614
Total Fund Balance, Sept 30	2,527,683	1,926,933	-	2,641,377	2,337,513	410,580
 TOTAL - GENERAL FUND	 \$ 10,832,242	 \$ 10,822,739	 \$ 5,475,822	 \$ 11,581,124	 \$ 11,463,923	 \$ 641,184

CITY OF MARATHON

BRIDGE



Budget Worksheet Fiscal Year 2013 - 14

Fund:	<u>General - 001</u>
Department:	<u>Ports Management</u>
Division:	<u>Bridge</u>
Division #:	<u>8009</u>

001-8009-541- 321	Insurance	<u>2,750</u>	
001-8009-541- 330	Maintenance of Structures/Grounds	<u>800</u>	
	Total Materials, Supplies, Services		3,550
	Total Budget		3,550

DEPARTMENT DESCRIPTION:

To provide for the personnel and maintenance of the Boot Key Harbor Bridge to ensure access is available at all times to residents.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Ports Management
Division : Bridge
Division #: 8009

#	Computation/Explanation	FY13/14 Adopted Budget
321	Property & Liability Insurance for Bridge	
.01	General Liability	1,700.00
.02	Property	1,050.00
		<u>2,750.00</u>
		2,750
330	Repairs/Maintenance of bridge	
.05	Navigational lights, bulb replacement, solar fixture, etc.	800.00
		<u>800.00</u>
		800
		<u>3,550</u>

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CITY OF MARATHON

BUILDING



Budget Worksheet

Fiscal Year 2013 - 2014

Fund:	<u>General - 001</u>
Department:	<u>Building</u>
Division:	<u>Building</u>
Division #:	<u>5010</u>

001-5010-524- 101 Salaries	297,978	
001-5010-524- 102 Salaries - Part Time	30,875	
001-5010-524- 140 Social Security	25,157	
001-5010-524- 141 Retirement Benefits	19,803	
001-5010-524- 142 Group Health/Dental/Life Insurance	61,090	
001-5010-524- 144 Workers' Compensation	4,463	
Total Personnel Costs		439,366
001-5010-524- 304 Office/Operating Supplies	3,500	
001-5010-524- 305 Travel, Conferences & Meetings	1,500	
001-5010-524- 306 Memberships, Dues & Subscriptions	1,000	
001-5010-524- 311 Professional Services-Contractual	3,000	
001-5010-524- 319 Training Expense	301	
001-5010-524- 332 Maint and Operation - Vehicle	3,900	
001-5010-524- 385 Board/Committee Expenses	100	
Total Materials, Supplies, Services		13,301
Total Budget		452,667

DEPARTMENT DESCRIPTION:

The Building Department provides public services to Citizens through all of the Community Development sector: in an economical, effective, efficient and personable manner.

**CITY OF MARATHON
FISCAL YEAR 2013-2014
EXPENSE DETAIL WORKSHEET**

Division:
Division #:

Building
Building
5010

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Building Official/Building Inspector (2)	137,500.00
	Building Administrator (split 85%/15% with Code Dept.)	42,500.00
	Permit Technician III	39,000.00
	Permit Technician I (2)	62,400.00
	Administrative Assistant II-Clerk (split 50/50 with Clerk)	16,577.50
		297,977.50
102	Salaries - Part Time	
	Permit Technician I (1 part timer \$15 per hour @ 29.75 hrs per wk)	23,205.00
	Permit Scanner (\$10 hr. X 14.75 hrs per wk)	7,670.00
		30,875.00
140	Social Security (7.65% of full and part-time wages)	25,157.22
141	Retirement Benefits - City Contribution	
	10% of full time salaries	9,807.75
	5% of full time salaries	9,995.00
		19,802.75
142	Group Health/Dental/Life Insurance for six (6.5) employees	
.01	Health Insurance Premium per employee \$ 720.20 /month	56,175.60
.02	Dental Premium per employee \$ 38.36 /month	2,992.08
.03	Life/AD&D/Disability Premium \$ 119.92 /month	1,439.04
.04	Vision Insurance Premium per employee \$ 6.20 /month	483.60
		61,090.32
144	Workers' Compensation	
	\$ 191,353 ÷ 100 x \$ 0.27 Admin	516.65
	\$ 137,500 ÷ 100 x \$ 2.87 Inspector	3,946.25
		4,462.90
304	Office Supplies/Operating Supplies	3,500.00
305	Travel, Conferences & Meetings	
	BOAF Annual Meeting	
	Transportation (Airfare/Vehicle)	275.00
	Lodging (5 nights @ \$120)	700.00
	Meals (5 days @ \$65/day)	325.00
	Registration	200.00
		1,500.00

**CITY OF MARATHON
FISCAL YEAR 2013-2014
EXPENSE DETAIL WORKSHEET**

Division:
Division #:

Building
Building
5010

#	Computation/Explanation	FY13/14 Adopted Budget
306	Memberships, Dues, and Subscriptions	
	BOAF Building Officials 200.00	
	CFM Certification maintenance 300.00	
	Set of Code Books for Building Department 500.00	
	1,000.00	1,000
311	Professional Services-Contractual	
	Contractual Fee for Building Official/Inspections 3,000.00	3,000
	<i>(\$100 per hour 30 hours)</i>	
319	Training Expense	
	Online Education Courses from ICC 2 @ \$59 a piece for staff training 118.00	
	Permit Tech manuals 183.00	
	301.00	301
332	Maintenance and Operation-Vehicle	
	Oil, battery, wipers 250.00	
	Fuel for vehicles (2) 3,400.00	
	Tires @ 3 years per set 250.00	
	3,900.00	3,900
385	Boards/Committee Expenses - Unsafe Structures Board	
	Legal Services, Title Work and Appraisals 100.00	100
		452,667

CITY OF MARATHON

CITY CLERK



Budget Worksheet Fiscal Year 2013-2014

Fund:	<u>General - 001</u>
Department:	<u>City Clerk</u>
Division:	<u>City Clerk</u>
Division #:	<u>3014</u>

001-3014-513- 101 Salaries	<u>82,578</u>	
001-3014-513- 140 Social Security	<u>6,317</u>	
001-3014-513- 141 Retirement Benefits	<u>8,258</u>	
001-3014-513- 142 Group Health/Dental/Life Insurance	<u>14,163</u>	
001-3014-513- 144 Workers' Compensation	<u>223</u>	
Total Personnel Costs		111,539
001-3014-513- 303 Printing of City Materials	<u>300</u>	
001-3014-513- 304 Office/Operating Supplies	<u>1,075</u>	
001-3014-513- 305 Travel, Conferences & Meetings	<u>100</u>	
001-3014-513- 306 Memberships, Dues & Subscriptions	<u>755</u>	
001-3014-513- 318 Advertising	<u>24,000</u>	
001-3014-513- 319 Training Expense	<u>1,100</u>	
001-3014-513- 375 Contingency	<u>10,000</u>	
001-3014-513- 383 Ordinance Codification	<u>4,150</u>	
Total Materials, Supplies, Services		71,480
Total Budget		183,019

DEPARTMENT DESCRIPTION:

The mission of the City Clerk's Office is to serve our public and our staff by providing accurate and current information on City Council and administrative actions; by performing duties required to conform with the Florida Sunshine Law; by preparing and maintaining the legally required minutes of workshops and meeting; by directing an efficient and comprehensive records management program; and by overseeing all municipal elections.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: City Clerk
Division : City Clerk
Division #: 3014

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	City Clerk 66,000.00	
	Administrative Assistant II-Clerk (split 50/50 with Building) 16,577.60	
	<u>82,577.60</u>	82,578
140	Social Security (7.65% of full and part-time wages) 6,317.19	6,317
141	Retirement Benefits - City Contribution	
	10% of full time salaries 8,257.76	8,258
142	Group Health/Dental/Life Insurance for two (1.5) employees	
.01	Health Insurance Premium per employee = \$ 720.23 /month 12,964.14	
.02	Dental Premium per employee = \$ 38.36 /month 690.48	
.03	Life/AD&D/Disability Premium \$ 33.10 /month 397.20	
.04	Vision Insurance Premium per employee= \$ 6.20 /month 111.60	
	<u>14,163.42</u>	14,163
144	Workers' Compensation	
	\$ 82,578 ÷ 100 x \$ 0.27 222.96	223
303	Printing of City materials 300.00	300
	Parking Tickets & Business Cards, etc.	
304	Office/Operating Supplies	
	Special products for Council 100.00	
	Public Records requests & Drop Box 275.00	
	Document Shredding 700.00	
	<u>1,075.00</u>	1,075
305	Travel, Conferences & Meetings	
	Monroe County Clerk's Association quarterly meetings 100.00	100
306	Memberships, Dues & Subscriptions	
	IIMC 200.00	
	Florida League of Cities 310.00	
	FACC 125.00	
	Monroe County Clerk's Association 120.00	
	<u>755.00</u>	755

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: City Clerk
Division : City Clerk
Division #: 3014

#	Computation/Explanation	FY13/14 Adopted Budget
318	Legal Advertising 24,000.00	24,000
319	Training Expense (<i>training needed for Clerk to obtain certification</i>)	
	FACC Online Class 300.00	
	FL Association of City Clerks (FACC) 800.00	
	1,100.00	1,100
341	Election Expense 30,000.00	30,000
375	Contingency 10,000.00	10,000
383	Ordinance Codification	
	Annual Update 4,000.00	
	Code Bank 150.00	
	4,150.00	4,150
		183,019

CITY OF MARATHON

CITY MANAGER



Budget Worksheet Fiscal Year 2013-2014

Fund:	<u>General - 001</u>
Department:	<u>City Manager</u>
Division:	<u>City Manager</u>
Division #:	<u>2002</u>

001-2002-512-	101 Salaries	<u>145,000</u>	
001-2002-512-	140 Social Security	<u>11,093</u>	
001-2002-512-	141 Retirement Benefits	<u>14,500</u>	
001-2002-512-	142 Group Health/Dental/Life Insurance	<u>33,098</u>	
001-2002-512-	144 Workers' Compensation	<u>392</u>	
Total Personnel Costs			204,083
001-2002-512-	302 Communications	<u>2,700</u>	
001-2002-512-	305 Travel, Conferences & Meetings	<u>6,150</u>	
001-2002-512-	306 Memberships, Dues & Subscriptions	<u>1,400</u>	
001-2002-512-	332 Maint and Operation - Vehicles	<u>2,000</u>	
001-2002-512-	375 Contingency	<u>15,000</u>	
Total Materials, Supplies, Services			27,250
Total Budget			231,333

DEPARTMENT DESCRIPTION:

The City Manager, as appointed by the City Council, is responsible for the implementation and enforcement of policies and ordinances adopted by the City Council. The City Manager is charged with developing a city government that represents the needs of the community and provides quality, cost effective services to the public. Working closely with Department Directors, the City Manager coordinates the provision of services to residents, works to improve intergovernmental relationships, and asserts a leadership role in the community. The City Manager acts as a conduit for individuals to access the City Council. Additionally, this department has been reorganized and is now responsible for the recruitment and selection of city employees; development of personnel policies and procedures; risk management; and administration of the City's health/dental/life/vision program.

**CITY OF MARATHON
FISCAL YEAR 2013-2014
EXPENSE DETAIL WORKSHEET**

Department: City Manager
Division : City Manager
Division #: 2002

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	City Manager 145,000.00	145,000
140	Social Security (7.65% of full and part-time wages) 11,092.50	11,093
141	Retirement Benefits - City Contribution	
	10% of full time salaries 14,500.00	14,500
142	Group Health/Dental/Life Insurance	
.01	Health Insurance Premium \$ 2,534.17 /month 30,410.04	
.02	Dental Premium \$ 130.97 /month 1,571.64	
.03	Life/AD&D/Disability Premium \$ 80.63 /month 967.56	
.04	Vision Insurance Premium \$ 12.40 /month 148.80	
	33,098.04	33,098
144	Workers' Compensation	
	\$ 145,000 ÷ 100 x \$ 0.27 391.50	392
302	Communications	
	DSL Line & Cell Phone 2,700.00	2,700
305	Travel, Conferences & Meetings	
	1 trip to Washington, DC	
	Airfare 600.00	
	Hotel (3 nights at \$350) 1,050.00	
	Meals (4 days @ \$65) 260.00	
	Ground Transport (taxi/parking) 100.00	
	2,010.00	
	2 trips to Tallahassee	
	Airfare (2 @ \$500) 1,000.00	
	Hotel (4 @ \$150) 600.00	
	Meals (6 @ \$65) 390.00	
	Ground Transport (taxi/parking) 150.00	
	2,140.00	

**CITY OF MARATHON
FISCAL YEAR 2013-2014
EXPENSE DETAIL WORKSHEET**

Department: City Manager
Division : City Manager
Division #: 2002

#	Computation/Explanation	FY13/14 Adopted Budget
305	Travel, Conferences & Meetings (continued from prior page)	
	Miscellaneous Meeting Expenses 2,000.00	
	6,150.00	6,150
306	Memberships, Dues & Subscriptions	
	ICMA 1,400.00	
	1,400.00	1,400
332	Maintenance and Operation-Vehicles	
	Manager's vehicle 2,000.00	2,000
375	Contingency 15,000.00	15,000
		231,333

CITY OF MARATHON

CODE



Budget Worksheet Fiscal Year 2013 - 2014

Fund:	General - 001	
Department:	Code	
Division:	Code	
Division #:	5012	

001-5012-524-	101 Salaries	144,480	
001-5012-524-	140 Social Security	11,053	
001-5012-524-	141 Retirement Benefits	12,298	
001-5012-524-	142 Group Health/Dental/Life Insurance	28,276	
001-5012-524-	144 Workers' Compensation	3,003	
Total Personnel Costs			199,110
001-5012-524-	305 Travel, Conferences & Meetings	4,500	
001-5012-524-	306 Memberships, Dues & Subscriptions	170	
001-5012-524-	316 Small Tools and Equipment	500	
001-5012-524-	331 Maint and Operation - Equipment	1,000	
001-5012-524-	332 Maint and Operation - Vehicles	1,500	
001-5012-524-	385 Board/Committee Expenses	9,000	
Total Materials, Supplies, Services			16,670
Total Budget			215,780

DEPARTMENT DESCRIPTION:

The mission of the Code Compliance Division is to preserve and protect the health and safety of the City's residents and visitors, and the livability of the community by assuring compliance with the City's land use, environmental and minimum housing codes. The City will assure code compliance by encouraging voluntary compliance and by resolving disputes concerning code violations to the mutual benefit of all parties and will pursue all appropriate enforcement options provided by law.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Code _____
Division : Code _____
Division #: 5012 _____

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries - full time	
	Code Administrator (<i>split 85% Building / 15% Code</i>) 7,500.00	
	Code Compliance Officer 43,000.00	
	Code Compliance Officer 50,003.00	
	Administrative Assistant 43,977.00	
	<u>144,480.00</u>	144,480
140	Social Security (7.65% of full and part-time wages) 11,052.72	11,053
141	Retirement Benefits - City Contribution	
	10% of full time salaries 10,148.00	
	5% of full time salaries 2,150.00	
	<u>12,298.00</u>	12,298
142	Group Health/Dental/Life Insurance for three (3) employees (Code Administrator benefits are budgeted in Building Dept.)	
.01	Health Insurance Premium per employee = \$ 720.23 /month 25,928.28	
.02	Dental Premium per employee = \$ 38.36 /month 1,380.96	
.03	Life/AD&D/Disability Premium \$ 63.34 /month 760.08	
.04	Vision Insurance Premium per employee= \$ 6.20 /month 206.64	
	<u>28,275.96</u>	28,276
144	Workers' Compensation	
	\$ 43,977 ÷ 100 x \$ 0.27 118.74	
	\$ 100,503 ÷ 100 x \$ 2.87 2,884.44	
	<u>3,003.18</u>	3,003
305	Travel, Conferences, & Meetings	
	To maintain current level of certification-16CEH req. (FL Code Enforcement) 1,500.00	
	Level I Training for Code Officer 1,500.00	
	Level II Training for Code Officer 1,500.00	
	<u>4,500.00</u>	4,500
306	Memberships, Dues & Subscriptions	
	International Code Council (ICC) Annual Membership 100.00	
	FL Assoc.of Code Enforcement Membership(FACE) 2 X 35.00 70.00	
	<u>170.00</u>	170
316	Small Tools and Equipment (Staple guns,flashlights, meters & laptops) 500.00	500

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Code _____
Division : Code _____
Division #: 5012 _____

#	Computation/Explanation		FY13/14 Adopted Budget
331	Maintenance & Operation - Equipment		
	Maintenance and operation of office equipment	1,000.00	1,000
332	Maintenance & Operation-Vehicles		
	Oil changes/Service/Gas	1,500.00	1,500
385	Board/Committee Expenses-Code Board		
	Code Board Expenses	7,000.00	
	Recording Fees	2,000.00	
		9,000.00	9,000
			215,780

CITY OF MARATHON

COMMUNITY SERVICES



Budget Worksheet

Fiscal Year 2013 - 2014

Fund:	<u>General - 001</u>	
Department:	<u>Community Services</u>	
Division:	<u>Community Services</u>	
Division #:	<u>2005</u>	

001-2005-519-	101 Salaries	<u>124,000</u>	
001-2005-519-	102 Salaries - Part-time	<u>7,800</u>	
001-2005-519-	140 Social Security	<u>10,083</u>	
001-2005-519-	141 Retirement Benefits	<u>7,900</u>	
001-2005-519-	142 Group Health/Dental/Life Insurance	<u>28,147</u>	
001-2005-519-	144 Workers' Compensation	<u>356</u>	
Total Personnel Costs			178,286
001-2005-519-	305 Travel, Conferences & Meetings	<u>6,250</u>	
001-2005-519-	306 Memberships, Dues & Subscriptions	<u>250</u>	
001-2005-519-	311 Professional Services-Contractual	<u>35,000</u>	
001-2005-519-	395 Postage Expense	<u>500</u>	
Total Materials, Supplies, Services			42,000
Total Budget			220,286

DEPARTMENT DESCRIPTION:

The Community Services Department (renamed from Engineering Department) provides technical assistance for City projects which require design, construction, and operation of economical and efficient structures, equipment, and systems.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Community Services
Division : Community Services
Division #: 2005

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Community Services Coordinator 50,000.00	
	Grant Coordinator 40,000.00	
	Administrative Assistant 34,000.00	
	<u>124,000.00</u>	124,000
102	Salaries-Part Time	
	Turtle Surveying (\$ 10/hr @ 780 hours) 7,800	7,800
140	Social Security (7.65% of full and part time wages) 10,082.70	10,083
141	Retirement Benefits - City Contribution	
	10% of full time salaries 3,400.00	
	5% of full time salaries 4,500.00	
	<u>7,900.00</u>	7,900
142	Group Health/Dental/Life Insurance for three (3) employees	
.01	Health Insurance Premium per employee = \$ 720.23 /month 25,928.28	
.02	Dental Premium per employee = \$ 38.36 /month 1,380.96	
.03	Life/AD&D/Disability Premium \$ 51.25 /month 615.00	
.04	Vision Insurance Premium per employee= \$ 6.20 /month 223.20	
	<u>28,147.44</u>	28,147
144	Workers' Compensation	
	\$ 131,800 ÷ 100 x \$ 0.27 355.86	356
305	Travel, Conferences and Meetings	
	Professional conferences and seminars for CPPB, FCCM certifi 2,500.00	
	Bureau of Beaches Seminar (every other year) 1,250.00	
	Misc. DEO, FRDAP, FDOT, FDEP, etc. compliance classes 2,500.00	
	<u>6,250.00</u>	6,250
306	Memberships, Dues, and Subscriptions (NIGP) 250.00	250
311	Professional Services Contracts:	
.02	Beach Surveying (annual for FEMA) 10,000.00	
.05	GHG inventory 10,000.00	
.03	Grant Related Consultant 10,000.00	
.04	Other Consultant Fees 5,000.00	
	<u>35,000.00</u>	35,000
395	Postage 500.00	500
		<u>220,286</u>

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CITY OF MARATHON

CITY COUNCIL



Budget Worksheet Fiscal Year 2013 - 2014

Fund:	General - 001
Department:	Council
Division:	Council
Division #:	1001

001-1001-511- 102 Salaries - Part Time	90,000	
001-1001-511- 140 Social Security	6,885	
001-1001-511- 141 Retirement Benefits	29,727	
001-1001-511- 144 Workers' Compensation	243	
Total Personnel Costs		126,855
001-1001-511- 303 Printing and Binding	345	
001-1001-511- 304 Office/Operating Supplies	250	
001-1001-511- 305 Travel, Conferences & Meetings	39,200	
001-1001-511- 306 Memberships, Dues & Subscriptions	2,310	
001-1001-511- 311 Professional Services-Contractual	157,260	
001-1001-511- 375 Contingency	12,000	
Total Materials, Supplies, Services		211,365
001-1001-511- 805 Grants/Contributions-Local Organizations	90,000	
001-1001-511- 806 Grants/Contributions-Other Govt Agencies	158,750	
Total Grants and Aids		248,750
Total Budget		586,970

DEPARTMENT DESCRIPTION:

The City Council, as the community's legislative body, acts as the decision making authority establishing public policies to meet the needs of the residents. The City Council is responsible for providing the best possible municipal government and delivering services at levels that reflect community priorities and enhance the quality of life for all residents.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department:	Council
Division:	Council
Division #:	1001

#	Computation/Explanation		FY13/14 Adopted Budget
102	Salaries-Council \$1,500/month x 12 months x 5 Members	90,000.00	90,000
140	Payroll Taxes (7.65% of full and part-time wages)	6,885.00	6,885
141	Retirement Benefits		
	Benefits paid to State of Florida Retirement System		
	\$495.45/month x 12 months x 5 council members	29,727.00	29,727
144	Workers' Compensation		
	\$ 90,000 ÷ 100 x \$ 0.27	243.00	243
303	Printed Forms, Business Cards	345.00	345
304	Miscellaneous office/operating supplies	250.00	250
305	Travel, Conferences, and Meetings	10,000.00	
	Executive Sessions	2,000.00	
	Court Reporting Fees (verbatim minutes)	3,000.00	
	Live Streaming for Council Meetings (Comcast \$100 per month)	1,200.00	
	Meeting Room Expenses	23,000.00	
		39,200.00	39,200
306	Memberships, Dues, and Subscriptions	2,310.00	2,310
311	Professional Services - Contractual		
.01	Annual Audit	54,000.00	
.02	OPEB Actuarial Report (necessary every 3 years)	0.00	
.03	Federal Lobbyist	43,260.00	
.04	State Lobbyist	60,000.00	
		157,260.00	157,260
375	Contingency	12,000.00	12,000
805	Grants to Local Organizations	90,000.00	90,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Council

Division: Council

Division #: 1001

#	Computation/Explanation	FY13/14 Adopted Budget
806	Grants/Contributions-Other Government Agencies	
	City of Key West-Bus Service (Resolution 2010-030)	140,000.00
.01	Pigeon Key Ferry Service (Resolution 2012-43)	18,750.00
		<u>158,750.00</u>
		158,750
		586,970

CITY OF MARATHON

FINANCE



Budget Worksheet Fiscal Year 2013 - 14

Fund:	General - 001	
Department:	Finance	
Division:	Finance	
Division #:	4013	

001-4013-513-	303 Printing/Binding	200	
001-4013-513-	304 Office/Operating Supplies	3,500	
001-4013-513-	305 Travel, Conferences & Meetings	7,082	
001-4013-513-	306 Memberships, Dues & Subscriptions	410	
001-4013-513-	311 Professional Services-Contractual	362,736	
001-4013-513-	315 Miscellaneous Expense	435	
001-4013-513-	318 Advertising	700	
001-4013-513-	319 Training	2,000	
001-4013-513-	331 Maint and Operation - Equipment	4,000	
001-4013-513-	395 Postage Expense	1,500	
001-4013-513-	396 Copier Expenses	1,500	
Total Materials, Supplies, Services			384,063
Total Budget			384,063

DEPARTMENT DESCRIPTION:

The Finance Department, provided on a contract basis, is responsible for ensuring the efficient financial operation of the City as well as establishing internal controls. Additionally, the department coordinates the external audit, oversees the investments, revenues, accounts payable, accounts receivable, payroll, purchasing and other accounting functions.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Finance
Division : Finance
Division #: 4013

#	Computation/Explanation	FY13/14 Adopted Budget
303	Printing/Binding CAFR - covers, backs and lamination 200.00	200
304	Office/Operating Supplies (printer cartages, binders, binding strips, card stock, expandable folders) 3,500.00	3,500
305	Travel, Conferences & Meetings GFOA Conference-May 2014 (one participant) 3,500.00 Tallahassee Trip (1) 1,750.00 Washington DC Trip (1) 1,832.00	7,082
306	Memberships, Dues, & Subscriptions Florida Government Finance Officers' Assoc. Membership 50.00 National Government Finance Officers' Assoc. Memberships 360.00	410
311	Professional Services - Contractual Contract for Finance Department with Bishop, Rosasco & Co. to provide for all finance department staff, office space and overhead 362,736.00	362,736
315	Miscellaneous Expense (GFOA CAFR Certification Program Fee) 435.00	435
318	Advertising Advertising of budget meeting for TRIM compliance 700.00	700
319	Training 2,000.00	2,000
331	Maintenance and Operation - Equipment Annual support - BUCS software (due February of each year) 4,000.00	4,000
395	Postage Expense Mailing of correspondence and vendor payments 1,500.00	1,500
396	Copier expenses Reproduction of documents and annual reports 1,500.00	1,500
		384,063

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FIRE / EMS



**CITY OF MARATHON
FISCAL YEAR 2013-14**

Fund:	General - 001
Department:	Public Safety
Division:	Fire/EMS
Division #:	7004

001-7004-522-	101 Salaries	1,388,311
001-7004-522-	102 Salaries - Part Time	195,000
001-7004-522-	104 Salaries - Overtime	60,000
001-7004-522-	140 Social Security	125,713
001-7004-522-	141 Retirement Benefits	165,477
001-7004-522-	142 Group Health/Dental/Life Insurance	246,023
001-7004-522-	144 Workers' Compensation	82,888

Total Personnel Costs	2,263,412
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001-7004-522-	302 Communications	5,856
001-7004-522-	303 Printing and Binding	1,000
001-7004-522-	304 Office/Operating Supplies	57,000
001-7004-522-	305 Travel, Conferences & Meetings	4,300
001-7004-522-	306 Memberships, Dues & Subscriptions	3,080
001-7004-522-	308 Uniforms	20,650
001-7004-522-	311 Professional Services-Contractual	127,052
001-7004-522-	316 Small Tools and Equipment	22,500
001-7004-522-	317 Utilities	40,500
001-7004-522-	319 Training Expense	5,000
001-7004-522-	329 Maintenance of Buildings	23,000
001-7004-522-	331 Maint and Operation - Equipment	7,500
001-7004-522-	332 Maint and Operation - Vehicles	125,000
001-7004-522-	395 Postage Expense	523
001-7004-522-	396 Copier Expenses	3,000

Total Materials, Supplies, Services	445,961
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Total Budget	2,709,373
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DEPARTMENT DESCRIPTION:

To provide the most expedient, expert, and concise emergency service to the public and to place the safety of the employees and the public as our primary concern.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Safety

Division: Fire/EMS

Division #: 7004

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Fire Chief 104,000.00	
	Assistant Fire Marshal 46,077.90	
	EMS/Shift Captains (three) 182,807.00	
	Administrative Officer 52,008.00	
	Lieutenants (three) 163,387.00	
	Firefighter/EMT/Paramedics (seventeen) 840,031.00	
	<u>1,388,310.90</u>	1,388,311
102	Salaries-Part Time	
.01	Transports 85,000.00	
.02	Fire Coverage 110,000.00	
	<u>195,000.00</u>	195,000
104	Salaries-Overtime 60,000.00	60,000
106	Holiday Pay for 12 holidays 0.00	0
140	Social Security (7.65% of full-time, part-time, and overtime wages) 125,713.28	125,713
141	Retirement Benefits - City Contribution	
	10% City Pension on Admin Salary 5,200.80	
	5% City Pension on Chief Salary 5,200.00	
	City Contribution to Firefighters Pension Fund (12%) 155,076.35	
	(Note: Fire Insurance Premium Tax Monies of \$175,000 will pass thru the City to help fund the plan costs for FY14, amount budgetd here is the expected out of pocket costs to the City)	
	(Note: Firefighters Pension Fund Contributions above do not include the employee's required contribution of 5% of wages)	
	<u>165,477.15</u>	165,477
142	Group Health/Dental/Life Insurance for twenty five (25) employees	
.01	Health Insurance Premium per employee \$ 720.23 /month 216,069.00	
.02	Dental Premium per employee \$ 38.36 /month 11,508.00	
.03	Life/AD&D/Disability Premium \$ 1,215.49 /month 14,585.88	
.05	Additional AD&D Required Insurance 2,000.00	
.04	Vision Insurance Premium per employee \$ 6.20 /month 1,860.00	
	<u>246,022.88</u>	246,023

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Safety

Division: Fire/EMS

Division #: 7004

#	Computation/Explanation	FY13/14 Adopted Budget
144	Workers' Compensation	
	\$ 52,008 ÷ 100 x \$ 0.27 Admin 140.42	
	\$ 1,591,303 ÷ 100 x \$ 5.20 Fire & Vol 82,747.76	
	82,888.18	82,888
302	Communications	
	1. Main Office Chief and Admin 743-5233	
	2. Logistics & Asst Fire Marshal line 289-8938	
	3. Station shift line 743-7979	
	4. Fax line 289-9834	
	5. Fire line 743-7212 – from Protection plus	
	6. Fire line 743-7229	
	7. Station 15 743-7599	
	8. EOC 2 - phones	
	Station phones 5,340.00	
	Globalstar Emergency Phone 516.00	
	5,856.00	5,856
303	Printing and Binding (SOPs) 1,000.00	1,000
304	Office/Operating Supplies;	
	Office Supplies 600.00	
	Medical Supplies 50,400.00	
	Station & Janitorial Supplies 6,000.00	
	57,000.00	57,000
305	Travel, Conferences & Meetings	
	Firefighter in state Conferences 1,500.00	
	State Fire College (1 - Fire Officer per year) 1,000.00	
	Natl. Fire Academy (1 - Fire Officer per year) 600.00	
	Florida Fire Conference (Chief) 1,200.00	
	4,300.00	4,300

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Safety

Division: Fire/EMS

Division #: 7004

#	Computation/Explanation	FY13/14 Adopted Budget
306	Membership, Dues & Subscriptions	
	PM/EMT Recerts 1,600.00	
	FFMIA membership for two (2 @ \$55 each) 130.00	
	Monroe County Fire Chief's Association 475.00	
	Subscriptions - On-line Fire Codes 275.00	
	Books 600.00	
	<u>3,080.00</u>	3,080
308	Uniforms	
	Personnel protective gear (air masks & parts) @ 400 ea. 3,000.00	
	Volunteer Firefighter gear \$525 ea* - Helmet, shirts, jumpsuit, gloves 5,250.00	
	Fire/EMS personnel equipment & station uniforms @ \$400 12,400.00	
	<u>20,650.00</u>	20,650
	<i>Requirements per FSS 633.801 Florida Firefighters Occupational Safety and Health Act Chapter 69A-62 Firefighter Employment Standards</i>	
311	Professional Services-Contractual	
.01	Medical Director (\$2,500 per month) 30,000.00	
	Firefighter Physicals 25 @ \$514 ea career & 10 @ \$55 for ea. Vol. 13,400.00	
	<i>633.34 Firefighters; qualifications for employment: Examines the health, safety and effectiveness, of fire fighters. NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments</i>	
	Vaccines (Hep-vac and other prophylactics) 1,000.00	
	Elevator Maintenance 2,600.00	
	Pest Control (2 Stations) 1,320.00	
	Fire Alarm Inspection 800.00	
	Fire Alarm Certification 500.00	
	Fire Sprinkler Testing & Cert. 1,056.00	
	Life Pack Certification 5,376.00	
	Fire Hydrant Maint. 170 @ \$50 per yr. 8,500.00	
	FH Software 6,500.00	
	Aerial Ladder Testing (Annual req. testing) 1,200.00	
	Ground Ladder Testing 900.00	
	Station Generator 2,600.00	
	Cascade Air Compressor Maint. 1,500.00	

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Safety

Division: Fire/EMS

Division #: 7004

#	Computation/Explanation	FY13/14 Adopted Budget
311	Professional Services-Contractual (continued from previous page)	
	Hydraulic Rescue System Maint.	1,800.00
	Extinguishers Annual Certs. - Station/Apparatus	1,800.00
	Hydro for SCBA - 20 tanks	2,000.00
	SCBAs Annual Certs - 25 units	3,000.00
	Fire Pump Tests (\$375 per veh - 4 pumps)	1,500.00
	EMS Stretchers Maint. (4 @ \$500 ea)	2,000.00
	EMS Bad Dept Collection Service (\$100 per month)	1,200.00
.02	EMS Collection Service (\$3,042 per month)	36,500.00
		127,052.00
		127,052
316	Small Tools & Equipment - Blades, hose, batteries, etc.	22,500.00
		22,500
317	Utilities	
	Electric \$29,000 St 14 /\$7,000 St 15	36,000.00
	Water \$3,000. St 14/\$1,500.St. 15	4,500.00
		40,500.00
		40,500
319	Training Expenses	
	EMS and Fire Training & Continuing Ed (Target Solutions) all- FFs	5,000.00
		5,000
329	Maintenance of Fire Department Buildings	
	Station 14 & 15 - general up-keep, lighting, floors, plumbing, leaks, etc...	10,000.00
	Station 14 & 15 - Exterior Maintenance & Lawn Maintenance	13,000.00
		23,000.00
		23,000
331	Maint & Operation - Equipment	
	EMS Equipment	7,500.00
		7,500
332	Maintenance & Operation - Vehicles	
	Fuel (\$5,417. per month)	65,000.00
	General Maintenance to all apparatus*	60,000.00
		125,000.00
		125,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Safety
Division: Fire/EMS
Division #: 7004

#	Computation/Explanation	FY13/14 Adopted Budget
395	Postage	
	FedEx and other postage 523.00	523
396	Rental of Copier (\$250 per month) 3,000.00	3,000
		2,709,373

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CITY OF MARATHON

GENERAL SERVICES



Budget Worksheet

Fiscal Year 2013 - 14

Fund:	General - 001	
Department:	General Services	
Division:	General Services	
Division #:	2520	

001-2520-519-	101	Salaries	39,969	
001-2520-519-	101a	Staff Bonuses	69,146	
001-2520-519-	140	Social Security	8,348	
001-2520-519-	141	Retirement Benefits	10,912	
001-2520-519-	142	Group/Health/Life Insurance	9,365	
001-2520-519-	144	Workmen's Compensation	295	
001-2520-519-	145	Unemployment Compensation	17,000	
Total Personnel Costs				155,035
001-2520-519-	302	Communications	44,516	
001-2520-519-	304	Office/Operating Supplies	18,000	
001-2520-519-	311	Professional Services-Contractual	36,168	
001-2520-519-	317	Utilities	25,080	
001-2520-519-	318	Advertising	2,500	
001-2520-519-	319	Training	3,500	
001-2520-519-	320	Rents and Leases	58,200	
001-2520-519-	321	Insurance, Bonds, & Property Taxes	189,620	
001-2520-519-	332	Maint and Operation - Vehicles	3,400	
001-2520-519-	395	Postage Expense	18,150	
001-2520-519-	396	Copier Expenses	25,596	
Total Materials, Supplies, Services				424,730
Total Budget				579,765

DEPARTMENT DESCRIPTION:

Provides for expenses and services related to City Hall including postage, utilities, copier, janitorial, and vehicle expenses as well as insurance policies for general liability, property/hazard, automobile, flood, windstorm, and public officials liability.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: General Services
Division: General Services
Division #: 2520

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Personnel Services Coordinator 39,969	39,969
101a	Employee Pay Increases 69,146	69,146
	<i>General Fund</i> \$ 69,146.00	
140	Social Security (7.65% of full and part-time wages, and bonuses) 8,348	8,348
141	Retirement Benefits - City Contribution	
	10% of wages 10,912	10,912
142	Group Health/Dental/Life Insurance for (1) employee	
.01	Health Insurance Premium per employee = \$ 720.23 /month 8,643	
.02	Dental Premium per employee \$ 38.36 /month 460	
.03	Life/AD&D/Disability Premium \$ 15.67 /month 188	
.04	Vision Insurance Premium per employee \$ 6.20 /month 74	
	9,365	9,365
144	Worker's Compensation	
	\$ 109,115 ÷ 100 x \$ 0.27 295	295
145	Unemployment Compensation	
	Reimbursement to state for unemployment compensation 17,000	17,000
302	Communications	
.01	City Hall Phone System including long distance, Lexitel voice box 36,000	
.02	Cell Phones 8,000	
.03	Emergency management global phone (2 phones total, 1 budgeted in Fire Dept.) 516	
	44,516	44,516
304	Office/Operating Supplies	
	Employee Appreciation Plaques 900	
	Water purchase for trailer 500	
	Printer and fax cartridges for City Hall 4,500	
	Shared supplies: <i>All general fund dept.'s except for building</i> 12,100	
	18,000	18,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: General Services
Division: General Services
Division #: 2520

#	Computation/Explanation		FY13/14 Adopted Budget
311	Professional Services-Contractual		
.01	Alarm monitoring for Events Field Trailers \$39/month x 12 months	468	
.02	Administrative fee for retirement plan \$125/qtr x 4 qtrs	500	
.03	Background check/drug screen for new employees	2,000	
.04	Bank fees to process credit card payments for City Hall	2,300	
.06	City Hall Cleaning	14,300	
.05	ADP Payroll Processing Fee	16,600	
		36,168	36,168
317	Utilities		
	Electricity for City Hall offices/trailers (all trailers avg/mo \$2,000)	24,000	
	Water for Events Field Trailers (10 trailers, \$90/mo)	1,080	
		25,080	25,080
318	Advertising		
	Advertisement of vacant positions	1,000	
	Advertisement of City information	1,500	
		2,500	2,500
319	Training Expense	3,500	3,500
320	Rents and Leases		
.01	Rental/lease of postage machine \$300/quarter x 4 quarters	1,200	
.02	Rental of trailer (10 @ Events Field)	57,000	
		58,200	58,200
321	Insurance, Bonds & Property Taxes		
.01	Auto liability	12,960	
.02	General liability incl. public officials liab, skate park, diesel tank	35,810	
.03	Property	15,480	
.04	Flood insurance	52,890	
.05	Windstorm insurance	52,680	
.06	Public officials bond	4,400	
.07	Yacht Club property taxes	15,400	
		189,620	189,620

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: General Services
Division: General Services
Division #: 2520

#	Computation/Explanation				FY13/14 Adopted Budget
332	Maintenance and Operation-Vehicles				
	Fuel/servicing of city hall vehicles			3,400	3,400
395	Postage Expense				
	Postage for departmental correspondence			18,000	
	Postage supplies - tape, ink rolls			150	
				18,150	18,150
396	Copier Expenses				
	Lease of Copier	494	per month	(2 copiers)	11,856
	Copier Maint. Agreement	374	per month	(2 copiers)	8,976
	Lease of Scanner	397	per month	(1 scanner)	4,764
				25,596	25,596
					579,765

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CITY OF MARATHON

INFORMATION TECHNOLOGY



Budget Worksheet

Fiscal Year 2013-14

Fund: General - 001
 Department: Information Technology Services
 Division: Information Technology Services
 Division #: 3516

001-3516-519- 102 Salaries-Part Time	<u>11,700</u>	
001-3516-519- 140 Social Security	<u>895</u>	
001-3516-519- 144 Workers' Compensation	<u>32</u>	
Total Personnel Costs		12,627
001-3516-519- 311 Professional Services-Contractual	<u>47,690</u>	
001-3516-519- 316 Small Tools and Equipment	<u>200</u>	
001-3516-519- 331 Maint and Operation - Equipment	<u>64,686</u>	
Total Materials, Supplies, Services		112,576
001-3516-519- 602 Computer Equipment	<u>5,000</u>	
Total Capital		5,000
Total Budget		130,203

DEPARTMENT DESCRIPTION:

The Information Technology Department provides for all computer maintenance as well as maintenance of the City Web Page.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Information Technology Services
Division: Information Technology Services
Division #: 3516

#	Computation/Explanation	FY13/14 Adopted Budget
102	Salaries-Part Time	
	IT Assistant (\$ 15/hr x 15 hrs/wk average) 11,700	11,700
140	Social Security (7.65% of part-time wages) 895	895
144	Workers' Compensation	
	\$ 11,700 ÷ 100 x \$ 0.27 32	32
311	Professional Services Contractual	
.02	Software Programmer 5,750	
.01	IT Service Contract 40,440	
.03	IT Emergency Contingency Service On-Site Support (1 Trip) 1,500	
	47,690	47,690
316	Small Tools and Equipment 200	200
331	Maintenance and Operation-Equipment	
.01	Graphical Information Systems Maintenance 7,125	
	<i>For seven full and one floating licenses. Split 50/50 with Wastewater</i>	
.02	Offsite Backup Service 15,300	
.04	Barracuda Spam Filter Renewal 1,200	
.05	Renewal of Antivirus software for desktops 700	
.06	Mail Bagging Service 35.00/Month 420	
.07	Complete Offsite Server Redundancy 350.00/Month 4,200	
.15	Sonicwall router with web filter 2,000	
.20	Core server replace 11,250	
.21	Jaws software 1,300	
.22	Network Area Storage 2,500	
.08	Antivirus software 2,076	
.09	Web Site Hosting and Annual License 10,577	
	<i>For City of Marathon webpage service.</i>	
.11	Deskcare Software Per Computer (Desktops 54) 5,088	
.13	DNS Hosting 240	

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Information Technology Services
Division: Information Technology Services
Division #: 3516

#	Computation/Explanation	FY13/14 Adopted Budget
331	Maintenance and Operation-Equipment (continued)	
.13	Domain name renewal	50
.17	Exchange Archiver License Renewal <i>1 year</i>	660
		64,686
602	Computer Equipment (6 new computers)	5,000
		130,203

CITY OF MARATHON

LEGAL



**Budget Worksheet
Fiscal Year 2013-14**

Fund:	<u>General - 001</u>
Department:	<u>Legal</u>
Division:	<u>Legal</u>
Division #:	<u>6003</u>

001-6003-514-	311 Professional Services-Contractual	<u>395,000</u>
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Total Materials, Supplies, Services	395,000
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Total Budget	395,000
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DEPARTMENT DESCRIPTION:

Provides legal support and advice to the City Council, City Manager, and other departments on all legal issues affecting the City; litigates claims involving the City; prepares and approves ordinances, resolutions, and contracts; and renders legal opinions.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Legal
Division: Legal
Division #: 6003

#	Computation/Explanation	FY13/14 Adopted Budget
311	Professional Services-Contractual	
.01	General Legal Services	260,000.00
.02	Litigation	135,000.00
		<u>395,000.00</u>
		395,000
		<u>395,000</u>

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CITY OF MARATHON

NEARSHORE WATERS MANAGEMENT



Budget Worksheet Fiscal Year 2013 - 14

Fund:	General - 001
Department:	Ports Management
Division:	Nearshore Waters Management
Division #:	8010

001-8010-579-	311 Professional Services-Contractual	13,830	
001-8010-579-	317 Utilities	400	
001-8010-579-	318 Advertising	3,950	
001-8010-579-	329 Maintenance of Buildings	500	
001-8010-579-	330 Maintenance of Structures/Grounds	1,800	
001-8010-579-	385 Board/Committee Expenses	200	
001-8010-579-	395 Postage Expense	150	
	Total Materials, Supplies, Services		20,830
	Total Budget		20,830

DEPARTMENT DESCRIPTION:

To provide adequate recreational and commercial access and use of the City's near-shore waters; protect, preserve and restore the marine resources; continually assess and react to the types and quality of services desired by the community; monitor and develop programs to improve water quality; coordinate water related development and permitting of shore side uses; and to accomplish all near-shore water programs and projects in the most cost effective and efficient manner.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Ports Management
Division: Nearshore Waters Management
Division #: 8010

#	Computation/Explanation		FY13/14 Adopted Budget
311	Professional Services - Contracted		
.02	Water Quality Monitoring 8 Stations	5,430	
.04	33rd Street Restroom Contract with Gonzalez	8,400	
		13,830	13,830
317	Utilities		
.01	Water at 33rd St. Boat Ramp Restrooms	400	400
318	Advertising		
	Cruiser's Guide	2,800	
	Harbor Packet Bags	1,150	
		3,950	3,950
329	Maintenance of Buildings		
	Misc. Building Maintenance	500	500
330	Maintenance of Structures / Grounds		
	Marine Oriented Recycle (oil, batteries, fuel, flares & antifreeze)	1,300	
	Boat Ramp Maintenance	500	
		1,800	1,800
385	Board/Committee Expenses - Nearshore Waters	200	200
	Paper, copies, supplies, printer ink & new recorder		
395	Postage for Derelict Vessels	150	150
			20,830

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CITY OF MARATHON

PARKS AND RECREATION



Budget Worksheet

Fiscal Year 2013 - 14

Fund:	General - 001
Department:	Parks and Recreation
Division:	Parks and Recreation
Division #:	5006

001-5006-572- 101 Salaries	136,997
001-5006-572- 102 Salaries - Part Time	92,277
001-5006-572- 140 Social Security	17,539
001-5006-572- 141 Retirement Benefits	11,726
001-5006-572- 142 Group Health/Dental/Life Insurance	28,232
001-5006-572- 144 Workers' Compensation	9,423

Total Personnel Costs	296,194
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001-5006-572- 302 Communications	1,620
001-5006-572- 308 Uniforms	700
001-5006-572- 311 Professional Services-Contractual	445,300
001-5006-572- 316 Small Tools and Equipment	17,850
001-5006-572- 317 Utilities	80,580
001-5006-572- 330 Maintenance of Structures/Grounds	2,500
001-5006-572- 332 Maint and Operation - Vehicles	2,500
001-5006-572- 345 Summer Camp Activities	37,300
001-5006-572- 380 Special Events and Activities	93,000

Total Materials, Supplies, Services	681,350
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Total Budget	977,544
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DEPARTMENT DESCRIPTION:

The Parks and Recreation Services are responsible for the recreation and community cultural activities, special events programming, and parks operation and development.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Parks and Recreation
Division: Parks and Recreation
Division #: 5006

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Parks & Recreation Manager (one) 58,041	
	Recreational Specialist (two) 78,956	
	<u>136,997</u>	136,997
102	Salaries-Part Time	
	Sports Coordinator (\$15hr @ 25 hrs per wk) 19,500	
	Recreational Specialist (2 @ \$15hr @ 29.75 hrs per wk) 46,410	
	Bus Driver part time (\$15/hr @ 411 hours) 6,165	
	Skate Park Attendant (\$9.25hr@ 42 hrs per wk) 20,202	
	<u>92,277</u>	92,277
140	Social Security (7.65% of full and part-time wages) 17,539	17,539
141	Retirement Benefits - City Contribution	
	10% of full time salaries 9,752	
	5% of full time salaries 1,974	
	<u>11,726</u>	11,726
142	Group Health/Dental/Life Insurance for three (3) employees	
.01	Health Insurance Premium per employee = \$ 720.23 /month 25,928	
.02	Dental Premium per employee = \$ 38.36 /month 1,381	
.03	Life/AD&D/Disability Premium \$ 58.30 /month 700	
.04	Vision Insurance Premium per employee= \$ 6.20 /month 223	
	<u>28,232</u>	28,232
144	Workers' Compensation	
	\$ 229,274 ÷ 100 x \$ 4.11 9,423	9,423
302	Communication	
	Phone line - Community Park - 1 lines @ \$45/month x 12 months 540	
	Internet Connection for Community Park \$45/month x 12 months 540	
	Fax Phone line for Community Park - 1 line @ \$45/month x 12 months 540	
	<u>1,620</u>	1,620

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Parks and Recreation
Division: Parks and Recreation
Division #: 5006

#	Computation/Explanation	FY13/14 Adopted Budget
308	Uniforms (6 employees) 700	700
311	Professional Services-Contractual	
	Landscaping Services	
.01	Community Park, Sombrero Beach and Coco Plum Beach, Jesse Hobbs Park and Rotary Park 350,000	
.02	Palm Tree Quarterly Maintenance 5,000	
.03	Servicing for Porta Potties (Jesse Hobbs Park) 800	
.05	Educational Class Instruction Services (required by FCT grant) 1,500	
.06	Beach Cleaning Services - Sombrero/Coco Plum Beach 88,000	
	445,300	445,300
316	Small Tools and Equipment	
	Athletic Equipment/Trophies (Soccer goals, balls, protective gear, etc.) 4,000	
	Program Supplies	
	Quick Start Tennis Program 72% Recoup 2,500	
	Start Smart Baseball Break Even 900	
	Start Smart Basketball Break Even 900	
	Summer Soccer Break Even 3,150	
	Youth Basketball League Break Even 3,000	
	Start Smart Tennis Break Even 800	
	Adult Softball Break Even 1,000	
	Flag Football (5 to7) Break Even 800	
	Background Check for coaches 800	
	17,850	17,850
317	Utilities Irrigation	
	Water Potable vs. Reuse Water	
.01	Sombrero Bch \$6,011 \$3,012 10,055	
.02	Community Park \$6,011 \$3,012 8,783	
.03	Community Park Phase II \$20,050 \$10,020 26,722	
.04	Jesse Hobbs Park 400	
.05	Events Field 1,000	
.06	Rotary Park 1,200	
.07	Teen Rec Center 1,860	
	50,020	

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Parks and Recreation
Division: Parks and Recreation
Division #: 5006

#	Computation/Explanation	FY13/14 Adopted Budget
	Wastewater	
	Sombrero Bch 4,008	
	Community Park 1,848	
	Community Park Phase II 9,636	
	Jesse Hobbs Park w/new bathroom (six months) 2,004	
	Rotary Park 4,008	
	Teen Rec Center 4,008	
	<u>25,512</u>	
	<i>Note: The City is not charging WW fees to itself, the amounts above are memo figures for informational purposes only, and are not part of the budget</i>	
317a	Electric	
.01	Sombrero 4,160	
.02	Community Park 11,300	
.03	Community Park-Phase II 8,300	
.04	Jesse Hobbs Park 300	
.05	Events Field 300	
.06	Rotary Park 1,200	
.07	Teen Rec Center 5,000	
	<u>30,560</u>	
	Total Utilities 80,580	80,580
330	Maintenance of Structures/Grounds	
	Back-flow Preventer Testing (required annually) 2,500	2,500
332	Maintenance & Operation-Vehicles	
	Vehicle Maintenance and Fuel 2,500	2,500
345	Summer Camp Activities	
	Camp Adventure Contract 24,500	
	Pool field trip 1,500	
	Other field trips 1,900	
	Friday bar-b-ques 1,000	
	Bus 1,100	
	Field trip shirts 800	
	Supplies 500	
	Housing 6,000	
	<u>37,300</u>	37,300

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Parks and Recreation
Division: Parks and Recreation
Division #: 5006

#	Computation/Explanation	FY13/14 Adopted Budget
380	Special Events and Activities	
	Family Fun Fest 1,500	
	Community Activities 1,500	
	City Celebration 12,500	
	Holiday Decorations 10,000	
	Cultural Events 10,000	
	Special Events Repair & Replacement 33,000	
	<i>(Sea Food Festival \$10,000, Relay for life, City Celebration, Pigeon Key Art Festive aprox. \$7,700 each)</i>	
	July 4th 24,500	
	93,000	93,000
		977,544

CITY OF MARATHON

PLANNING



Budget Worksheet

Fiscal Year 2013 - 14

Fund:	<u>General - 001</u>	
Department:	<u>Planning</u>	
Division:	<u>Planning</u>	
Division #:	<u>5015</u>	

001-5015-515-	101 Salaries	<u>162,175</u>
001-5015-515-	102 Salaries - Part time	<u>7,800</u>
001-5015-515-	140 Social Security	<u>13,003</u>
001-5015-515-	141 Retirement Benefits	<u>14,093</u>
001-5015-515-	142 Group Health/Dental/Life Insurance	<u>28,314</u>
001-5015-515-	144 Workers' Compensation	<u>4,675</u>

Total Personnel Costs	230,060
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001-5015-515-	303 Printing and Binding	<u>375</u>
001-5015-515-	305 Travel, Conferences & Meetings	<u>3,345</u>
001-5015-515-	306 Memberships, Dues & Subscriptions	<u>1,300</u>
001-5015-515-	307 Land Steward Expense	<u>2,850</u>
001-5015-515-	311 Professional Services	<u>4,000</u>
001-5015-515-	385 Board/Committee Expenses	<u>400</u>
001-5015-515-	395 Postage Expense	<u>500</u>

Total Materials, Supplies, Services	12,770
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Total Budget	242,830
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DEPARTMENT DESCRIPTION:

To improve the quality of life of the citizens of the City of Marathon as the City grows, while balancing economic development, the preservation/conservation of natural resources and sound City fiscal policy.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Planning
Division: Planning
Division #: 5015

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Planning Director 77,175	
	Planner 42,500	
	Planner 42,500	
	<u>162,175</u>	162,175
102	Salaries-Part Time	
	Permit Scanner (1) (\$10 per hour x 15 hrs x 52 weeks) 7,800	7,800
140	Social Security (7.65% of full and part-time wages) 13,003	13,003
141	Retirement Benefits - City Contribution	
	10% of full time salaries 11,968	
	5% of full time salaries 2,125	
	<u>14,093</u>	14,093
142	Group Health/Dental/Life Insurance for three (3) employees	
.01	Health Insurance Premium per employee \$ 720.23 /month 25,928	
.02	Dental Premium per employee \$ 38.36 /month 1,381	
.03	Life/AD&D/Disability Premium \$ 65.19 /month 782	
.04	Vision Insurance Premium per employee \$ 6.20 /month 223	
	<u>28,314</u>	28,314
144	Workers' Compensation	
	\$ 162,175 ÷ 100 x \$ 2.87 4,654	
	\$ 7,800 ÷ 100 x \$ 0.27 21	
	<u>4,675</u>	4,675
303	Printing and Binding	
	Map Reproduction 250	
	Comprehensive Plan and Land Development Regulations * 125	
	*Partial cost recovered by sale of documents <u>375</u>	375
305	Travel, Conferences & Meetings	
	FEMA CFM Training (1 people)	
	Registration 500	
	Hotel 750	
	Meals 325	
	Mileage 650	
	<u>2,225</u>	

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Planning
Division: Planning
Division #: 5015

#	Computation/Explanation	FY13/14 Adopted Budget
305	Travel, Conferences & Meetings (continued from previous page)	
	AICP Exam	
	Registration	475
	Hotel (3 nights @ \$150)	450
	Meals (3 nights @ \$65)	195
		1,120
	Total Travel, Conferences & Meetings	3,345
306	Memberships, Dues & Subscriptions	
	American Planning Association (Three Memberships)	900
	Floodplain Manager (FAFM / ASFPM)	200
	ISA	200
		1,300
307	Land Steward Expense	
	Annual Admin Fee for Land Lease	350
	Debris Removal (dumpsters, trash bags, removal fees)	1,500
	Advertisements & supplies for Volunteer Day	500
	Miscellaneous - signs, supplies, printing	500
		2,850
311	Professional Services	
	LDR / Comp Plan Update	4,000
385	Board/Committee Expenses-Planning Commission	200
	Board/Committee Expenses-Housing and Land Acquisition	200
		400
395	Postage Expense (postage fees related to a specific planning project)	500
		242,830

CITY OF MARATHON

POLICE



Budget Worksheet Fiscal Year 2013 -14

Fund:	<u>General - 001</u>
Department:	<u>Public Safety</u>
Division:	<u>Police Services</u>
Division #:	<u>7007</u>

001-7007-521 311 Professional Services-Contractual	<u>1,545,723</u>
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Total Materials, Supplies, Services	1,545,723
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Total Budget	1,545,723
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DEPARTMENT DESCRIPTION:

The Police Services, provided on a contract basis, are responsible for providing a quality community oriented police department that will enhance the community's security and be responsive to the needs of the residents.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Safety
Division: Police Services
Division #: 7007

#	Computation/Explanation	FY13/14 Adopted Budget
311	Police Services with Monroe County 1,545,723.00	1,545,723
		1,545,723

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CITY OF MARATHON

PUBLIC WORKS



Budget Worksheet Fiscal Year 2013 - 14

Fund:	<u>General - 001</u>
Department:	<u>Public Works</u>
Division:	<u>Public Works</u>
Division #:	<u>5008</u>

001-5008-519- 101 Salaries	<u>88,535</u>
001-5008-519- 104 Overtime Wages	<u>6,000</u>
001-5008-519- 140 Social Security	<u>7,232</u>
001-5008-519- 141 Retirement Benefits	<u>9,454</u>
001-5008-519- 142 Group Health/Dental/Life Insurance	<u>18,771</u>
001-5008-519- 144 Workers' Compensation	<u>4,282</u>

Total Personnel Costs	134,274
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001-5008-519- 308 Uniforms	<u>500</u>
001-5008-519- 316 Small Tools and Equipment	<u>2,500</u>
001-5008-519- 317 Utilities	<u>1,200</u>
001-5008-519- 320 Rents and Leases	<u>500</u>
001-5008-519- 330 Maintenance of Structures & Grounds	<u>100,000</u>
001-5008-519- 332 Maint and Operation - Vehicles	<u>8,500</u>

Total Materials, Supplies, Services	113,200
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Total Budget	247,474
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DEPARTMENT DESCRIPTION:

The Public Works Division is responsible for the operation and maintenance of roads, public areas and facilities, as well as beautification projects.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Works
Division: Public Works / Facility Maintenance
Division #: 5008

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Public Works Manager (1/2) (50% Pub Works / 50% St Maint)	33,000
	Maintenance Mechanic (1/2) (50% Pub Works/ 50% St Maint)	21,050
	Facilities Maintenance Worker (1)	34,485
		88,535
104	Overtime wages	6,000
140	Social Security (7.65% of full and part-time wages)	7,232
141	Retirement Benefits - City Contribution 10% of full time salaries	9,454
142	Group Health/Dental/Life Insurance for two (2) employees	
.01	Health Insurance Premium per employee \$ 720.23 /month	17,286
.02	Dental Premium per employee \$ 38.36 /month	921
.03	Life/AD&D/Disability Premium \$ 34.60 /month	415
.04	Vision Insurance Premium per employee \$ 6.20 /month	149
		18,771
144	Workers' Compensation \$ 94,535 ÷ 100 x \$ 4.53	4,282
308	Uniforms	500
316	Small Tools, Equipment & Operating Supplies Safety Equipment/Supplies/Tools Implements	2,500
317	Utilities (Fire Station 1) Water Electric	200 1,000
		1,200
320	Rents and Leases Rental Equipment	500
330	Maintenance of Structures/Grounds (\$80,000 Parks, \$5,000 Boat Ramps, \$15,000 other facilities)	100,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Department: Public Works
Division: Public Works / Facility Maintenance
Division #: 5008

#	Computation/Explanation	FY13/14 Adopted Budget
332	Maintenance & Operation-Vehicles Vehicle Maintenance and Fuel 8,500	8,500
		247,474

CITY OF MARATHON

CAPITAL INFRASTRUCTURE



**Capital Infrastructure Fund
Fiscal Year 2013 - 2014**

Category/Program	Actual FY 12	Adopted Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>Revenues</u>						
Discretionary Sales Surtaxes	\$2,270,445	\$2,315,593	\$1,602,197	\$2,315,593	\$2,466,857	\$151,264
Land and Water Conservation Grant	172,250	-	-	-	-	-
State Land Acquisition Grants	-	500,000	-	-	500,000	-
Recreational Trails Program Grant	82,482	-	-	-	-	-
FDOT Interlocal Agreement - APW68	80,000	-	-	-	-	-
FDOT Interlocal Agreement - Coco Plum Pedestrian Bridge	-	100,000	-	-	-	(100,000)
Curry Hammock Park Surcharge	30,223	33,500	25,489	30,000	30,000	(3,500)
Florida Department of Energy - EECBG	400,000	-	-	-	-	-
Florida Department of Economic Opportunity - Crane Point Zip Line Grant	-	727,000	8,000	8,000	719,000	(8,000)
Key Colony Beach Infrastructure Funds	25,000	25,000	-	25,000	25,000	-
TDC Grant - Ocean Front Park Ph. 2	-	-	-	-	37,500	37,500
NOAA Grant - Ocean Front Park Ph 2	-	-	-	-	30,000	30,000
TDC Grant - Ocean Front Park Ph. 3	-	-	-	-	155,000	155,000
NOAA Grant - Ocean Front Park Ph 3	-	-	-	-	30,000	30,000
FDEP Grant - Ocean Front Park Ph 3	-	-	-	-	100,000	100,000
FDEP Grant - Coco Plum Trail	-	-	-	-	64,000	64,000
MC Grant for Aviation Boat Ramp	-	-	-	-	25,000	25,000
TDC Grant	19,518	-	-	-	-	-
TDC Grant - Kayak Dock/ Events Field Boardwalk	-	35,000	-	35,000	-	(35,000)
Station 15 Fire Unit Exhaust Removal System Grant	-	50,000	-	-	-	(50,000)
Interest Income	12,043	10,000	5,664	8,496	8,500	(1,500)
Private Source Contributions - DOG	-	-	-	-	-	-
Private Source Contributions - (Splash Park)	-	100,000	-	-	100,000	-
Miscellaneous Revenue	12,000	10,000	-	-	-	(10,000)
Loan Proceeds	-	-	-	-	6,000,000	6,000,000
Transfer from Vehicle & Equipment Replacement Fund	98,943	210,000	-	-	325,000	115,000
Transfer from Impact Fee Fund	18,000	142,500	-	46,000	110,000	(32,500)
Unappropriated Surplus	2,440,688	2,288,274		2,700,591	650,875	(1,637,399)
Total Revenues	\$5,661,592	\$6,546,867	\$1,641,350	\$5,168,680	\$11,376,732	\$4,829,865
<u>Expenses</u>						
Materials, Supplies, & Services	\$ 315	\$ 330	\$ 215	\$ 325	\$ 330	\$ -
Capital Outlay	1,025,091	4,645,199	1,671,621	2,692,125	7,387,350	2,742,151
Non-Operating	1,935,595	1,825,355	1,198,041	1,825,355	2,360,268	534,912
Reserve for Future Appropriation	2,700,591	75,982		650,875	1,628,784	1,552,802
Total Expenses	\$5,661,592	\$6,546,867	\$2,869,877	\$5,168,680	\$11,376,732	\$4,829,865

Capital Infrastructure Fund

Account Number	Description	Adopted Budget FY 14
<u>Revenues</u>		
101-312-600	Discretionary Sales Surtaxes	2,466,857
101-334-500	State Land Acquisition Grants	500,000
101-335-700	Curry Hammock Park Surcharge	30,000
101-334-600	Florida DEO - Crane Point Zip Line Grant	719,000
101-337-101	Key Colony Beach Infrastructure Funds	25,000
101-331-701	TDC Grant - Ocean Front Park Ph. 2	37,500
101-334-391	NOAA Grant - Ocean Front Park Ph 2 - CM230	30,000
101-237-702	TDC Grant - Ocean Front Park Ph. 3	155,000
101-334-392	NOAA Grant - Ocean Front Park Ph 3 - CM248	30,000
TBD	FDEP Grant - Ocean Front Park Ph 3	100,000
101-334-700	FDEP Grant - Coco Plum Trail	64,000
101-337-710	MC Grant for Aviation Boat Ramp	25,000
101-361-100	Interest Income	8,500
101-336-002	Private Contributions	100,000
101-381-440	Transfer from Vehicle & Equipment Replacement Fund	325,000
101-381-620	Transfer from Impact Fee Fund	110,000
101-384-400	Loan Proceeds	6,000,000
101-389-900	Unappropriated Surplus	<u>650,875</u>
Total Revenues		11,376,732
<u>Expenses</u>		
101-6501-572-311	Professional Services-Contractual	330
101-6501-522-601	Vehicles - Marathon Fire Rescue	325,000
101-6501-522-604	Equipment - Marathon Fire Rescue	106,200
101-6501-522-612	Buildings & Improvements - Marathon Fire Rescue	145,000
101-6501-519-612	Buildings & Improvements	4,408,150
101-6501-572-614	Parks/Beaches Improvements	1,853,000
101-6501-538-618	Street/Sidewalk/Bridge Improvements	50,000
101-6501-515-610	Land Acquisitions	500,000
101-6501-519-912	Transfer to Debt Service Fund	1,042,010
101-6501-519-913	Transfer to Vehicle Replacement Fund	421,572
101-6501-519-918	Transfer to General Fund	246,686
101-6501-519-919	Transfer to Stormwater Utility Fund	650,000
101-6501-519-992	Reserve for Future Appropriation	<u>1,628,784</u>
Total Expenses		11,376,732

FUND DESCRIPTION:

This fund is used to account for restricted revenues and expenditures. Revenues received in this fund are derived from the Local Government Infrastructure Surtax levied in Monroe County at a rate of 1% on all taxable purchases. Monies from this fund can only be used to finance, plan, and construct infrastructure and to acquire land for public recreation or conservation/protection of natural resources.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Capital Infrastructure

Fund #: 101

Department # 6501

#	Computation/Explanation		FY13/14 Adopted Budget
491	Miscellaneous Expenses - Bank Fees	330	330
522.601	Vehicles		
	Ambulance	275,000	
	Sport Utility Vehicles (2) - <i>Fire Chief & Fire Marshall</i>	50,000	
		325,000	325,000
522.604	Equipment - Marathon Fire Rescue		
	Life Pack	30,000	
	EMS & Fire Software	8,500	
	MSA 5x Detector Monitor	2,500	
	Hurst Extrication Equipment	16,000	
	Portable Radios (two)	12,000	
	Computers/laptops for Trucks (2)	2,000	
	Pagers (5)	2,500	
	Oxygen Fill Station	4,000	
	Bunker Gear	18,700	
	Fire Hose	10,000	
		106,200	106,200
612	Buildings & Improvements		
522.612.05	Station 14 Building Repairs		
	Concrete restoration and exterior painting	30,000	
	Repair main building AC controls & connections	10,000	
	Repair or replace bay exhaust fans	5,000	
		45,000	45,000
522.612.02	Fire Hydrant Program (\$45,000 from Impact Fees)	100,000	
519.612.05	City Hall Design	358,150	
519.612.05	City Hall Construction (Total project cost is \$5,500,000)	4,000,000	
519.612.06	33rd St. Community Center - Prelim Architect & Engineering	50,000	
	Total Buildings & Improvements	4,553,150	4,553,150
614	Parks/Beaches Improvements		
.13	Jesse Hobbs Bathroom	70,000	
.12	Ocean Front Park Phase 2 - Kayak Dock/Boardwalk at the Events Field (\$37,500 from TDC; \$30,000 NOAA; \$22,000 Impact fees)	89,500	
.16	Oceanfront Park Phase 3, 3A, 3B, 3C- (\$155,000 TDC; \$30,000 NOAA, \$100,000 FDEP, & Impact Fees \$33,000)	369,500	

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Capital Infrastructure

Fund #: 101

Department # 6501

#	Computation/Explanation	FY13/14 Adopted Budget
614	Parks/Beaches Improvements (continued from previous page)	
	Park Upgrades	
.10	Community Park - Asphalt Repair 10,000	
.10	Community Park - Landscape Replacements 10,000	
.20	Jesse Hobbs - Resurface Basketball Courts 6,000	
.04	Sombrero Beach - Irrigation Phase I West end 15,000	
.21	Rotary Park - Ground Covering 9,000	
	50,000 50,000	
	Study for underpass of 7 mile bridge 15,000	
	Study of Park Lighting System 20,000	
.01	Coco Plum Trail (\$64,000 from FDEP grant) 80,000	
.15	Landscaping & Natural Conservation Project (exotics removal, \$10,000 impact fees) 10,000	
.07	Splash Park or FURDAP repayment 400,000	
.22	Aviation Boat Ramp (\$25,000 MC grant revenue offset) 30,000	
.11	Crane Point Zip Line (\$719,000 grant revenue offset) 719,000	
	Total Parks/Beaches Improvements 1,853,000	1,853,000
618	Street/Sidewalk/Bridge Improvements	
.09	Landscape, Old Town 50,000	50,000
610	Land Acquisition	
	Purchase of land for conservation/affordable housing/grant match 500,000	500,000
912	Transfer to Debt Service Fund 1,042,010	1,042,010
913	Transfer to Vehicle Replacement Fund 421,572	421,572
918	Transfer to General Fund (10% of discretionary sales tax proceeds) 246,686	246,686
919	Transfer to Stormwater Utility Fund 650,000	650,000
992	Reserve for Future Appropriation 1,628,784	1,628,784
		11,376,732

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CITY OF MARATHON

STREET MAINTENANCE FUND



**Street Maintenance Fund
Fiscal Year 2013-2014**

Category/Program	Actual FY 12	Adopted Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>REVENUES</u>						
Local Option Gas Tax	273,733	273,733	182,489	273,733	273,733	-
New Local Gas Tax	177,662	164,212	98,415	173,504	166,942	2,730
8th Cent Motor Fuel Tax	86,841	84,000	62,442	83,256	84,000	-
Gas Tax ILA with Monroe County	94,987	94,987	47,494	94,987	94,987	-
Non-Ad Valorem Assessment Ave K	12,426	12,500	12,305	12,305	-	(12,500)
Traffic Signal Maintenance Agreement	11,610	11,962	-	11,962	12,000	38
Traffic Light Agreement	-	30,000	19,110	19,110	30,000	-
Interest Income	13,822	15,000	1,685	2,528	2,500	(12,500)
Insurance Recovery	5,640	-	18,895	-	-	-
FDOT Reimbursement - Coco Plum					100,000	100,000
FDOT LAP Reimbursement	-	507,409	-	-	507,409	-
Transfer in from Impact Fees	-	150,000	-	-	150,000	-
Unappropriated Surplus	<u>1,422,054</u>	<u>1,214,128</u>	<u>-</u>	<u>1,270,641</u>	<u>1,450,371</u>	<u>236,243</u>
Total Revenues	<u>2,098,775</u>	<u>2,557,931</u>	<u>442,835</u>	<u>1,942,026</u>	<u>2,871,942</u>	<u>314,011</u>
<u>Expenses</u>						
Personnel Costs	185,694	186,276	119,427	178,070	265,463	79,187
Materials, Supplies, & Services	147,574	209,000	97,929	172,001	246,100	37,100
Capital Outlay	486,069	907,243	16,277	132,787	1,348,000	440,757
Transfer to Vehicle Replacement Fund	8,797	8,797	5,865	8,797	-	(8,797)
Reserve for Future Appropriation	<u>1,270,641</u>	<u>1,246,615</u>	<u>-</u>	<u>1,450,371</u>	<u>1,012,379</u>	<u>(234,236)</u>
Total Expenses	<u>2,098,775</u>	<u>2,557,931</u>	<u>239,498</u>	<u>1,942,026</u>	<u>2,871,942</u>	<u>314,011</u>

Street Maintenance Fund

Account Number	Description	Adopted Budget FY 14
<u>Revenues</u>		
102-312-400	Local Option Gas Tax	273,733
102-312-420	New Local Gas Tax	166,942
102-335-121	8th Cent Motor Fuel Tax	84,000
102-335-490	Gas Tax ILA with Monroe County	94,987
102-344-900	Traffic Signal Maintenance Agreement	12,000
102-344-901	Traffic Light Maintenance Agreement	30,000
102-361-100	Interest Income	2,500
102-335-492	FDOT LAP Reimbursement - Coco Plum Pedestrian Bridge	100,000
102-335-491	FDOT LAP Reimbursement - Bridge	507,409
102-381-250	Transfer from Impact Fee Fund	150,000
102-389-900	Unappropriated Surplus	<u>1,450,371</u>
Total Revenues		2,871,942
<u>Expenses</u>		
102-5025-541-101	Salaries	171,279
102-5025-541-101	Staff Bonuses	6,538
102-5025-541-104	Overtime	12,500
102-5025-541-140	Social Security	14,559
102-5025-541-141	Retirement Benefits	15,270
102-5025-541-142	Group Health/Dental/Life Insurance	37,558
102-5025-541-144	Worker's Compensation	7,759
102-5025-541-304	Operating Supplies	6,000
102-5025-541-311	Professional Services-Contractual	20,000
102-5025-541-317	Utilities	83,000
102-5025-541-319	Training	1,800
102-5025-541-320	Equipment Rental	1,000
102-5025-541-330	Maintenance of Structures/Grounds	69,000
102-5025-541-331	Maintenance/Operations Equipment	45,000
102-5025-541-332	Maintenance/Operations Vehicles	20,000
102-5025-541-411	Communications	300
102-5025-541-601	Vehicles	35,000
102-5025-541-604	Equipment	11,000
102-5025-541-618	Street/Sidewalk/Bridge Improvements	1,302,000
102-5025-541-992	Reserve for Future Appropriation	<u>1,012,379</u>
Total Expenses		2,871,942

FUND DESCRIPTION:

This fund is used to account for restricted revenues and expenditures. Revenues received represent a portion of the total State Shared Revenue funds and the entire amount of the Local Option Gas Taxes. Monies from this fund can only be used for road construction and maintenance.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Street Maintenance
Fund #: 102
Department #: 5012

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Manager <i>(split 50% Street Maintenance / 50% Public Works)</i>	33,000.00
	Maintenance Mechanics (2.5)	96,679.00
	Landscape Maintenance (1)	41,600.00
		<u>171,279.00</u>
		171,279
101a	Staff Bonuses	6,538.00
		6,538
104	Overtime	12,500.00
		12,500
140	Social Security (7.65% of wages)	14,559.25
		14,559
141	Retirement Benefits	
	10% of full time salaries	13,413.00
	5% of full time salaries	1,857.45
		<u>15,270.45</u>
		15,270
142	Group Health/Dental/Life Insurance for four (4) employees	
.01	Health Insurance Premium per employee \$ 720.23 /month	34,571.04
.02	Dental Premium per employee \$ 38.36 /month	1,841.28
.03	Life/AD&D/Disability Premium \$ 70.71 /month	848.52
.04	Vision Insurance Premium per employee \$ 6.20 /month	297.60
		<u>37,558.44</u>
		37,558
144	Workers' Compensation	
	\$ 171,279 ÷ 100 x \$ 4.53	7,758.94
		7,759
304	Operating Supplies	
	ROW Maintenance Crew	6,000.00
		6,000
311	Professional Services-Contractual	
.02	Engineering	20,000.00
		20,000
317	Utilities	
	Traffic Lights, Street Lights, etc.	83,000.00
		83,000
319	Training Expense	1,800.00
	(MOT training, Hazmat training, Safety training)	1,800
320	Equipment Rental	1,000.00
		1,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Street Maintenance
Fund #: 102
Department #: 5012

#	Computation/Explanation		FY13/14 Adopted Budget
330	Maintenance of Structures/Grounds		
.02	Roads/Bridges/ROW (<i>in-house</i>)	22,000.00	
.03	ROW Debris Removal	6,000.00	
.05	Landscaping Maintenance	13,000.00	
.06	Fire Station 1 Repairs	10,000.00	
.07	Facility hardware	18,000.00	
		<u>69,000.00</u>	69,000
331	Maintenance and Operation: Equipment		
.01	Traffic Lights/Street Lights	30,000.00	
.02	ROW Maintenance	15,000.00	
		<u>45,000.00</u>	45,000
332	Maintenance and Operation: Vehicles		
	ROW Maintenance Vehicles	20,000.00	20,000
411	Communications	300.00	300
601	Vehicles - Ford F-250	35,000.00	35,000
604	Equipment		
	Enclosed Trailer	6,000.00	
	Miscellaneous ROW Equipment	5,000.00	
		<u>11,000.00</u>	11,000
618	Street/Sidewalk Improvements		
.05	Shoulder Repair	10,000.00	
.10	Guard Rail Replacement (annually)	10,000.00	
.20	Sombrero Drainage & Irrigation	50,000.00	
.17	Bridge Repair (117th St. & Coco Plum, 25th St.) (FDOT LAP offset)	730,000.00	
.18	Street Lighting Pilot Project (\$150,000 from Impact Fees)	370,000.00	
.19	Coco Plum Pedestrian Bridge (\$100,000 from FDOT)	112,000.00	
.21	ADA - Pedestrian Path Repairs	20,000.00	
		<u>1,302,000.00</u>	1,302,000
992	Reserve for Future Appropriation	1,012,379.00	1,012,379
			<u>2,871,942</u>

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CITY OF MARATHON

VEHICLE REPLACEMENT



**Vehicle Replacement Fund
Fiscal Year 2013 - 2014**

Category/Program	Actual FY 12	Adopted Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>Revenues</u>						
Interest Income	11,736	14,000	3,606	4,197	5,000	(9,000)
Transfer from Capital Infrastructure Fund	100,000	-	-	-	421,572	421,572
Transfer from Street Maintenance Fund	8,797	8,797	6,598	8,797	-	(8,797)
Transfer from Marina Fund	2,700	2,700	2,025	2,700	3,650	950
Transfer from Stormwater Utility	26,816	29,946	22,460	29,946	21,949	(7,997)
Transfer from Wastewater Utility	23,275	23,275	17,456	23,275	9,137	(14,138)
Unappropriated Surplus	1,247,077	1,325,867		1,321,458	1,041,135	(284,732)
Total Revenues	1,420,401	1,404,585	52,145	1,390,373	1,502,443	97,858
<u>Expenses</u>						
Reserve for Replacement of Vehicles	1,321,458	1,055,347	-	1,041,135	1,177,443	122,096
Transfer to Capital Infrastructure Fund	98,943	210,000	-	210,000	325,000	115,000
Transfer to General Fund	-	139,238	104,429	139,238	-	(139,238)
Total Expenses	1,420,401	1,404,585	104,429	1,390,373	1,502,443	97,858

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Vehicle Replacement Fund

Account Number	Description	Adopted Budget FY14	
<u>Revenues</u>			
103-361-100	Interest Income	5,000	
103-381-250	Transfer from Capital Infrastructure Fund	421,572	
103-381-450	Transfer from Marina Fund	3,650	
103-381-550	Transfer from Stormwater Utility Fund	21,949	
103-381-650	Transfer from Wastewater Utility Fund	9,137	
103-389-900	Unappropriated Surplus	<u>1,041,135</u>	
	Total Revenues		1,502,443
<u>Expenses</u>			
103-6701-590-915	Transfer to Capital Infrastructure Fund	325,000	
103-6701-590-993	Reserve-Vehicle Replacement-Stormwater Utility Fund	111,944	
103-6701-590-994	Reserve-Vehicle Replacement-Wastewater Utility Fund	76,083	
103-6701-590-995	Reserve-Vehicle Replacement-General Fund	104,857	
103-6701-590-996	Reserve-Vehicle Replacement-Fire	678,070	
103-6701-590-997	Reserve-Vehicle Replacement-Street Maint	60,422	
103-6701-590-998	Reserve-Vehicle Replacement-Marina	14,700	
103-6701-590-999	Reserve-Vehicle Replacement-Public Works	<u>131,367</u>	
	Total Expenses		1,502,443

FUND DESCRIPTION:

This fund has been established to set aside reserves for the replacement of City vehicles.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Vehicle Replacement

Fund #: 103

Department #: 6701

#	Computation/Explanation		FY13/14 Adopted Budget
917	Transfer to Capital Infrastructure Fund:		
	Ambulance Referbishment	275,000.00	
	Sport Utility Vehicles (2) - <i>Fire Chief & Fire Marshall</i>	50,000.00	
		325,000.00	325,000
993	Reserve for replacement of Stormwater Utility Fund vehicles	111,944.00	111,944
994	Reserve for replacement of Wastewater Utility Fund vehicles	76,083.00	76,083
995	Reserve for replacement of General Fund vehicles	104,857.00	104,857
996	Reserve for replacement of Fire/EMS vehicles and Equipment	678,070.00	678,070
997	Reserve for replacement of Street Maintenance Vehicles and Equipment	60,422.00	60,422
998	Reserve for replacement of Marina Vehicle	14,700.00	14,700
999	Reserve for replacement of Public Works Equipment	131,367.00	131,367
			1,502,443

CITY OF MARATHON

IMPACT FEES FUND



Impact Fees Fund
Fiscal Year 2013 - 2014

Category/Program	Actual FY 12	Adopted Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>Revenues</u>						
Interest Income	2,046	2,100	1,077	1,436	1,400	(700)
Public Safety Impact Fees	29,682	28,000	18,063	27,095	27,100	(900)
Physical Environment Impact Fees	882	1,000	1,980	2,970	3,000	2,000
Transportation Impact Fees	48,340	67,000	28,549	42,824	42,800	(24,200)
Culture/Recreation Impact Fees	21,998	25,500	13,162	19,742	19,800	(5,700)
Other Impact Fees	22,683	21,000	13,784	20,675	20,700	(300)
Miscellaneous Revenue	-	-	-	124	-	-
Unappropriated Surplus	260,821	347,088		368,452	437,318	90,230
Total Revenues	386,452	491,688	76,615	483,318	552,118	60,430
<u>Expenses</u>						
Personnel Costs	-	-	-	-	-	-
Materials, Supplies, & Services	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Non-Operating	-	-	-	-	-	-
Transfer to Capital Infrastructure Fund	18,000	142,500	-	46,000	110,000	(32,500)
Transfer to Street Maintenance Fund	-	150,000	-	-	150,000	-
Reserve for Future Appropriation	368,452	199,188		437,318	292,118	92,930
Total Expenses	386,452	491,688	-	483,318	552,118	60,430

**Impact Fees Fund
Fiscal Year 2013-14**

Description		Adopted Budget FY 14
104-361-100	Interest Income	1,400
104-324-110/120	Public Safety Impact Fees	27,100
104-324-210/220	Physical Environment Impact Fees	3,000
104-324-310/320	Transportation Impact Fees	42,800
104-324-410/420	Economic Environment Impact Fees	19,800
104-324-710/720	Other Impact Fees	20,700
104-389-900	Unappropriated Surplus	<u>437,318</u>
Total Revenues		552,118
104-5030-519-910	Transfer to Street Maintenance Fund	150,000
104-5030-519-915	Transfer to Capital Infrastructure Fund	110,000
104-5030-519-990	Reserve-Public Safety Impact Fees	91,610
104-5030-519-991	Reserve-Physical Environmental Impact Fees	25,961
104-5030-519-994	Reserve-Library Impact Fees	10,056
104-5030-519-995	Reserve-Other Impact Fees	133,126
104-5030-519-996	Reserve-Industrial Safety Impact Fees	3,726
104-5030-519-997	Reserve-Transportation Impact Fees	27,072
104-5030-519-999	Reserve-Culture/Recreation Impact Fees	<u>567</u>
Total Non Operating Expenses		552,118
Total Expenses		552,118

FUND DESCRIPTION:

The Impact Fees Fund was established to set aside funds for future transportation, parks, or public safety projects. Revenue for this fund is received from the assessment of impact fees during the building permit process

**CITY OF MARATHON
FISCAL YEAR 2012-13
EXPENSE DETAIL WORKSHEET**

Fund: Impact Fees Fund
Fund #: 104
Department #: 5030

#	Computation/Explanation	FY13/14 Adopted Budget
910	Transfer to Street Maintenance Fund	150,000
915	Transfer to Capital Infrastructure Fund	110,000
990	Reserve-Public Safety Impact Fees	91,610
991	Reserve-Physical Environment Impact Fees	25,961
994	Reserve-Library Impact Fees	10,056
995	Reserve-Other Impact Fees	133,126
996	Reserve-Industrial Safety Impact Fees	3,726
997	Reserve-Transportation Impact Fees	27,072
999	Reserve-Culture/Recreation Impact Fees	567
		552,118

CITY OF MARATHON

DEBT SERVICE



**Debt Service Fund
Fiscal Year 2013 - 2014**

Category/Program	Actual FY 12	Adopted Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>Revenues</u>						
Transfer from Capital Infrastructure Fund	975,111	943,796	710,541	943,796	1,042,010	98,214
Total Revenues	975,111	943,796	710,541	943,796	1,042,010	98,214
<u>Expenses</u>						
Personnel Costs	-	-	-	-	-	-
Materials, Supplies, & Services	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Debt Service	975,111	943,796	710,541	943,796	1,042,010	98,214
Non-Operating	-	-	-	-	-	-
Total Expenses	975,111	943,796	710,541	943,796	1,042,010	98,214

**Debt Service Fund
Fiscal Year 2013-14**

Account Number	Description	Adopted Budget FY 14
<u>Revenues</u>		
210-381-250	Transfer from Capital Infrastructure Fund	<u>1,042,010</u>
	Total Revenues	1,042,010
<u>Expenses</u>		
210-6190-517-702	Debt Service	<u>1,042,010</u>
	Total Expenses	1,042,010

FUND DESCRIPTION:

The Debt Service Fund is used to account for the payment of principal, interest and expenditures on long term debt other than debt payable from the operations of the Proprietary Funds.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Debt Service
Fund #: 210
Department #: 6190

#	Computation/Explanation	FY13/14 Adopted Budget
701	Payment of debt service	1,042,010
		1,042,010

CITY OF MARATHON

MARINA ENTERPRISE FUND



Marina Enterprise Fund
Fiscal Year 2013 - 2014
Budgeted Revenues, Expenditures and Changes in Net Assets

	Actual FY12	Adopted Budget FY13	Actual YTD	Estimated FY13	Adopted Budget FY14
<u>Net Assets, Beginning</u>					
Invested in capital assets	2,013,744	1,886,044		1,892,911	1,751,334
Unrestricted	215,649	302,415		383,552	295,816
Total Net Assets, Beginning	2,229,393	2,188,459		2,276,463	2,047,150
<u>Operating Revenues</u>					
Seawall	69,391	70,000	58,567	68,900	70,000
Dinghy	52,100	66,000	30,036	33,000	32,000
Moorings	453,969	447,000	424,978	477,000	475,000
Parking	4,457	5,100	4,356	4,800	4,500
Storage Units	17,283	17,000	13,960	17,700	17,500
Pump Outs	5,850	4,700	5,556	7,000	7,000
Marina Sales	7,155	7,350	6,781	8,000	13,150
Miscellaneous Revenue	7,092	6,750	10,319	11,300	6,700
Laundry Machines	33,400	34,000	41,005	44,500	43,000
Total Operating Revenues	650,697	657,900	595,558	672,200	668,850
<u>Operating Expenditures</u>					
Personnel Costs	339,677	356,035	242,284	352,733	362,489
Materials, Supplies, & Services	182,539	341,597	113,235	216,845	299,600
Total Operating Expenditures	522,216	697,632	355,519	569,578	662,089
<u>Non Operating Revenues (Expenses)</u>					
Interest Income	2,715	2,600	561	842	850
BIP Grant for Mooring Components	-	104,670	-	-	-
CVA Grant - New Pump-out Boat	-	90,000	93,000	93,000	-
Gain from Disposal of Fixed Asset (pump-out boat trade in = City's matching portion of new pump-out boat CVA grant)	-	30,000	31,000	31,000	-
CVA Grant Vessel Wastewater	12,600	-	-	-	-
CVA Grant - Operations & Maintenance for Vessel Pump-out	-	58,445	-	-	58,445
FWC Grant - Mooring Field	-	-	-	-	45,000
Marina/Boat Ramp Grants-Local	49,860	-	-	-	-
County Reimbursement for Moorings Inspections	29,832	-	-	-	-
Capital Outlay	-	(122,200)	(125,676)	(141,200)	(1,100)
Total Non Operating Revenue (Expense)	95,007	163,515	(1,115)	(16,358)	103,195
<u>Income (loss) Before, Depreciation, Transfers and Capital Contributions</u>					
	223,488	123,783	238,924	86,264	109,956

Marina Enterprise Fund
Fiscal Year 2013 - 2014
Budgeted Revenues, Expenditures and Changes in Net Assets

	Actual FY12	Adopted Budget FY13	Actual YTD	Estimated FY13	Adopted Budget FY14
<u>Depreciation</u>	(123,719)	(125,000)	(91,258)	(121,677)	(145,000)
<u>Transfers and Capital Contributions</u>					
Transfer to Vehicle Replacement Fund	(2,700)	(2,700)	(2,025)	(2,700)	(3,650)
Transfer to General Fund	(50,000)	(50,000)	(37,500)	(50,000)	(50,000)
Change in Net Assets					
Total Change in Net Assets	47,069	(53,917)		(88,113)	(88,694)
Net Assets, Ending					
Invested in capital assets (net of depreciation)	1,892,911	1,983,014		1,751,334	1,601,584
Unrestricted	383,552	151,528		295,816	356,872
Total Net Assets, Ending	2,276,463	2,134,542		2,047,150	1,958,456

Budget Worksheet Fiscal Year 2013 - 14

Fund:	Marina - 410
Department:	Ports Management
Division:	Marina
Division #:	8011

OPERATING EXPENDITURES			
410-8011-575-	101 Salaries	200,820	
410-8011-575-	101a Staff Bonus	6,025	
410-8011-575-	102 Salaries - Part Time	44,512	
410-8011-575-	104 Salaries-Overtime	750	
410-8011-575-	106 Holiday Pay	2,500	
410-8011-575	140 Social Security	19,477	
410-8011-575	141 Retirement Benefits	20,685	
410-8011-575-	142 Group Health/Dental/Life Insurance	56,122	
410-8011-575-	144 Workers' Compensation	10,098	
410-8011-575-	145 Unemployment Compensation	1,500	
	Total Personnel Costs		362,489
410-8011-575-	302 Communications	9,190	
410-8011-575-	303 Printing and Binding	100	
410-8011-575-	304 Office/Operating Supplies	12,600	
410-8011-575-	308 Uniforms	200	
410-8011-575-	311 Professional Services-Contractual	40,600	
410-8011-575-	316 Small Tools and Equipment	10,585	
410-8011-575-	317 Utilities	55,000	
410-8011-575-	318 Advertising	1,670	
410-8011-575-	321 Insurance, Bonds, & Property Taxes	57,495	
410-8011-575-	329 Maintenance of Buildings	13,550	
410-8011-575-	330 Maintenance of Structures/Grounds	3,885	
410-8011-575-	331 Maint and Operation - Equipment	80,675	
410-8011-575-	332 Maint and Operation - Vehicles	1,400	
410-8011-575-	375 Contingency	10,000	
410-8011-575-	395 Postage Expense	150	
410-8011-575-	396 Copier Expenses	2,500	
	Total Materials, Supplies, Services		299,600
410-8011-575-	602 Computer Equipment	1,100	
	Total Capital Outlay		1,100
410-8011-575-	913 Transfer to Vehicle Replacement Fund	3,650	
410-8011-575-	918 Transfer to General Fund	50,000	
	Total Non-Operating		53,650
	Total Budget		716,839

DEPARTMENT DESCRIPTION:

To provide a safe and effective anchorage and mooring program for the City.

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Division: Marina Operations
Division #: 8011

#	Computation/Explanation	FY13/14 Adopted Budget
101	Salaries	
	Manager 44,924.00	
	Assistant Manager 30,160.00	
	Marina Technicians (2 full time) 61,235.00	
	Administrative Assistants (2 full time) 64,501.00	
	<u>200,820.00</u>	200,820
101a	Staff Bonus 6,025.00	6,025
102	Salaries - Part time	
	Seasonal Helper 5,200.00	
	Marina Technicians (2 part time @ 28 hrs per wk @\$13.50 per hour) 39,312.00	
	<u>44,512.00</u>	44,512
104	Overtime for Shift Shortages 750.00	750
106	Holiday Pay for Two Employees x 12 Holidays 2,500.00	2,500
140	Social Security (7.65% of full and part-time wages) 19,477.44	19,477
141	Retirement Benefits - City Contribution	
	10% of full time salaries 20,684.50	20,685
142	Group Health/Dental/Life Insurance for six (6) employees	
.01	Health Insurance Premium per employee = \$ 720.23 /month 51,856.56	
.02	Dental Premium per employee = \$ 38.36 /month 2,761.92	
.03	Life/AD&D/Disability Premium \$ 88.13 /month 1,057.56	
.04	Vision Insurance Premium per employee= \$ 6.20 /month 446.40	
	<u>56,122.44</u>	56,122
144	Workers' Compensation	
	\$ 69,701 ÷ 100 x \$ 0.27 188.19	
	\$ 178,881 ÷ 100 x \$ 5.54 9,910.01	
	<u>10,098.20</u>	10,098
145	Unemployment Compensation 1,500.00	1,500
302	Communications	
	(a) Line Charges - local and long distance 1,800.00	
	(c) Cell Phones	
	(1) Manager & Asst. Manager Reimbursement (12 x \$15) 500.00	
	(c) Pay Phone 900.00	
	(d) Comcast cable box fee 50.00	
	(f) Comcast Wireless Internet Access-Marina Office 1,440.00	
	(g) Internet Access for Mooring FieldCards for usage to be sold, revenue offset) 4,500.00	
	<u>9,190.00</u>	9,190
303	Printing and Binding	
	(a) Marina Business Cards 100.00	100

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Division: Marina Operations
Division #: 8011

#	Computation/Explanation		FY13/14 Adopted Budget
304	Office/Operating Supplies		
	(a) Office & Operating Supplies	3,000.00	
	(c) Laundry & Door Lock Card Supplies	500.00	
	(d) Customer Identification Supplies	500.00	
	(f) Hazmat Supplies	150.00	
	(g) Showers/Restroom Cleaning & Maintenance Supplies	7,000.00	
	(h) Signs for Operations	500.00	
	(i) Flags	300.00	
	(j) Pump out Enforcement Supplies (Tabs, Loc-Ties)	150.00	
	(k) Mutt mitts	500.00	
		12,600.00	12,600
308	Uniforms - new employee/replacement uniforms	200.00	200
311	Professional Services - Contracted		
.02	(b) Two Inspections of 226 Moorings @ \$8,000 each, 2 times per year	16,000.00	
.03	(c) Bank Fees to Process Credit Card Payments for Marina	17,500.00	
.04	(d) Grounds Mowing, Trimming, Weeding	6,000.00	
.08	(h) Background Check/Drug Screen	400.00	
.09	(i) Hepatitis B Vaccines - 2 employees x \$350/series 3	700.00	
		40,600.00	40,600
316	Small Tools & Equipment		
	(a) Hand Dryers for Marina Bath House (add 2-4 yearly)	4,000.00	
	(b) Dock Cart	260.00	
	(c) Hand Tools & Miscellaneous	325.00	
	(d) Laundry Machine Replace One of Each Type per Year	3,000.00	
	(e.) Security Cameras	3,000.00	
		10,585.00	10,585
317	Utilities		
	(a) Electric	21,000.00	
	(b) Water	14,000.00	
	(c) Wastewater	20,000.00	
		55,000.00	55,000
318	Advertising		
	(a) Vacancy Position Advertising in Newspapers	100.00	
	(b) Weekly Newspaper Ad (Reimbursed CVA)	600.00	
	(c) Cruisers Bags	250.00	
	(d) Waterway Guide Advertisement	720.00	
		1,670.00	1,670.00

CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET

Division: Marina Operations
Division #: 8011

#	Computation/Explanation		FY13/14 Adopted Budget
321	Property & Liability Insurance for Marina (Temp. with 10% increase)		
.01	(a) General Liability	10,450.00	
.02	(b) Flood Coverage	7,863.00	
.03	(c) Windstorm	11,436.00	
.04	(d) Property	5,753.00	
.05	(e) Boat insurance - Hull / Liability (3 boats)	10,648.00	
.06	(f) Vehicle (pick up truck)	447.00	
.07	(g) Marina Liability	10,898.00	
		<u>57,495.00</u>	57,495
329	Maintenance of Buildings		
	(a) Overhead Light & Ballast Replacement as needed	200.00	
	(b) Replacement of Outside Security/Safety Lighting (as needed)	350.00	
	(c) Maintenance of Water Filtering System for Boating Water	100.00	
	(d) Fire Extinguisher Service & Inspection	400.00	
	(e) With Bath House or Marina Maintenance	0.00	
	(f) Bath House Maintenance	2,500.00	
	(g) Marina Service Building Annual Maintenance	10,000.00	
		<u>13,550.00</u>	13,550
330	Maintenance of Structures / Grounds		
	(a) Inspect RPZ Annually - water meter	135.00	
	(b) Mangrove Re-trim West Peninsula	1,800.00	
	(c) Miscellaneous (parking lot stops & paint strips)	950.00	
	(d) Fire Treat Chiki Hut (necessary every 2 years)	1,000.00	
		<u>3,885.00</u>	3,885
331	Maintenance & Operation of Equipment		
	(n) Replacement of Mooring Soft Pickup Lines & Tackle (\$45,000 from FWC grant)	67,150.00	
	(a) Oil changes and Plugs	325.00	
	(c) Washer Machine and Dryer Maintenance	2,000.00	
	(d) Harbor Boat Bottom Cleaning & Repaint Bottom	350.00	
	(e) Fuel for Boats	2,700.00	
	(f) Cleaning and Maintenance of Boats	1,500.00	
	(g) Boat Lift Maintenance	500.00	
	(h) Pump out Pump Maintenance - parts and service	1,000.00	
	(i) Generator (80 kw) Fuel	250.00	
	(j) Oil change and Service Generator	250.00	
	(k) Marina Software Support Maintenance	2,700.00	
	(l) Pressure Washer - oil change and replace worn parts	50.00	
	(m) Misc. Expenses - (radios, lines, batteries, dive tank refills)	400.00	
	(n) Bath house door lock maintenance contract (3 years)	1500.00	
		<u>80,675.00</u>	80,675

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Division: Marina Operations
Division #: 8011

#	Computation/Explanation	FY13/14 Adopted Budget
332	Repair & Maintenance - Vehicles	
	(a) F150 Ford Pickup - maintenance 200.00	
	(b) F150 Ford Pickup - fuel 600.00	
	(d) Electric Utility Cart Maintenance - (tires & batteries) 600.00	
	1,400.00	1,400
375	Contingency 10,000.00	10,000
395	Postage Expense 150.00	150
396	Copier Expenses 2,500.00	2,500
602	Computer Equipment	
	Marina - Replace 2 computers (necessary every 3 to 5 years) 1,100.00	1,100
	Transfer to General Fund 50,000.00	50,000
	Transfer to Vehicle Replacement Fund 3,650.00	3,650
		716,839

CITY OF MARATHON

STORMWATER UTILITY FUND



Stormwater Utility Enterprise Fund
Fiscal Year 2013 - 2014
Budgeted Revenues, Expenditures and Changes in Net Assets

	Actual FY12	Adopted Budget FY13	Actual YTD	Estimated FY13	Adopted Budget FY14
<u>Net Assets, Beginning</u>	7,610,377	7,215,733		8,100,796	7,279,024
<u>Operating Expenditures</u>					
Personnel Costs	71,720	129,719	95,955	127,940	106,641
Materials, Supplies, & Services	58,084	275,200	61,820	92,730	241,480
Total Operating Expenditures	129,804	404,919	157,775	220,670	348,121
<u>Non Operating Revenues (Expenses)</u>					
Interest Income	48,725	30,000	8,766	11,688	11,500
Miscellaneous Revenues	2,500	-	-	-	-
Assessments: Non Ad Valorem	998,089	1,011,000	1,030,891	1,030,891	1,011,000
Capital Outlay	(1,652,430)	(486,083)	(93,030)	(111,636)	(508,500)
Debt Service	(395,097)	(1,200,000)	(724,169)	(1,448,338)	(1,450,000)
Total Non Operating Revenue	(998,213)	(645,083)	222,458	(517,395)	(936,000)
<u>Income (loss) Before, Depreciation, Transfers and Capital Contributions</u>	(1,128,017)	(1,050,002)	64,683	(738,065)	(1,284,121)
<u>Depreciation</u>	(574,048)	(745,000)	(574,048)	(765,397)	(800,000)
<u>Transfers and Capital Contributions</u>					
Transfer in from Capital Infrastructure	650,000	650,000	487,500	650,000	650,000
Transfer out to General Fund	(50,000)	(50,000)	(37,500)	(50,000)	(50,000)
Transfer out to Vehicle Replacement Fund	(29,946)	(29,946)	(22,460)	(29,946)	(21,949)
Transfer out to CDBG	(30,000)	-	-	-	-

Stormwater Utility Enterprise Fund
Fiscal Year 2013 - 2014
Budgeted Revenues, Expenditures and Changes in Net Assets

	Actual FY12	Adopted Budget FY13	Actual YTD	Estimated FY13	Adopted Budget FY14
<u>Net Assets, Beginning</u>	7,610,377	7,215,733		8,100,796	7,279,024
<u>Change in Net Assets</u>					
Total Change in Net Assets	490,419	(738,865)		(821,772)	(997,570)
<u>Net Assets, Ending</u>					
Total Net Assets, Ending	8,100,796	6,476,868		7,279,024	6,281,454

Budget Worksheet

Fiscal Year 2013 - 14

Fund:	<u>Stormwater Utility</u>	
Fund #:	<u>430</u>	
Department #:	<u>6910</u>	

OPERATING EXPENDITURES

430-6910-538	101	Salaries	79,114	
430-6910-538	101a	Staff Bonuses	646	
430-6910-538	140	Social Security	6,003	
430-6910-538	141	Retirement Benefits- City Contribution	3,891	
430-6910-538	142	Group Health/ Dental/ Life/ AD&D	13,620	
430-6910-538	144	Worker's Compensation	3,367	
Total Personnel				106,641
430-6910-538	304	Operating Supplies	500	
430-6910-538	305	Travel, Conferences & Meetings	3,750	
430-6910-538	306	Memberships & Dues	350	
430-6910-538	311	Professional Services-Contractual	157,075	
430-6910-538	316	Small Tools & Equipment	2,000	
430-6910-538	319	Training	2,000	
430-6910-538	330	Maintenance of Structures/Grounds	50,000	
430-6910-538	331	Maintenance and Operation - Equipment	2,200	
430-6910-538	332	Maintenance and Operation - Vehicles	23,605	
Total Materials, Supplies, Services				241,480
Total Operating Expenditures				348,121

INVESTMENT IN CAPITAL ASSETS

430-6910-538	619	Drainage Improvements	508,500	
Total Capital				508,500

TRANSFERS AND DEBT SERVICE

430-6910-538	720	Debt Service	1,450,000	
430-6910-538	913	Transfer to Vehicle Replacement Fund	21,949	
430-6910-538	918	Transfer to General Fund	50,000	
				1,521,949
Total Budget				2,378,570

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Stormwater Utility
Fund #: 430
Department #: 6910

#	Computation/Explanation	FY13/14 Adopted Budget
OPERATING EXPENDITURES		
101	Salaries (15% SW & 85% WW) Utility Director 10,125 Administrative Assistant III 5,086 Maintenance Techs (1 @ 100% SW, 1 @ 15% SW) 47,403 Inspector (25%/75%, No fringe) 16,500 <hr/> 79,114	79,114
101a	Staff Bonuses 646	646
140	Social Security (7.65% of full and part-time wages) 6,003	6,003
141	Retirement Benefits - City Contribution 3,891	3,891
142	Group Health/Dental/Life Insurance for employees (1 employee 100% SW, 3 employees 15% SW)	
.01	Health Insurance Premium per employee \$ 720.23 /month 12,532	
.02	Dental Premium per employee \$ 38.36 /month 667	
.03	Life/AD&D/Disability Premium \$ 26.08 /month 313	
.04	Vision Insurance Premium per employee \$ 6.20 /month 108 <hr/> 13,620	13,620
144	Worker's Compensation 5,086 ÷ 100 x \$ 0.27 14 74,028 ÷ 100 x \$ 4.53 3,353 <hr/> 3,367	3,367
304	Operating Supplies Office/Computer Supplies 500	500
305	Travel Conferences/Meetings (Tallahassee, Washington DC, etc 15% of \$25,000) 3,750	3,750
306	Membership Dues & Subscriptions Florida Stormwater Association 350	350
311	Professional Services-Contractual	
.01	Best Management Practice Training / Community Outreach / Permits NPDES 9,500	
.02	Chen (NPDES MS4 for Annual Permit Renewal Report to DEP) 9,450	
.06	Engineering Services (Permitting, system modifications, new development, O&M) 18,375	
.03	Legal Services - Litigation - Gray Robinson (15% of \$290,000) 43,500	
.03	Legal Services - Non Litigation - Gray Robinson (15% of \$110,000) 16,500	
.91	Financial Services - Bishop, Rosasco & Co. (15% of \$125,000) 18,750	
.91	Financial Services - Raftelis (15% of total \$50,000) 7,500	
.92	GSG - Stormwater Assessment 10,000	
.07	Asset data management and customer service interface 5,500	
.05	Monroe County Tax Collector - billing assessments 8,000	
.08	Misc. Surveying/ GIS Mapping 10,000 <hr/> 157,075	157,075

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Stormwater Utility
Fund #: 430
Department #: 6910

#	Computation/Explanation		FY13/14 Adopted Budget
316	Small Tools & Equipment	2,000	2,000
319	Training Expense		
	Stormwater annual training programs	2,000	2,000
330	Maintenance of Structures and Grounds		
	Debris Disposal Fees (<i>approx. 36 tons per year @ \$165/ton</i>)	2,500.00	
	Structure Maintenance (storm drains, swales & culverts)	47,500.00	
	(<i>repair/replace drain grates, concrete and gravel incl. labor & mosquito control</i>)	50,000.00	50,000
331	Maintenance of Equipment - Computer Hardware/Software		
	ESRI GIS Software License Maint. (25% SW / 75% WW)	2,200.00	2,200
332	Maintenance and Operation - Vehicles		
	Full & Light duty Trucks-Fuel, maintenance, insurance (15% SW / 85% WW total \$7,200)	1,080.00	
	Vac Truck, Fuel/Service/Insurance (85% SW/ 15% WW total \$26,500)	22,525.00	
		23,605.00	23,605
TOTAL OPERATING			348,121
INVESTMENT IN CAPITAL ASSETS			
619	Stormwater Improvements		
.90	Service Area 4: Drainage (First 25% of Sombrero Boulevard)	60,000	
.99	Service Area 6: Drainage (Avenue I)	18,000	
.10	Service Area 4: Drainage (39th Street) includes Eng/Perm/CEI	386,000	
.93	33rd St Boat Ramp Drainage grate replacement	26,500	
.96	120th Street Storm Drain Replacement	18,000	
		508,500	508,500
TOTAL INVESTMENT IN CAPITAL ASSETS			508,500
TRANSFERS AND DEBT SERVICE			
720	Debt Service	1,450,000	1,450,000
913	Transfer to Vehicle Replacement Fund	21,949	21,949
918	Transfer to General Fund	50,000	50,000
TOTAL TRANSFERS AND DEBT SERVICE			1,521,949
TOTAL OVERALL			2,378,570

CITY OF MARATHON

WASTEWATER UTILITY FUND



Wastewater Utility Enterprise Fund
Fiscal Year 2013-2014
Budgeted Revenues, Expenditures and Changes in Net Assets

	Actual FY12	Adopted Budget FY13	Actual YTD	Estimated FY13	Adopted Budget FY14
<u>Net Assets, Beginning</u>					
Total Net Assets, Beginning	45,542,486	47,714,391		46,886,908	46,771,136
<u>Operating Revenues</u>					
Charges for services	4,164,443	6,330,000	4,308,246	6,462,369	6,330,000
Total Operating Revenues	4,164,443	6,330,000	4,308,246	6,462,369	6,330,000
		<u>Operating Expenditures</u>			
Personnel Costs	135,754	314,904	234,945	313,260	383,053
Materials, Supplies, & Services	2,637,850	3,918,951	2,753,471	3,671,295	4,078,404
Total Operating Expenditures	2,773,604	4,233,855	2,988,416	3,984,555	4,461,457
<u>Non Operating Revenues (Expenses)</u>					
Interest Income	73,997	50,000	29,792	39,722.67	40,000
Assessments: Non Ad Valorem	3,926,274	3,385,000	4,124,431	4,124,431	4,100,000
DEP Water Quality Grant Program Funds	-	-	-	-	1,000,000
Insurance Recovery	-	-	-	1,000,000	-
Miscellaneous Income	-	-	63,260	63,260	-
Capital Outlay	(10,354,265)	(1,416,543)	(1,086,841)	(1,416,543)	(2,028,851)
Debt Service	(1,226,829)	(4,450,000)	(2,967,410)	(4,343,993)	(4,166,000)
Total Non Operating Revenue	(7,580,823)	(2,431,543)	163,233	(533,122)	(1,054,851)
<u>Income (loss) Before, Depreciation, Transfers and Capital Contributions</u>	(6,189,984)	(335,398)	1,483,063	1,944,692	813,692
<u>Depreciation</u>	(2,501,584)	(2,873,877)	(2,440,299)	(3,253,732)	(3,500,000)
<u>Transfers and Capital Contributions</u>					
Transfer out to General Fund	(200,000)	(200,000)	(150,000)	(200,000)	(200,000)

Wastewater Utility Enterprise Fund
Fiscal Year 2013-2014
Budgeted Revenues, Expenditures and Changes in Net Assets

	Actual FY12	Adopted Budget FY13	Actual YTD	Estimated FY13	Adopted Budget FY14
Transfer out to Vehicle Replacement Fund	(23,275)	(23,275)	(17,456)	(23,275)	(9,137)
Transfer out to CDBG	(95,000)	-	-	-	-
<u>Change in Net Assets</u>					
Total Change in Net Assets	1,344,422	(2,016,007)		(115,772)	(866,594)
<u>Net Assets, Ending</u>					
Total Net Assets, Ending	46,886,908	45,698,384		46,771,136	45,904,542

Budget Worksheet

Fiscal Year 2013 - 2014

Fund: Wastewater Utility
Fund #: 450
Department #: 6920

OPERATING EXPENDITURES

450-6920-535	101	Salaries	275,649	
450-6920-535	101a	Staff Bonuses	5,512	
450-6920-535	104	Overtime	8,320	
450-6920-535	140	Social Security	22,145	
450-6920-535	141	Retirement Benefits- City Contribution	15,842	
450-6920-535	142	Group Health/Dental/Life Insurance	45,654	
450-6920-535	144	Worker's Compensation	9,930	
		Total Personnel		383,053
450-6920-535	304	Office Operating Supplies	3,650	
450-6920-535	305	Travel, Conference & Meetings	21,250	
450-6920-535	306	Memberships, Dues and Subscriptions	569	
450-6920-535	311	Professional Services-Contractual	812,800	
450-6920-535	312	O&M Contract	1,237,336	
450-6920-535	313	Sludge Hauling	69,600	
450-6920-535	314	Dewatering O&M Contract	289,700	
450-6920-535	318	Advertising	600	
450-6920-535	319	Training	2,400	
450-6920-535	332	Maintenance and Operation - Vehicles	23,000	
450-6920-535	395	Postage	6,500	
450-6920-535	411	Communications	15,620	
450-6920-535	431	Utilities	384,060	
450-6920-535	432	Solid Waste Dumpster	51,630	
450-6920-535	440	Rents & Leases	36,126	
450-6920-535	452	General Liability Insurance	57,757	
450-6920-535	453	Property Insurance	13,879	
450-6920-535	454	Windstorm Insurance	23,100	
450-6920-535	455	Pollution Liability	2,745	
450-6920-535	456	Flood	64,500	
450-6920-535	461	Repair & Maintenance - Equipment	263,954	
450-6920-535	462	Repair & Maintenance - Buildings	66,650	
450-6920-535	463	Repair & Maintenance - Collection System	157,600	
450-6920-535	521	Fuel	19,900	
450-6920-535	522	Chemicals	421,063	
450-6920-535	523	Operating Supplies	32,415	
		Total Materials, Supplies, Services		4,078,404
		Total Operating Expenditures		4,461,457

INVESTMENT IN CAPITAL ASSETS

450-6920-535	602	Equipment: Computer Hardware	35,495	
450-6920-535	604	Equipment	48,000	
450-6920-535	619	Wastewater Improvements	1,902,156	
450-6920-535	620	Land Acquisition - lease / purchase	43,200	
		Total Capital		2,028,851

TRANSFERS AND DEBT SERVICE

450-6920-535	720	Debt Service	4,166,000	
450-6920-535	913	Transfer to Vehicle Replacement Fund	9,137	
450-6920-535	918	Transfer to General Fund	200,000	
		Total Transfers and Debt Service		4,375,137
		Total Budget		10,865,445

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
OPERATING EXPENDITURES		
101	Salaries	
	Utility Director (85% WW/15% SW)	57,375
	Administrative Assistant (85% WW/15% SW)	28,818
	Wastewater Plant Operators (2@100% WW & 1@85% WW)	113,256
	Office Clerical (1 @ 100% WW)	31,200
	Inspector (75% WW / 25% SW, No fringe)	45,000
		<u>275,649</u>
		275,649
101a	Staff Bonuses	5,512
		5,512
104	Overtime and Holiday Pay Allocation	8,320
		8,320
140	Social Security (7.65% of wages)	22,145
		22,145
141	Retirement Benefits - City Contribution	15,842
		15,842
142	Group Health/Dental/Life Insurance for employees	
.01	Health Insurance Premium per employee \$ 720.23 /month	40,405
.02	Dental Premium per employee \$ 38.36 /month	2,152
.03	Life/AD&D/Disability Premium \$ 96.61 /month	1,159
.04	Vision Insurance Premium per employee \$ 6.20 /month	348
		<u>45,654</u>
		45,654
144	Worker's Compensation	
	\$ 60,018 ÷ 100 x \$0.27	162
	\$ 215,631 ÷ 100 x \$4.53	9,768
		<u>9,930</u>
		9,930
304	Office/Operating Supplies - Administrative Office	3,650
		3,650
305	Travel Conferences/Meetings (Tallahassee, Washington DC, etc 85% of \$25,000)	21,250
		21,250
306	Membership Dues & Subscriptions	
	Florida Rural Water Association/ FL Water & Poll Contr Operators Assoc.	328
	Water Environment Federation	125
	American Public Works Association	116
		<u>569</u>
		569
311	Professional Services-Contractual	
.90	Legal Services - Non-Litigation (85% of total \$110,000)	93,500
.91	Legal Services - Litigation (85% of total \$290,000)	246,500
.94	Financial Services - Bishop, Rosasco & Co (85% of total \$125,000)	106,250
.93	Financial Services - Raftelis (85% of total \$50,000)	42,500
.92	Assessment Program - GSG (Total program \$51,500)	41,500
.06	Asset data management and customer service interface	45,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation		FY13/14 Adopted Budget
311	Professional Services-Contractual (continued from previous page)		
.01	FKAA utility billing (5,500@ \$1.10/mo, per bill)	72,600	
.01	Monroe County Tax Collector (<i>easement & billing assessments SA 1, 3, 5, 6 & 7</i>)	8,050	
.95	Engineering Services (WWTP Permit Renewals/Modif, new development, O&M)	79,500	
.10	Laboratory Services (Monthly process control, Reuse & other lab analysis)	17,400	
.11	State Lobbyist	60,000	
		812,800	812,800
312	O&M Contract		
	O&M Contract - SA3 -Old Town WWTP Annual contract for operations and maintenance	248,607	
	O&M Contract - SA4 - Sombrero WWTP Annual contract for operations and maintenance	248,607	
	O&M Contract - SA5 - Little Venice WWTP Annual contract for operations and maintenance	248,607	
	O&M Contract - SA6 - Coco Plum WWTP Annual contract for operations and maintenance	248,607	
	O&M Contract - SA7 - Grassy Key WWTP Annual contract for operations and maintenance	248,607	
		248,607	
	Credit for Inhouse WWTP Operations (incl Lab)	(130,000)	(130,000)
	Total - O&M Contract (US Water Estimate: \$1,800,033)	1,243,033	1,243,033
	O&M Contract Contingency for Emergency Call Out Services	124,303	124,303
313	Sludge Hauling		
.03	Sludge Hauling - SA3	8,800	
.04	Sludge Hauling - SA4	16,000	
.05	Sludge Hauling - SA5	18,000	
.06	Sludge Hauling - SA6	8,800	
.07	Sludge Hauling - SA7	18,000	
		69,600	69,600
314	Centrifuge Dewatering O&M Contract		
.03	Dewatering - SA3	37,300	
.04	Dewatering - SA4	114,800	
.05	Dewatering - SA5	73,800	
.06	Dewatering - SA6	48,200	
.07	Dewatering - SA7	15,600	
		289,700	289,700
318	Advertising	600	600

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
319	Training Expense	
	Wastewater C License Exam / Training 200	
	AirVac Training Program 1,700	
	Regulatory, fuel tank inspection and other requirements 500	
	2,400	2,400
332	Maintenance and Operation - Vehicles	
	1 Full & 1 Light duty Truck(s) - Fuel, maintenance, insurance (85% WW / 15% SW \$6,400) 5,440	
	Vac Truck, Fuel/Service/Insurance (15% WW / 85% SW \$26,500) 3,975	
	Centrifuge - Service Maintenance Contract 13,585	
	23,000	23,000
395	Postage & Freight (<i>follow up notices, corresp. </i>) 6,500	6,500
411	Communications	
.00	Communications - General Administrative	
	Administrative Office Phone Lines - local and long distance 1,400	
	Cellular phone service (3) plan allocation & messages 1,800	
	3,200	3,200
.03	Communications - SA3	
	Phone (dedicated line required for SCADA which calls out alarms after hours) 1,080	
	Internet/Fax (for dial in service to monitor plant operations off site after hours) 1,080	
	2,160	2,160
.04	Communications - SA4	
	Phone (dedicated line required for SCADA which calls out alarms after hours) 1,140	
	Internet/Fax (for dial in service to monitor plant operations off site after hours) 1,140	
	2,280	2,280
.05	Communications - SA5 (upgrade included in expansion)	
	Phone (dedicated line required for SCADA which calls out alarms after hours) 1,140	
	Internet/Fax (for dial in service to monitor plant operations off site after hours) 1,140	
	2,280	2,280
.06	Communications - SA6	
	Phone (dedicated line required for SCADA which calls out alarms after hours) 1,140	
	Internet/Fax (for dial in service to monitor plant operations off site after hours) 1,140	
	2,280	2,280
.07	Communications - SA7	
	Phone (dedicated line required for SCADA which calls out alarms after hours) 1,140	
	Internet/Fax (for dial in service to monitor plant operations off site after hours) 1,140	
	2,280	2,280
.15	Communications - SA5 Vacuum Station	
	Phone (dedicated line required for SCADA which calls out alarms after hours) 570	
	Internet/Fax (for dial in service to monitor plant operations off site after hours) 570	
	1,140	1,140
	Total - Communications	15,620

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
431	Utilities	
.01	Utilities - SA1 (Knight Blvd Lift sta in operation)	
	Electric 1,200	1,200
.03	Utilities - SA3	
	Water (\$250/mo., plant using reuse water) 3,000	
	Electric (est. \$4,280/mo. Avg) 51,360	
	54,360	54,360
.04	Utilities - SA4	
	Water (Est. 120/mo. plant using reuse water) 1,440	
	Electric (est. \$6,100/mo. Avg) 73,200	
	74,640	74,640
.05	Utilities - SA5	
	Water (Est. 120/mo. plant using reuse water) 1,440	
	Electric (est. \$8,995/mo. Avg) 107,940	
	109,380	109,380
.06	Utilities - SA6	
	Water (est. \$465/mo. Avg) 5,580	
	Electric (est. \$3,900/mo. Avg) 46,800	
	52,380	52,380
.07	Utilities - SA7	
	Water (est. \$150/mo. Avg) 1,800	
	Electric (est. \$1,600/mo. Avg for WWTP) 19,200	
	Electric (est. \$5,430/mo. Avg for 127 grinder basins) 65,160	
	86,160	86,160
.15	Utilities - SA5 Vac Station	
	Water (est. \$120/mo. Avg) 1,440	
	Electric (est. \$375/mo. Avg) 4,500	
	5,940	5,940
	Total - Utilities 384,060	
432	Solid Waste Dumpster	
.03	Solid Waste Dumpster - SA3	
	Special waste including monthly container/ disposal fees (\$383/mo) 4,600	
	Garbage services (\$155.26/mo) 1,863	
	6,463	6,463
.04	Solid Waste Dumpster - SA4	
	Special waste including monthly container/ disposal fees (\$945/mo) 11,340	
	Garbage services (\$42.96/mo) 516	
	11,856	11,856
.05	Solid Waste Dumpster - SA5	
	Special waste including monthly container/ disposal fees (\$1,005/mo) 12,060	12,060

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
.06	Solid Waste Dumpster - SA6	
	Special waste including monthly container/ disposal fees (\$635/mo)	7,620
	Garbage services (\$327.96/mo)	3,936
		11,556
.07	Solid Waste Dumpster - SA7	
	Special waste including monthly container/ disposal fees (\$765/mo)	9,180
	Garbage services (\$42.96/mo)	516
		9,696
	Total - Solid Waste Dumpster	51,630
440	Rents & Leases	
	Equipment rental (crane maintain pumps, debris containers)	5,820
	Rental for plant property leased from Monroe County Airport	30,306
		36,126
452	General Liability Insurance	
.03	General Liability - SA3 WWTP	9,626
.04	General Liability - SA4 WWTP	9,626
.05	General Liability - SA5 WWTP	9,626
.06	General Liability - SA6 WWTP	9,626
.07	General Liability - SA7 WWTP	9,626
.15	General Liability - SA5 Vacuum Station	9,626
		57,757
453	Property Insurance	
.01	Property Insurance - SA1 WWTP	861
.03	Property Insurance - SA3 WWTP	1,166
.04	Property Insurance - SA4 WWTP	2,007
.05	Property Insurance - SA5 WWTP	4,332
.06	Property Insurance - SA6 WWTP	1,512
.07	Property Insurance - SA7 WWTP	2,225
.15	Property Insurance - SA5 Vacuum Station	1,777
		13,879
454.05	Windstorm Insurance ALL FACILITIES (multi-year policy)	23,100
456	Flood Insurance ALL FACILITIES	64,500
455		
.01	Pollution Liability - All	2,745
	<i>Note: All other service areas are currently under a 5 year policy paid for in FY11</i>	
461	Repair & Maintenance - Equipment	
.01	Repair & Maintenance - Equipment - SA1 (lift station operation)	
	Chemical, Submersible Pumps, Valves & Gauges	750
	Instrumentation components maintenance, calibration & recertification	150
	Electrical eqp parts, maintenance, programmable controls	150
		1,050
		1,050

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
.03	Repair & Maintenance - Equipment - SA3 Generator Annual Permit Registration/Preventative Maintenance/parts 2,035 Vacuum pumps oils, preventative maintenance/parts 10,500 Odor, Chemical, Submersible Pumps, Valves & Gauges 26,290 Instrumentation components maintenance, calibration & recertification 4,875 Electrical eqp parts, maintenance, programmable controls 1,260 Plumbing/Mechanical eqp parts, maintenance includes piping, hvac 1,550 46,510	46,510
.04	Repair & Maintenance - Equipment - SA4 Generator Annual Permit Registration/Preventative Maintenance/parts 2,035 Vacuum pumps oils, preventative maintenance/parts 10,500 Odor, Chemical, Submersible Pumps, Valves & Gauges 34,490 Instrumentation components maintenance, calibration & recertification 9,095 Electrical eqp parts, maintenance, programmable controls 4,860 Plumbing/Mechanical eqp parts, maintenance includes piping, hvac 3,880 64,860	64,860
.05	Repair & Maintenance - Equipment - SA5 Generator Annual Permit Registration/Preventative Maintenance/Parts 1,685 Vacuum pumps oils, preventative maintenance/parts 10,500 Odor (2), Chemical, Submersible Pumps, Valves & Gauges 25,529 Instrumentation components maintenance, calibration & recertification 5,075 Electrical eqp parts, maintenance, programmable controls 5,240 Plumbing/Mechanical eqp parts, maintenance includes piping, hvac 4,350 52,379	52,379
.06	Repair & Maintenance - Equipment - SA6 Generator Annual Permit Registration/Preventative Maintenance/Parts 1,650 Vacuum pumps oils, preventative maintenance/parts 10,500 Odor, Chemical, Submersible Pumps, Valves & Gauges 26,290 Instrumentation components maintenance, calibration & recertification 6,775 Electrical eqp parts, maintenance, programmable controls 1,260 Plumbing/Mechanical eqp parts, maintenance includes piping, hvac 1,580 48,055	48,055
.07	Repair & Maintenance - Equipment - SA7 Generator Annual Permit Registration/Preventative Maintenance/Parts 1,325 Blowers, preventative maintenance/parts 5,000 Odor, Chemical, Submersible Pumps, Valves & Gauges 15,305 Instrumentation components maintenance, calibration & recertification 1,550 Electrical eqp parts, maintenance, programmable controls 300 Plumbing/Mechanical eqp parts, maintenance includes piping, hvac 250 23,730	23,730
.15	Repair & Maintenance - Equipment - SA5 Vacuum Station Generator Annual Permit Registration/Preventative Maintenance/Parts 1,325 Vacuum pumps oils, preventative maintenance/parts 10,800 Odor, Chemical, Submersible Pumps, Valves & Gauges 13,145 Instrumentation components maintenance, calibration & recertification 1,550	

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
.15	Repair & Maintenance - Equipment - SA5 Vacuum Station (continued from previous page)	
	Electrical eqp parts, maintenance, programmable controls 300	
	Plumbing/Mechanical eqp parts, maintenance includes piping, hvac 250	
	27,370	27,370
	Total - Repair & Maintenance - Equipment	263,954
462	Repair & Maintenance - Buildings	
.01	Repair & Maintenance - Buildings - SA1	
	Landscape maintenance contract 8,000	
	Interior/Exterior Lighting 50	
	Misc. lift station repairs 200	
	8,250	8,250
.03	Repair & Maintenance - Buildings - SA3	
	Landscape maintenance contract 8,000	
	Grounds Keeping Materials, Interior/Exterior Maintenance 1,500	
	Misc. fire extinguisher maint., painting, other repairs 450	
	9,950	9,950
.04	Repair & Maintenance - Buildings - SA4	
	Landscape maintenance contract 8,000	
	Grounds Keeping Materials, Interior/Exterior Maintenance 1,500	
	Misc. fire extinguisher maint., painting, other repairs 450	
	9,950	9,950
.05	Repair & Maintenance - Buildings - SA5	
	Landscape maintenance contract 8,000	
	Grounds Keeping Materials, Interior/Exterior Maintenance 1,600	
	Misc. fire extinguisher maint., painting, other repairs 450	
	10,050	10,050
.06	Repair & Maintenance - Buildings - SA6	
	Landscape maintenance contract 8,000	
	Grounds Keeping Materials, Interior/Exterior Maintenance 2,000	
	Misc. fire extinguisher maint., painting, other repairs 675	
	10,675	10,675
.07	Repair & Maintenance - Buildings - SA7	
	Landscape maintenance contract 8,000	
	Grounds Keeping Materials, Interior/Exterior Maintenance 1,000	
	Misc. fire extinguisher maint., painting, other repairs 450	
	9,450	9,450
.15	Repair & Maintenance - Buildings - SA5 Vacuum Station	
	Landscape maintenance contract 8,000	
	Grounds Keeping Materials, Interior/Exterior Maintenance 100	
	Misc. fire extinguisher maint., painting, other repairs 225	
	8,325	8,325
	Total - Repair & Maintenance - Buildings	66,650

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation		FY13/14 Adopted Budget
463	Repair & Maintenance - Collection System		
.01	Repair & Maintenance - Collection System - SA1		
	Misc. pipe replacement, connections, adjusting rings and covers	2,600	2,600
.03	Repair & Maintenance - Collection System - SA3		
	Valve/Controller Parts	7,000	
	Vacuum Pit or other Repairs	10,000	
	Misc. pipe replacement, connections, adjusting rings and covers	3,000	
		20,000	20,000
.04	Repair & Maintenance - Collection System - SA4		
	Valve/Controller Parts	9,000	
	Vacuum Pit or other Repairs	24,000	
	Misc. pipe replacement, connections, adjusting rings and covers	8,000	
		41,000	41,000
.05	Repair & Maintenance - Collection System - SA5		
	Valve/Controller Parts	10,000	
	Vacuum Pit or other Repairs	24,000	
	Misc. pipe replacement, connections, adjusting rings and covers	8,000	
		42,000	42,000
.06	Repair & Maintenance - Collection System - SA6		
	Valve/Controller Parts	10,000	
	Vacuum Pit or other Repairs	12,000	
	Misc. pipe replacement, connections, adjusting rings and covers	6,000	
		28,000	28,000
.07	Repair & Maintenance - Collection System - SA7		
	Grinder Pump/Electrical Panel Maintenance & Repairs	12,000	
	Force Main Line Repairs/ Valve replacements	12,000	
		24,000	24,000
	Total - Repair & Maintenance - Collection System	157,600	
521	Fuel		
.03	Fuel - SA3	5,500	
.04	Fuel - SA4	6,500	
.05	Fuel - SA5	1,500	
.06	Fuel - SA6	3,200	
.07	Fuel - SA7 (anticipate 6 months operation)	2,000	
.15	Fuel - SA5 - Vacuum Station	1,200	
		19,900	19,900
522	Chemicals		
.01	Chemicals - SA1 (anticipate 3 months operation)		
	HTH Tabs (odor)	150	150
.03	Chemicals - SA3		
	Alum	3,000	7,950
	Chlorine	10,200	9,169
	Glycerin	6,000	20,700
	HTH Tabs (odor)	400	920

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation		FY13/14 Adopted Budget
.03	Chemicals - SA3 (continued from previous page)		
	Lime	400	660
	Potassium Permanganate	20	95
	Caustic Soda	4,200	13,020
	Polymer	275	6,311
	Reagents		480
			59,305
.04	Chemicals - SA4	Gal/Yr	
	Alum	10,200	27,030
	Chlorine	24,000	21,576
	Glycerin	10,200	35,190
	HTH Tabs (odor)	400	920
	Lime	400	660
	Potassium Permanganate	20	95
	Caustic Soda	6,000	13,200
	Polymer	275	6,311
	Reagents		480
			105,462
.05	Chemicals - SA5	Gal/Yr	
	Alum	10,200	27,030
	Chlorine	24,000	21,576
	Glycerin	2,400	8,280
	HTH Tabs (odor)	400	920
	Lime	400	660
	Potassium Permanganate	20	95
	Caustic Soda	24,000	74,400
	Polymer	275	6,311
	Reagents		480
			139,752
522	Chemicals - (continued)		139,752
.06	Chemicals - SA6	Gal/Yr	
	Alum	3,600	7,950
	Chlorine	10,200	9,170
	Glycerin	2,400	2,660
	HTH Tabs (odor)	400	920
	Lime	400	660
	Potassium Permanganate	20	95
	Caustic Soda	6,000	18,600
	Polymer	275	6,311
	Reagents		480
			46,846
.07	Chemicals - SA7	Gal/Yr	
	Alum	4,800	12,720
	Chlorine	10,200	9,170

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation		FY13/14 Adopted Budget
.07	Chemicals - SA7 (continued from previous page)		
	Glycerin	3,600	12,420
	HTH Tabs (odor)	400	920
	Lime	400	660
	Potassium Permanganate	20	95
	Caustic Soda	6,600	20,460
	Polymer	275	6,311
	Reagents		480
			69,547
	Total Chemicals		421,063
523	Operating Supplies - (misc. consumable items such as lab supplies, reagents, etc.)		
.01	Operating Supplies - SA1		250
.03	Operating Supplies - SA3		6,600
.04	Operating Supplies - SA4		8,865
.05	Operating Supplies - SA5		6,500
.06	Operating Supplies - SA6		6,000
.07	Operating Supplies - SA7		4,200
			32,415
			32,415
TOTAL OPERATING			4,461,457
INVESTMENT IN CAPITAL ASSETS			
602	Equipment - Computer Hardware/Software		
*	SCADA Collector Equipment & Software compatible w/Grassy Key units	23,450	
	includes (Comm Pk, Knights, Am Leg, Fire st1 & Fire stgk)		
	Computer (85% WW / 15% SW)	1,660	
	Hi-Tide SCADA software for Grassy Key	4,000	
	WIN911 SCADA software for WWTPs 3, 4 & 6	1,185	
	Ovivo SCADA software for WWTP 5	1,800	
	PC Anywhere software license maintenance	600	
	ESRI GIS Software License Maint. (75% WW / 25% SW)	2,800	
		35,495	35,495
604	Equipment		
	Certified Secondary meters & valve boxes	6,800	
	Vacuum Pump equipment	22,500	
	Sampling/Refrigeration equipment	5,000	
*	Reuse Metering equipment	3,200	
	Minor tools and lab equipment	1,500	
	Replacement of initial valve in private buffer tanks (est.5 units)	9,000	
		48,000	48,000

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Wastewater Utility
Fund #: Wastewater Utility
Department #: Wastewater Utility

	Computation/Explanation	FY13/14 Adopted Budget
619	Wastewater Improvements	
	Misc WWTP Landscaping 12,000	
*.98	Sea Watch (Constr \$120,000 & Eng \$10,000) 130,000	
*.99	Caso Cayo 387,656	
*	Valve box/roadway adjustments 10,000	
*	Building Lease/Purchase 262,500	
*	New Connection Construction 656,000	
*	Installation of gate valves - Grassy Key 44,000	
*	Wastewater Plant and Reuse/Irrigation Equipment 300,000	
*.01	Construction Contingency 100,000	
	1,902,156	1,902,156
620	Land Acquisition - lease / purchase 43,200	43,200
	TOTAL INVESTMENT IN CAPITAL ASSETS	2,028,851
	TRANSFERS AND DEBT SERVICE	
720	Debt Service 4,166,000	4,166,000
913	Transfer to Vehicle Replacement Fund 9,137	9,137
918	Transfer to General Fund 200,000	200,000
	TOTAL TRANSFERS AND DEBT SERVICE	4,375,137
	TOTAL OVERALL	10,865,445

* DEP Water Quality Grant Program Funds

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CITY OF MARATHON

COMMUNITY DEVELOPMENT BLOCK GRANT



Community Development Block Grant Fund
Fiscal Year 2013 - 2014

Category/Program	Actual FY 12	Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>Revenues</u>						
CDBG - Lateral Connection Grant Revenue	138,473	653,708	90,447	90,447	521,080	(132,628)
Transfer in from Stormwater	30,000	-	-	-	-	-
Transfer in from Wastewater	95,000	-	-	-	-	-
Fund Balance	-	-	116,666	116,666	84,586	84,586
Total Revenues	263,473	653,708	207,113	207,113	605,666	(132,628)
<u>Expenses</u>						
Personnel Costs	-	-	-	-	-	-
Materials, Supplies, & Services	146,807	653,708	122,527	122,527	605,666	(48,042)
Fund Balance	116,666	-	84,586	84,586	-	-
Total Expenses	263,473	653,708	207,113	122,527	605,666	(48,042)

**Community Development Block Grant
Fiscal Year 2013-14**

Account Number	Description	Adopted Budget FY 14	
<u>Revenues</u>			
115-331-911	CDBG - WW Lateral Connections Grant Revenue	521,080	
115-331-900	Unappropriated Surplus	84,586	
	Total Revenues		605,666
<u>Expenses</u>			
115-6250-519-801	Administrative Grant	78,737	
115-6250-591-803	Sewer Hookup Grants	526,929	
	Total Expenses		605,666

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Community Development Block Grant
Fund #: 115
Department #: 6250

#	Computation/Explanation	FY13/14 Adopted Budget
801	Sewer Hookup Grant Administrative Expenses	78,737
803	Sewer Hookup Grant Expenses	526,929
		605,666

CITY OF MARATHON

RESTORATION FUND



Restoration Fund
Fiscal Year 2013 - 2014

Category/Program	Actual FY 12	Budget FY 13	Actual YTD	Estimated FY 13	Adopted Budget FY 14	Budget Increase/ (Decrease)
<u>Revenues</u>						
Mitigation Fees	-	-	925	1,000	-	-
Interest Income	776	900	134	201	200	(700)
Transfer in from Wastewater	-	-	-	-	-	-
Unappropriated Surplus	99,487	100,425	100,263	100,263	101,464	1,039
Total Revenues	100,263	101,325	101,322	101,464	101,664	339
<u>Expenses</u>						
Personnel Costs	-	-	-	-	-	-
Materials, Supplies, & Services	-	25,000	-	-	25,000	-
Reserve for Future Appropriation	100,263	76,325	101,322	101,464	76,664	339
Total Expenses	100,263	101,325	101,322	101,464	101,664	339

**Restoration Fund
Fiscal Year 2013-14**

Account Number	Description	Adopted Budget FY 14	
<u>Revenues & Other Sources</u>			
106-361-100	Interest Income	200	
106-389-900	Unappropriated Surplus	<u>101,464</u>	
	Total Revenues & Other Sources		101,664
<u>Expenses & Other Sources</u>			
106-0000-539-300	Restoration Project	25,000	
106-0000-539-992	Reserve for Future Appropriation	<u>76,664</u>	
	Total Expenses & Other Sources		101,664

**CITY OF MARATHON
FISCAL YEAR 2013-14
EXPENSE DETAIL WORKSHEET**

Fund: Restoration

Fund #: 115

#	Computation/Explanation	FY13/14 Adopted Budget
801	Restoration Project	25,000
		25,000