

**CITY OF MARATHON, FLORIDA
RESOLUTION 2015-82**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MARATHON, FLORIDA, ESTABLISHING GUIDELINES AND CRITERIA
FOR VEHICLE PURCHASE AND REPLACEMENT; AND PROVIDING FOR
AN EFFECTIVE DATE**

WHEREAS, it is the interest of the City of Marathon, Florida on behalf of its citizens to establish Standard Operating Procedures for the purchase and/or replacement of City vehicles; and

WHEREAS, the City wishes to establish guidelines which consider such factors as age, mileage, and continuous maintenance issues during the consideration of replacement, but also which consider excellent mileage and low fuel emissions when acquiring new vehicles; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA, THAT:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Guidelines and criteria for vehicle purchase and replacement are hereby established as provided in Exhibit A of this document.

Section 3. This resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED by the City Council of the City of Marathon, Florida, this 11th day of August, 2015.

THE CITY OF MARATHON, FLORIDA



Mayor Chris Bull

AYES: Keating, Senmartin, Zieg, Bull
NOES: None
ABSENT: Kelly
ABSTAIN: None

ATTEST:



Diane Clavier
City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE
CITY OF MARATHON, FLORIDA ONLY:**



Dirk. M. Smits, City Attorney

City of Marathon, Florida
Guidelines and Criteria for Vehicle Purchase and Replacement
August 2015

1. Review Existing Vehicle Replacement Schedule

- a. Establish maximums for mileage (75k) and/or hours (varies by type of equipment).
- b. Consider years in service, suggest minimum of 8 years and maximum of 12 years.
- c. Do vehicle repairs exceed depreciated value, irrespective of age or mileage?
- d. Do repairs on a vehicle involved in accident(s) exceed 80 % of the depreciated value of the vehicle?
- e. Evaluate and finalize the justification for the replacement or extension of a vehicle's life.

2. Review Vehicle Selection with Department Staff

- a. Determine the necessary fleet functions and needs of the department.
- b. Determine if existing vehicles meet the need of staff and ensure new vehicle do not exceed requirements.
- c. Review requirements for Utility and Passenger vehicles, including cargo capacity, off road 4x4 capabilities, and towing capabilities.
- d. Assess vehicle usage: consider distance traveled and determine whether vehicle is driven home or out of town for training.

3. Alternative Green Vehicle Implementation

- a. Review each vehicle that has been approved for replacement and determine whether an alternative fuel vehicle is an option.
- b. Review available green vehicles options including: electric vehicles, hybrids, CNGs, hydrogen, biodiesels, and any other emission reducing vehicles, and match with city needs.
- c. Non alternative fuel vehicles shall be reviewed to determine lowest emission alternatives with equal performance.
- d. If an alternative fuel vehicle option is available at a comparable cost (within 15%) and comparable projected maintenance costs, then the City shall purchase such vehicles as the alternative of choice.

4. Purchasing, Maintenance and Environmental Considerations

- a. Research available grants, dealer incentives, and organizational savings.
- b. Review vehicle sales history, market sustainability, warranties and the history of mechanical and technical problems.
- c. Use of environmentally friendly materials.
- d. Review vehicle manufacturing environmental impact and environmental emission labels.
- e. Available dealer support and staff training for new technology.
- f. Review time to acquire new vehicle based on purchasing contracts and Department needs

5. Fuel Support and Saving

- a. Recognize and determine fueling needs.
- b. Apply for available charging station grants.
- c. Evaluate fuel cost savings that can be utilize for alternative fueling infrastructure.

6. Fire / EMS Department Considerations

- a. Fire and EMS have researched alternative-fueled vehicles as options for vehicles utilized for this service. Based on current research, full electric vehicles and gasoline/electric hybrid vehicles were determined to be unsuitable to serve as either front-line fire or EMS service vehicles.