

## Vacation Rental Self Inspection Check List

**STREET NUMBERS-** A street number shall be visible from the street with contrasting colors **MINIMUM** size of 4" inches in height.

### **FIRE EXTINGUISHER(S):**

- **MINIMUM** size 2A-10BC or as required by code.
- **SHALL** have Current Inspection Certification.
- Must be mounted no higher than 5' high and no lower than 4" above floor.
- **ADDITIONAL** and/or **SPECIAL PURPOSE** extinguishers may be required according to occupancy.
- These must be clear and unobstructed.
- If your fire extinguisher is not in plain view, a sticker shall be placed on the outside of the cabinet or closet indicating its location

### **ELECTRICAL:**

- **ALL** circuits shall be identified, blanks in all unused circuits.
- Wiring shall be in conduit.
- If you are placing a photo or something over the panel like a mirror/picture, please label such that Electrical Panel is located behind.
- Extension cords **SHALL NOT** be used as permanent wiring.
- Existing fixtures **SHALL** be maintained in operating condition.
- All outlets in wet locations must be ground fault circuit interrupter (GFI)

**STORAGE-PROHIBITED** within 36" of electrical panel box, within 18" of lighting or sprinkler heads

### **EGRESS:**

- Keep all exits **UNOBSTRUCTED** and **CLEAR** at all times.
- Keep all hallways unobstructed and clear.
- Any sleeping room requires 2 means of egress
- Egress windows shall be operable from the inside without the use of tools, force, or special equipment

**BBQ GRILLS:** Unless it is a single- or two-family home, no hibachi, grill, or other similar devices used for cooking, heating, or any other purpose shall be used, kindled, or stored on any balcony, under any overhanging portion, or within 10 ft (3 m) of any structure

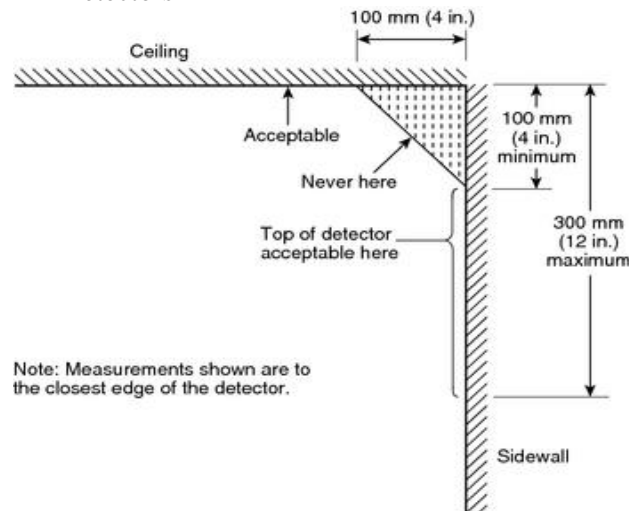
**TIKI HUTS** will be inspected, and in some instances, a current fire-retardant affidavit will be required

**PROPANE TANKS** of any sort or size shall not be stored indoors. This includes screen rooms, garages, sheds, etc.

- All propane tanks should be properly strapped down/secured in inclement weather

### **SMOKE DETECTORS:**

- Detectors shall be in each bedroom, one in common area of house, and one in hallways outside of bedrooms
- Detectors shall be 3' away from any HVAC and 3' away from any fan blade tip
- Detectors shall be at the highest point in the room and 4"-6" away from wall or roof line (See Detail Below)
- Detectors shall be hard wired and battery back up
- All new homes shall have Interconnected Detectors



### **EMERGENCY LIGHTS:**

- Lights shall light the path of Egress
- If second floor present stairs shall be lighted
- Lights shall be hard wired and battery back up

### **POOLS/SPAS:**

- All doors leading to a pool shall be alarmed
- All gates leading to a pool shall be self-closing and child proof latch at 54"
- All pool equipment shall be grounded including fence
- Depending on the style of pool/swim spa some type of hand railing or grab bar may be necessary
- Above ground pools will be checked for ladder locks
- Hot tubs/spas/Jacuzzis will be checked for child safety latches

### **DRYER DUCTS:**

- Dryer ducts shall be free from lint and with no kinks or bent
- Ducts shall be made of flexible metal duct

### **OTHER ITEMS:**

- Unit has only one kitchen
- Unit has copy of rental restrictions, Vacation Rental License, contact numbers, exit diagram, and emergency instructions posted in plain sight for guests to utilize
- Unit has signage posted in yard or window that includes name/phone number of the Agent/Manager of the property

\*Refer to training for more in depth detail.