

FOR IMMEDIATE RELEASE**Ref: City of Marathon Building Department Permit Process Guidelines**

7/11/25, MARATHON, FL – The City of Marathon Building Department has released guidance and estimated timelines for the building permit process. These updates aim to set clear expectations for residents and contractors engaged in construction projects throughout the city.

Expired Permits: The city's backlog has gone down from 2100 expired/stopped permits to just over 600.

Permit Application Overview:

To streamline operations and improve service delivery, the Building Department requires **complete permit packages** for all applications. Applications must be submitted online through the City's permit portal. Below are important links:

- **Permit Portal:** <https://marathonfl.portal.opengov.com/>
- **Forms & Information:** [Building Permit Information](#)
- **FAQs:** [Frequently Asked Questions](#)

Once submitted, permit applications undergo a detailed review to ensure compliance with the **Florida Building Code (FBC)**, **Federal Emergency Management Agency (FEMA)** requirements, and **National Fire Protection Association (NFPA)** standards.

While most compliant applications are processed promptly, some permits may require additional review by the Department of Commerce, potentially extending the approval timeline up to **45 days**.

Inspection Scheduling Guidelines

To improve efficiency and better serve the community, the Building Department has implemented clear scheduling policies for inspections:

- Inspection requests received **before 3:30 PM** will be scheduled for the **next business day**
- Requests submitted **after 3:30 PM** will be completed **within two business days**
- Inspections are available **Monday through Friday**

Inspections may be requested through the portal 24/7 and Permits may be submitted through the portal 24/7.

Permit Closure & Extensions

Permits will become **void** if work has not commenced within **six months** of issuance or if work is suspended for more than **six months** after starting. However, permits can be extended for an **additional 180 days** with an approved building inspection.

Current Processing Times

Simple permits will frequently be approved in a day or two, while more complex permits require a bit more time. The Building Department is currently averaging an **11-day processing time** for permit applications.

Contact Information

For permit applications, inspection scheduling, or general questions:

- **Building Department:** (305) 289-5052
- **Building Inspections:** (305) 289-4133
- **Email:** inspections@ci.marathon.fl.us
- **Inspection Scheduling Hours:** Monday – Friday, 9:00 AM – 4:00 PM
- **City Hall Hours:** Monday – Friday, 8:00 AM – 5:00 PM

City of

Marathon *Florida*

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The City of Marathon remains committed to supporting safe, compliant construction and delivering high-quality service to the community.

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