

**Sponsored by:** Council  
**Public Hearing Dates:** October 11, 2011  
October 25, 2011  
**Enactment Date:** October 25, 2011

**CITY OF MARATHON, FLORIDA  
ORDINANCE 2011-13**

**AN ORDINANCE OF THE CITY OF MARATHON, FLORIDA,  
AMENDING DIVISION 3 OF ARTICLE VI OF CHAPTER 2 “OF THE  
CODE OF ORDINANCES CONCERNING THE POLICIES AND  
PROCEDURES FOR THE FUNDING OF NON-PROFIT  
ORGANIZATIONS; PROVIDING FOR THE REPEAL OF ALL CODE  
PROVISIONS AND ORDINANCES INCONSISTENT WITH THIS  
ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR  
INCLUSION IN THE CODE AND PROVIDING FOR AN EFFECTIVE  
DATE**

**WHEREAS**, the City Council of the City of Marathon, Florida (the “City”), finds that it is fiscally prudent and in the best interests of the City’s residents for the City to amend the policies and procedures and procedures regarding funding of non-profit organizations

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF MARATHON AS FOLLOWS:**

**Section 1.** The above recitals are true, correct, and incorporated herein by this reference.

**Section 2.** Division 3 of Article VI of the Code of Ordinances, City of Marathon, Florida (the “marathon Code”) is hereby amended to read as follows:

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Section 2-196. Application procedures.

All applications for grant funding shall be submitted ~~in accordance with a~~  
~~by August 30 of~~ the particular year in which the grant funding is sought. ~~Grant~~  
~~applications received after August 30 may be considered if allocations are not~~  
~~expired for the year.~~The grant funding request shall be made on a form provided  
by the City Manager or designee. The grant application form must be  
accompanied by all of the required information as set forth in the application  
form. The City Manager or designee shall review the grant funding application  
for completeness. If the application is determined to be incomplete, the City  
Manager or designee shall reject the grant funding application and notify the  
applicant of such rejection, and the reasons therefore, within fifteen (15) working  
days.

Section 2-197. Evaluation criteria.

In awarding grants to non profit organizations the City Council shall consider the following criteria:

- (1) The organization will provide services that have been identified by the City as fulfilling a needed service with minimal or no duplication by other organizations.
- (2) The organization is able to provide the services cost efficiently and with a high quality of service.
- (3) The organization provides services in the City of Marathon.
- (4) The organization has/has not received funding from the City in previous years.
- (5) The organization has/has not received funding from Monroe County or other government agencies in previous years.
- (6) The organization has the administrative and financial stability to deliver the services for which it is requesting funding from the City.
- (7) The City Council may request additional documentation or information it deems necessary to evaluate any of the grant funding applications.

**Section 3.** The Provisions of the Marathon Code and all Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.


**Section 4.** The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 5.** It is the intention of the City Council and it is hereby ordained the provisions of this Ordinance shall become and be made part of the Marathon Code, that sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

**Section 6.** This Ordinance shall take effect immediately upon enactment.

**ENACTED BY THE CITY COUNCIL OF THE CITY OF MARATHON, FLORIDA THIS 25<sup>th</sup> DAY OF OCTOBER, 2011.**

**THE CITY OF MARATHON, FLORIDA**

  
\_\_\_\_\_  
**Mayor Ginger Snead**

AYES: Ramsay, Worthington, Keating, Cinque, Snead  
NOES: None  
ABSENT: None  
ABSTAIN: None

**ATTEST:**

Diane Clavier  
Diane Clavier, City Clerk

(City Seal)

**APPROVED AS TO FORM AND LEGALITY FOR THE USE AND RELIANCE OF THE  
CITY OF MARATHON, FLORIDA ONLY:**

[Handwritten Signature]  
City Attorney



**City of Marathon**  
**FISCAL YEAR 2011-2012 BUDGET REQUEST**

Organization's Name: \_\_\_\_\_

Street: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Contact: \_\_\_\_\_

Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

2011-2012 Funding Request : \_\_\_\_\_

\$

Fax: (    ) \_\_\_\_\_

Brief Statement of what your organization hopes to achieve with the funds requested. Identify, describe and quantify specific program(s) and objectives that will be funded with the City's funds.

Will grant funding be used for services already provided by other local organizations in Marathon?  
If yes, list other organizations.

How many people in Marathon will be served/benefited by this program(s) \_\_\_\_\_

How many other people in Monroe County will be served/benefited by this program(s) \_\_\_\_\_

Organization's total budget last year

\$

Organization's proposed (next year) budget

\$

Amount of City of Marathon funding last year:

\$

Est. amount of total budget expended in Marathon City limits last year

\$



List other funding sources that are anticipated in the coming year for your organization (i.e., private donations, United Way, other municipalities, county, state government, federal government, etc.) and amounts they contributed last year. Identify specific program(s) that are to be funded by each organization in the coming year as well as program(s) each organization funded last year.

Funding Source	Amount	Funded Program 2010-2011	Requested Funding Program 2011-2012
Total full time equivalent employees			
Total full time equivalent volunteers			
Total staff			

List Three Local References

Name of Business and contact	Address	Phone Number

Please provide the following:

1. Provide a quantitative summary report documenting previous use of Marathon's grant funds as used by the organization. Label as Attachment A
2. Provide a copy of your organization's budget and most recent tax return. Label as Attachment B

**RETURN ONE ORIGINAL AND 7 COPIES THIS FORM TO THE CITY OF MARATHON ON OR BEFORE  
NOVEMBER 16, 2011**