

Sponsored by: Janke
Introduction Date: June 8, 2004
Public Hearing Dates: June 22, 2004
July 13, 2004
Enactment Date: July 13, 2004

**CITY OF MARATHON, FLORIDA
ORDINANCE 2004-14**

**AN ORDINANCE OF THE CITY OF MARATHON, FLORIDA,
REGARDING POLICIES AND PROCEDURES FOR THE FUNDING OF
NON-PROFIT AGENCIES**

WHEREAS, the City Council of the City of Marathon, Florida (the "City"), finds that it is fiscally prudent and in the best interests of the City's residents for the City to adopt a uniform policy and procedures regarding funding of non-profit agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF MARATHON AS FOLLOWS:**

Section 1. Chapter ____ of Article ____ of the City Code is hereby established to read as follows:

Chapter 1.

Article ____.

City Funding of Non Profit Organizations.

Section ____ Intent and Purpose. It is the intent and purpose of this Article to establish a uniform policy and procedure for non-profit agencies operating within the City to petition the City for grant funding, and establish review criteria to guide the City Council in awarding grant funding to non-profit agencies.

Section ____ Eligibility. Only non-profit organizations are eligible for grant funding. Organizations applying through a "fiscal agent" or other third party are not eligible for funding from the City. Organization must demonstrate:

1. Current non-profit status.
2. Evidence of a established record of providing cultural, educational, recreational, or social services within the City of Marathon.

Section _____. Application Procedures. All applications for grant funding shall be submitted by August 30 of the particular year in which the grant funding is sought. Grant applications received after August 30 may be considered if allocations are not expired for the year. The grant funding request shall be made on a form provided by the City Manager or designee. The grant application form must be accompanied by all of the required information as set forth in the application form. The City Manager or designee shall review the grant funding application for completeness. If the application is determined to be incomplete, the City Manager or designee shall reject the grant funding application and notify the applicant of such rejection, and the reasons therefore, within fifteen (15) working days.

Section _____. Evaluation Criteria. In awarding grants to non profit organizations the City Council shall consider the following criteria:

1. The organization will provide services that have been identified by the City as fulfilling a needed service with minimal or no duplication by other organizations.
2. The organization is able to provide the services cost efficiently and with a high quality of service.
3. The organization provides services in the City of Marathon.
4. The organization has/has not received funding from the City in previous years.
5. The organization has/has not received funding from Monroe County or other government agencies in previous years.
6. The organization has the administrative and financial stability to deliver the services for which it is requesting funding from the City.

Section _____. Limitation on City Council Funding. The maximum amount of money the City Council may annually appropriate for grant funding to non-profit organizations shall not exceed one percent (1%) of the prior year's General Fund Operating Budget. No grant award shall exceed twenty-four percent (24%) of operating expenses of the total annual budget of the recipient non-profit organization excluding one-time capital expenditures. The final decision to make a grant award pursuant to this Article is at the sole discretion of the City Council and contingent on the availability of appropriated funds in the City's annual budget. The Council may choose not to appropriate any funds in a particular fiscal year.

Section 2. This Ordinance shall take effect immediately upon enactment.

ENACTED BY THE CITY COUNCIL OF THE CITY OF MARATHON,
FLORIDA this 13th day of July, 2004.


THE CITY OF MARATHON, FLORIDA



Jeffrey M. Pinkus, Mayor

AYES: Bartus, Bull, Mearns, Miller, Pinkus
NOES: None
ABSENT: None
ABSTAIN: None

ATTEST:



Cindy L. Ecklund, CITY CLERK
(City Seal)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE
CITY OF MARATHON, FLORIDA ONLY:



City Attorney